



Stratford, Connecticut

MINUTES OF MEETING

THE STRATFORD TOWN COUNCIL CONDUCTED A REGULARLY SCHEDULED MEETING ON MONDAY, FEBRUARY 8, 2016 IN COUNCIL CHAMBERS OF TOWN HALL, 2725 MAIN STREET, STRATFORD, CT PURSUANT TO NOTICE DULY POSTED.

CALL TO ORDER: 8:02 p.m.

PRESIDING: Council Chairman Beth Daponte

COUNCIL MEMBERS IN ATTENDANCE: Ms. Beth Daponte, Mr. Mark Dumas, Mr. Wali Kadeem, Mr. David Harden, Mr. Joseph Gresko, Mr. Philip Young, Ms. Marianne Antezzo, Mr. J. Vincent Chase, Mr. Alan Llewelyn, Ms. Tina Manus.

COUNCIL MEMBERS ABSENT: none

OTHERS IN ATTENDANCE: Mayor John Harkins, Asst. to the Town Attorney John Florek, Attorneys Christopher Hodgson, Brian LeClerc, and Bruce Jackson, Human Resources Director Ronald Ing, Chief of Staff Marc Dillon, Finance Director Susan Collier, Constituent Service and Outreach Coordinator Chris Bandecchi, CAOs Larry Ciccarelli and Chris Tymiak

INVOCATION AND PLEDGE OF ALLEGIANCE PRESENTED BY: Third District Council Member, Hon. Wali Kadeem.

1. APPROVAL OF MINUTES — Regularly scheduled meetings of January 11, 2016.

RESOLVED: That the reading of the foregoing minutes be dispensed with as copies thereof have been previously provided to each Council Member and the same be and are hereby approved.

A MOTION WAS MADE BY MR. KADEEM, SECONDED BY MR. HARDEN TO APPROVE THE FOREGOING MINUTES. MR. DUMAS OFFERED A FRIENDLY AMENDMENT TO THE VOTE TAKEN FOR EXECUTIVE SESSION FOR ITEM 5.3.8, CONWAY vs. TOWN OF STRATFORD. "MOTION PASSED WITH 9 IN FAVOR AND ONE, MR. DUMAS, OPPOSED." MR. KADEEM AMENDED THE VOTE FOR LINE ITEM 2, RENAMING OF FARM OF STRATFORD ON CONNORS LANE, THAT HE ALSO SECONDED THE MOTION. MESSRS. KADEEM AND HARDEN ACCEPTED THE FRIENDLY AMENDMENTS. THE MOTION TO APPROVE PASSED AS AMENDED.

2. CEREMONIAL PRESENTATIONS AND AWARDS

2.1 REQUESTING RESOLUTION TO NAME ROADWAY EXTENDING FROM OAK BLUFF BOULEVARD TO LONG BEACH PARKING LOT, "MARCIA STEWART WAY"

sponsored by: Honorable Members of the Stratford Town Council:

WHEREAS; For decades, Ms. Stewart has defended Great Meadows Marsh from threats of despoliation via newspaper editorials, impassioned speeches delivered during Public Forums, and during her tenure as President of Protect Your Environment.

WHEREAS; Further, she served as coordinator of student marsh tours, whereby fourth graders from across town were introduced to the fragile marsh ecosystem. The dedication of Ms. Stewart to the education of these students was truly outstanding. Ms. Stewart's instruction has produced a generation of Stratford residents that are more knowledgeable in regards to environmental issues, and therefore, more willing to preserve the environment.

THEREFORE BE IT RESOLVED: The Stratford Conservation Commission requests that the roadway extending from Oak Bluff Boulevard to the Long Beach parking lot be named "Marcia Stewart Way." Ms. Stewart gave selflessly of her time in this environmentally sensitive area of town and the Commission would like residents to be reminded of her efforts with each excursion to Great Meadows Marsh.

A MOTION WAS MADE BY MR. KADEEM, SECONDED BY MR. CHASE TO APPROVE THE FOREGOING ROADWAY BE RENAMED "MARCIA STEWART WAY". THE MOTION PASSED UNANIMOUSLY.

3. COUNCIL MEMBERS' RESPONSE TO COMMENTS FROM PUBLIC FORUM

Mr. Dumas — re: Stratford High School renovations, Marcia Stewart Way, Shakespeare Theater

Mr. Kadeem — re: Stratford High School renovations, Bunnell High School field house, Shakespeare Theater

Mr. Harden — re: Stratford High School renovations

Mr. Gresko — re: Stratford High School renovations

Ms. Manus — re: Stratford High School renovations, Bunnell High School field house, Shakespeare Theater, municipal budget cuts

Mr. Llewelyn — re: Stratford High School renovations

Mr. Chase — re: Stratford High School renovations, Bunnell High School field house

Ms. Antezzo — re: Stratford High School renovations

Mr. Young — re: Stratford High School renovations

Ms. Daponte — re: Stratford High School renovations, Bunnell High School field house

WAIVER OF COUNCIL RULES OF PROCEDURE

A MOTION WAS MADE BY MR. DUMAS SECONDED BY MR. CHASE TO WAIVE THE COUNCIL RULES OF PROCEDURE TO TAKE THE ITEMS 8.1, 8.2 AND 8.3 OUT OF ORDER. THE MOTION PASSED UNANIMOUSLY.

8.1 AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF THE TOWN OF STRATFORD, CONNECTICUT TO REQUIRE THAT THE FINANCE DIRECTOR PUBLISH TOWN REVENUE AND EXPENDITURE REPORTS AND A LIST OF NON-PAYROLL DISBURSEMENTS ON THE TOWN'S WEBSITE ON A MONTHLY BASIS; (#16-01)

Sponsored by: Hon. Beth Daponte, First District; Hon. Mark Dumas, Second District; Hon. Joseph Gresko, Fifth District; and Hon. Marianne Antezzo, Seventh District

WHEREAS, Section 2.2.1 of the Charter of the Town of Stratford gives the Town Council the authority to enact ordinances relative to the regulation of the various departments;

WHEREAS, the Town Council desires to foster the public trust in the operations of the Town and its enterprise funds;

NOW, THEREFORE, BE IT HEREBY ORDERED BY THE TOWN COUNCIL OF THE TOWN OF STRATFORD:

That Chapter 14 of Code of the Town of Stratford, Connecticut shall be amended to include the following new Section:

A. That the Department of Finance publish on the Town of Stratford's website a list or database of the non-payroll disbursements for the Town of Stratford and its enterprise funds and shall update such lists or databases monthly.

B. That the Department of Finance publish on the Town of Stratford's website a report of the fiscal year-to-date revenues and expenditures by budget line item for the Town of Stratford; and its enterprise funds, and shall update such reports monthly.

RESOLVED: that the first reading of the above entitled Ordinance (#16-01) be and is hereby dispensed with as copies thereof have been previously furnished to each member of the Town Council, and that the same be adopted as a first reading and referred to the Ordinance Committee for a public hearing.

A MOTION WAS MADE BY MR. KADEEM, SECONDED BY MR. CHASE TO REFER THE FOREGOING ORDINANCE TO ORDINANCE COMMITTEE FOR A PUBLIC HEARING. THE MOTION PASSED UNANIMOUSLY.

8.2 AN ORDINANCE INCREASING THE APPROPRIATION FROM \$103,100,000 TO \$125,966,646 FOR STRATFORD HIGH SCHOOL IN THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2010-2011 (#16-02)

sponsored by: The Honorable Town Council

RESOLVED: that the first reading of the above entitled Ordinance be and is hereby dispensed with as copies thereof have been previously furnished to each member of the Town Council, and

that the same be adopted as a first reading and referred to the Ordinance Committee for a public hearing. (*appended as pages 22-23*)

A MOTION WAS MADE BY MR. GRESKO, SECONDED BY MR. DUMAS TO REFER THE FOREGOING ORDINANCE TO ORDINANCE COMMITTEE FOR A PUBLIC HEARING. THE MOTION PASSED 10 TO 0.

8.3 AN ORDINANCE AMENDING AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$65,000,000 OF BONDS FOR THE COSTS ASSOCIATED WITH THE RENOVATION OF STRATFORD HIGH SCHOOL AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE (#16-03)

sponsored by: The Honorable Town Council

RESOLVED: that the first reading of the above entitled Ordinance be and is hereby dispensed with as copies thereof have been previously furnished to each member of the Town Council, and that the same be adopted as a first reading and referred to the Ordinance Committee for a public hearing. (*appended as pages 23-24*)

A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MR. KADEEM TO REFER THE FOREGOING ORDINANCE TO ORDINANCE COMMITTEE FOR A PUBLIC HEARING. THE MOTION PASSED 10 TO 0.

4. COMMUNICATIONS, BILLS, PETITIONS, REMONSTRANCES

4.1 E-MAIL MESSAGE from Barry Kelly, President Stratford Vol. EMS Association, Inc. (excerpted portion) In accordance with the Stratford Town Charter, Chapter 88, entitled "EMS Funding", The Stratford volunteer EMS Association, Inc. held an Election of Active volunteer members to serve on the EMS Funding Committee. Members nominated to serve in conjunction with the Town Council for this term are: Scott Burton, Thomas Hallas, Helen McQuilton, Christopher Mancini, and David Ingmanson.

RESOLVED: that Scott Burton, Thomas Hallas, Helen McQuilton, Christopher Mancini, and David Ingmanson be and are hereby appointed to serve as EMS Association representatives to the EMS Funding Committee.

A MOTION WAS MADE BY MR. YOUNG, SECONDED BY MR. DUMAS TO APPROVE THE STRATFORD VOLUNTEER EMS ASSOCIATION'S SELECTION TO SERVE ON THE EMS FUNDING COMMITTEE. THE MOTION PASSED 10 TO 0.

4.2 MEMO FROM: Mayor John Harkins dated January 8, 2016
Re: "Pursuant to section 3.1.1 of the Town Charter, this will serve as written notice that I have nominated Christopher Hodgson as Town Attorney." ACTION NOT TAKEN.

4.3 PROCLAMATION

Whereas, Get Healthy CT is a coalition dedicated to preventing and reducing obesity by removing barriers to healthy eating and physical activity through collaboration of key stakeholders in the community, and

Whereas, Get Healthy CT has identified heart disease and diabetes as a top health concern in Stratford that leads to unnecessary disability and premature mortality, and

Whereas, Knowledge is the key to reducing the burden of heart disease and diabetes, and

Whereas, Many Stratford residents are not aware of key health measures like blood sugar, blood pressure, and cholesterol, and

Whereas, Get Healthy CT and its member organizations including the Stratford Health Department, are seeking to raise awareness about these health issues and ways to control disease risk factors.

Now Therefore, I, John Harkins, Mayor of the Town of Stratford, Connecticut, in honor of Get Healthy CT's work to improve the health of the residents of the Town of Stratford, do hereby proclaim February 2016 as **Know Your Numbers Month**.

As Mayor of Stratford, I also call upon residents, employees, students, visitors, and business owners in Stratford to take charge of your health and arm yourselves with personal health data that can help you make informed decisions. I further encourage you to take advantage of available resources available through the www.GetHealthyCT.org website, including a listing of area venues offering free health screenings.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the Town of Stratford this 8th day of February 2016. John A. Harkins, Mayor

Mayor Harkins and Council Chairman Daponte presented the proclamation to Director of Health Andrea Boissevain.

5. MAYOR'S REPORT, COMMITTEE REPORTS, TOWN ATTORNEY'S REPORTS

5.1 MAYOR'S REPORT — Mayor Harkins reported:

- Town Hall will be closed Friday, Feb. 12 and Monday, Feb. 15.
- February is Black History Month and Know your numbers month.
- A Zoning administrator has been hired.
- Mr. Ciccarelli will become the Public Safety Director.
- FOI training will be conducted on March 28 at 5:00 p.m.
- Three grants have been received.
- Info on Governor's budget modifications.

5.1.1 APPOINTMENTS

A. Roosevelt Forest Commission: The Mayor appoints Edward Bitsco and Elaine Watson

- (1) RESOLVED: That the appointment of Edward Bitsco to the Roosevelt Forest Commission be and is hereby ratified.
- (2) RESOLVED: That the appointment of Elaine Watson to the Roosevelt Forest Commission be and is hereby ratified.

A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MR. CHASE TO RATIFY THE MAYOR'S APPOINTMENTS OF EDWARD BITSCO AND ELAINE WATSON TO THE ROOSEVELT FOREST COMMISSION. THE MOTION PASSED UNANIMOUSLY.

B. Boothe Park Commission: The Mayor appoints Stephanie Philips

RESOLVED: That the appointment of Stephanie Philips to the Boothe Commission be and is hereby ratified.

A MOTION WAS MADE BY MR. KADEEM, SECONDED BY MS. MANUS TO RATIFY THE MAYOR'S APPOINTMENT OF STEPHANIE PHILIPS TO THE BOOTHE PARK COMMISSION. THE MOTION PASSED UNANIMOUSLY.

- C. ARCHITECTURAL REVIEW BOARD — NO ACTION TAKEN
- D. TOWN HISTORIAN — NO ACTION TAKEN
- E. COMMUNITY DEVELOPMENT SUBCOMMITTEE OF THE ECONOMIC DEVELOPMENT COMMISSION – 3 NO ACTION TAKEN. A LEGAL OPINION AS TO THE MINORITY PARTY REPRESENTATION FOR THE SUBCOMMITTEE IS FORTHCOMING.

5.2 COMMITTEE REPORTS

5.2.1 SHORT BEACH COMMISSION — Short Beach Commission conducted a regularly scheduled meeting on February 1 and referred the following 2 pavilion fee waivers to Council with favorable recommendation:

A. Brakettes — for summer reunion scheduled for July 9 and 10. After discussion, A MOTION WAS MADE BY MR. GRESKO, SECONDED BY MR. KADEEM TO PLACE THE FOREGOING WAIVER REQUEST ON THE TABLE. THE MOTION TO TABLE FAILED WITH 4 IN FAVOR AND 6 OPPOSED VIA ROLL CALL VOTE AS FOLLOWS: MR. DUMAS — NO, MR. KADEEM — YES, MR. HARDEN — NO, MR. GRESKO — YES, MR. YOUNG — YES, MS. ANTEZZO — NO, MR. CHASE — NO, MR. LLEWELYN — NO, MS. MANUS — NO, MS. DAPONTE — YES.

RESOLVED: that the recommendation of the Short Beach Commission is accepted and pavilion fee for the Brakettes reunion be and is hereby waived.

A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MR. CHASE TO WAIVE THE PAVILION FEE FOR BRAKETTES REUNION PASSED WITH 9 IN FAVOR AND 1, MS. DAPONTE, OPPOSED.

B. Swim Across the Sound (a.k.a. Bonfire on the Beach)

RESOLVED: that the recommendation of the Short Beach Commission is accepted and pavilion fee for Swim Across the Sound be and is hereby waived.

A MOTION WAS MADE BY MS. MANUS, SECONDED BY MR. CHASE TO WAIVE THE PAVILION FEE FOR SWIM ACCROSS THE SOUND PASSED WITH 9 IN FAVOR AND 1, MS. DAPONTE, OPPOSED.

5.3 TOWN ATTORNEY'S REPORT

5.3.1 CLAIMS REPORT — Mr. Hodgson forwarded a claims report to Chairman Daponte.

5.3.2 216-218 KING STREET — Negotiations regarding purchase of Real Property for Stratford High School project. Executive Session requested pursuant to CGS 1-200(6) (B) and 1-225(f) to discuss the lease, sale or purchase of real estate when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price. *Placed on the table during council meeting of Jan. 11, 2016.* NO REPORT.

5.3.3 TOWN OF STRATFORD vs. DALEY DEVELOPMENT, ET. AL. — On-going Foreclosure negotiations. *Placed on the table during Council meeting of Jan. 11, 2016.* – ACTION NOT TAKEN

5.3.4 STRATFORD FESTIVAL THEATER CONTRACT — *Placed on the table during Council meeting of January 11, 2016.* Negotiations and Privileged Communications regarding a proposed contract with Stratford Stage Group to revitalize and operate the former Shakespeare Festival Theatre building and develop a hotel on the property (Executive Session requested pursuant to CGS 1-200(6)(B) and 1-225(f) to discuss the lease, sale or purchase of real estate when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price.) Mr. Jackson came to the podium to distribute copies of the contract to Council members. After questions posed to Mr. Jackson and some discussion,

A MOTION WAS MADE BY MS. ANTEZZO, SECONDED BY MR. KADEEM TO LET ITEM REMAIN ON THE TABLE. THE MOTION FAILED WITH 4 IN FAVOR AND 6 OPPOSED VIA ROLL CALL VOTE AS FOLLOWS: MR. DUMAS — NO, MR. KADEEM — NO, MR. HARDEN — YES, MR. GRESKO — NO, MR. YOUNG — YES, MS. ANTEZZO — YES, MR. CHASE — YES, MR. LLEWELYN — NO, MS. MANUS — NO, MS. DAPONTE — NO.

A MOTION WAS MADE BY MR. LLEWELYN SECONDED BY MR. CHASE TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE ABOVE-CITED ITEM. THE MOTION FAILED VIA ROLL CALL VOTE AS FOLLOWS: MR. DUMAS — NO, MR. KADEEM —

NO, MR. HARDEN — NO, MR. GRESKO — NO, MR. YOUNG — NO, MS. ANTEZZO — NO, MR. CHASE — NO, MR. LLEWELYN — NO, MS. MANUS — NO, MS. DAPONTE — YES.

Stratford Town Council meeting recessed: 9:15 p.m.

Stratford Town Council meeting reconvened: 9:24 p.m.

Mr. Jackson suggested contract topics and variables that will be discussed at a subsequent meeting: lease or license, term of 99 years, inventory of items in the “White House”, property line survey, Town usage of property, allow financing terms, time for construction, insurance, plans for production and topics for productions, naming rights and/or limitations, negotiations in good faith.

A MOTION WAS MADE BY MR. KADEEM, SECONDED BY MS. ANTEZZO TO PLACE THE CONTRACT ON THE TABLE FOR A SPECIAL MEETING. THE MOTION PASSED WITH 8 IN FAVOR AND 2, MS. MANUS AND MR. DUMAS, OPPOSED.

5.3.5 16 GOODWIN PLACE — *Placed on the table during Council meeting of Jan. 11, 2016.*

Mr. Florek described the property as an on-going tax foreclosure negotiations matter. The original offer was \$5,000 with the developer initially willing to abate the asbestos. Since the developer reported back of the magnitude of the asbestos, he counter-offered with a \$2,500 amount. The Town Council can select the option of: (1) accept the counter offer of \$2,500 (2) reject the counter offer (3) donate the property to an organization to rehab.

RESOLVED: that the Town Attorney’s Office is hereby authorized to enter into negotiations with Habitat for Humanity of Coastal Fairfield County for 16 Goodwin Place.

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MS. MANUS TO ENTER INTO NEGOTIATIONS WITH HABITAT FOR HUMANITY OF COASTAL FAIRFIELD COUNTY FOR 16 GOODWIN PLACE. THE MOTION PASSED 10 TO 0.

5.3.6 576 EAST BROADWAY — approval of contract for sale of property and proposal by EPC re: release of EPA lien. — *Placed on the table during Council meeting of Jan. 11, 2016.*

A MOTION WAS MADE BY MR. GRESKO, SECONDED BY MR. HARDEN TO TAKE THE FOREGOING ITEM OFF THE TABLE. THE MOTION PASSED 10 TO 0. Questions were posed to Mr. Jackson. A MOTION WAS MADE BY MR. DUMAS, SECONDED BY MS. MANUS TO PLACE THE FOREGOING ITEM ON THE TABLE UNTIL THE MARCH MEETING. THE MOTION AND SECOND TO TABLE WERE WITHDRAWN. Mr. Chase posed questions to Mayor Harkins. A MOTION WAS MADE BY MR. DUMAS, SECONDED BY MS. MANUS TO POSTPOSE A DECISION UNTIL MARCH. THE MOTION FAILED WITH 5 IN FAVOR AND 5 OPPOSED VIA ROLL CALL VOTE AS FOLLOWS: MR. DUMAS — YES, MR. KADEEM — NO, MR. HARDEN — NO, MR. GRESKO — NO, MR. YOUNG — NO, MS. ANTEZZO — YES, MR. CHASE — YES, MR. LLEWELYN — YES, MS. MANUS — YES, MS. DAPONTE — NO. Mr. Hodgson rules that the mayor cannot vote to break a tie vote. Discussion ensued re: allowing the Mayor to execute a contract with the

current developer. A MOTION WAS MADE BY MR. HARDEN, SECONDED BY KADEEM TO AUTHORIZE THE MAYOR TO ENTER INTO CONTRACT WITH THE CURRENT DEVELOPER. After discussion, A MOTION WAS MADE BY MR. DUMAS, SECONDED BY MR. KADEEM TO PLACE THE FOREGOING ITEM ON THE TABLE. THE MOTION CARRIED WITH 6 IN FAVOR AND 4 OPPOSED VIA ROLL CALL VOTE AS FOLLOWS: MR. DUMAS — TABLE, MR. KADEEM — TABLE, MR. HARDEN — NO, MR. GRESKO — NO, MR. YOUNG — NO, MS. ANTEZZO — TABLE, MR. CHASE — TABLE, MR. LLEWELYN — TABLE, MS. MANUS — TABLE, MS. DAPONTE — NO.

5.3.7 LEASE re: SHORT BEACH GOLF COURSE CONCESSION — Executive Session Requested. *Placed on the table during Council meeting of Jan. 11, 2016.*

A MOTION WAS MADE BY MS. MANUS, SECONDED BY MR. LLEWELYN TO TAKE THE FOREGOING ITEM OFF THE TABLE. THE MOTION PASSED UNANIMOUSLY. A MOTION WAS MADE BY MR. KADEEM, SECONDED BY MR. GRESKO TO ENTER INTO EXECUTIVE SESSION WITH EXECUTIVE SESSION TO INCLUDE ALL COUNCIL MEMBERS, MAYOR HARKINS, ATTORNEYS JACKSON, LECLERC, HODGSON AND FLOREK FOR THE PURPOSE OF DISCUSSION OF CONTRACT NEGOTIATIONS THAT MAY ADVERSELY EFFECT THE PRICE OF THE PARCEL/CONTRACT. THE MOTION TO ENTER INTO EXECUTIVE SESSION PASSED WITH 8 IN FAVOR AND 2 OPPOSED VIA ROLL CALL VOTE AS FOLLOWS: MR. DUMAS — NO, MR. KADEEM — YES, MR. HARDEN — YES, MR. GRESKO — YES, MR. YOUNG — YES, MS. ANTEZZO — YES, MR. CHASE — YES, MR. LLEWELYN — YES, MS. MANUS — NO, MS. DAPONTE — YES.

Stratford Town Council meeting recessed into executive session: 10:23 p.m.

Executive Session took place in room 213 of Stratford Town Hall, 2725 Main Street, Stratford, CT. The following persons entered into executive Session: Council members Beth Daponte, Mark Dumas, Wali Kadeem, David Harden, Joseph Gresko, Philip Young, Marianne Antezzo, J. Vincent Chase, Alan Llewelyn and Tina Manus; Mayor Harkins, Attorneys Hodgson, Florek, Jackson and LeClerc. The above-cited item was the subject of discussion. Executive Session ended at 10:50 p.m.

Stratford Town Council meeting reconvened: 10:51 p.m.

MR. KADEEM MOTIONED TO COME OUT OF EXECUTIVE SESSION WHICH WAS SECONDED BY MR. CHASE. THE MOTION PASSED UNANIMOUSLY.

ACTION FROM EXECUTIVE SESSION — None Taken.

5.3.8 Longbrook Park Skating Rink — Mr. Florek brought forward liability and funding issues. He stated that the Wilcoxson School Fathers' Club will donate either the skating rink or the funding for the skating rink to the town for Longbrook Park. CAO Ciccarella said \$2,000.00 will be donated from the Mayor's Golf tournament for the project.

RESOLVED: that the report of the Town Attorney is accepted, the project be and is hereby approved as a town project and the Town Attorney is authorized to go forward with the project.

A MOTION WAS MADE BY MS. MANUS, SECONDED BY MS. ANTEZZO TO APPROVE THE FOREGOING SKATING RINK AS A TOWN PROJECT. THE MOTION PASSED 10 TO 0.

WAIVER OF COUNCIL RULES OF PROCEDURE

A MOTION WAS MADE BY MR. DUMAS SECONDED BY MR. LLEWELYN TO WAIVE THE COUNCIL RULES OF PROCEDURE TO TAKE ITEMS 8.7 AND 8.8 OUT OF ORDER. THE MOTION PASSED UNANIMOUSLY.

Ms. Collier, Finance Director, was called to the podium to present further clarification of items 8.7 and 8.8.

8.7 RESOLUTION AUTHORIZING AMMENDMENTS AND TRANSFERS IN THE GENERAL FUND BUDGET FOR FISCAL YEAR 2015-2016 [Dec YTD]:

Non-sale of WPCA

Sponsored by: Hon. Beth Daponte, First District

WHEREAS: The Town of Stratford Charter 2.2.1 (e) provides that the Council shall have the power to make, alter and repeal resolutions and ordinances relative to the appropriation of Town Funds, including the transfer of funds between departments; and

WHEREAS: The Town Charter 6.2.2 requires that the Council shall annually pass an appropriation ordinance for all departments of the Town and the Town Charter 6.2.3 requires that the total amount of appropriations shall not exceed the estimates of revenues; and

WHEREAS: The Town Charter 6.2.5 provides that Council may by affirmative vote of seven (7) members authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the annual budget; and

WHEREAS: It is desirable to reflect the appropriations of Town Departments accurately by transferring unused funds and appropriating available revenues from time to time;

NOW THEREFORE BE IT RESOLVED: The Town Council of the Town of Stratford hereby authorizes the Finance Director to transfer funds between various departments and to appropriate available revenues as shown in exhibits A, ~~B & C~~ attached and made part of this resolution. (*appended as page 25*)

SEND TO PUBLIC SIGNPOST

8.8 RESOLUTION AUTHORIZING AMMENDMENTS AND TRANSFERS IN THE GENERAL FUND BUDGET FOR FISCAL YEAR 2015-2016 [Jan YTD]:

Internal Service Fund funding

Sponsored by: Hon. Beth Daponte, First District

WHEREAS: The Town of Stratford Charter 2.2.1 (e) provides that the Council shall have the power to make, alter and repeal resolutions and ordinances relative to the appropriation of Town Funds, including the transfer of funds between departments; and

WHEREAS: The Town Charter 6.2.2 requires that the Council shall annually pass an appropriation ordinance for all departments of the Town and the Town Charter 6.2.3 requires that the total amount of appropriations shall not exceed the estimates of revenues; and

WHEREAS: The Town Charter 6.2.5 provides that Council may by affirmative vote of seven (7) members authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the annual budget; and

WHEREAS: It is desirable to reflect the appropriations of Town Departments accurately by transferring unused funds and appropriating available revenues from time to time;

NOW THEREFORE BE IT RESOLVED: The Town Council of the Town of Stratford hereby authorizes the Finance Director to transfer funds between various departments and to appropriate available revenues as shown in exhibits A, B & C attached and made part of this resolution. (appended as page 26) combining statement page 27

SEND TO PUBLIC SIGNPOST

WAIVER OF COUNCIL RULES OF PROCEDURE

A MOTION WAS MADE BY MR. DUMAS SECONDED BY MR. LLEWELYN TO WAIVE THE COUNCIL RULES OF PROCEDURE TO ADD TO THE AGENDA: AN ORDINANCE AMENDING THE ANNUAL OPERATING BUDGET ORDINANCE (#15-03) FOR THE TOWN OF STRATFORD FOR TH FISCAL YEAR COMMENCING JULY 1, 2015 AND ENDING JUNE 30, 2016 (#16-04). THE MOTION PASSED UNANIMOUSLY VIA ROLL CALL VOTE AS FOLLOWS: MR. DUMAS — YES, MR. KADEEM — YES, MR. HARDEN — YES, MR. GRESKO — YES, MR. YOUNG — YES, MS. ANTEZZO — YES, MR. CHASE — YES, MR. LLEWELYN — YES, MS. MANUS — YES, MS. DAPONTE — YES.

AN ORDINANCE AMENDING THE ANNUAL OPERATING BUDGET ORDINANCE (#15-03) FOR THE TOWN OF STRATFORD FOR THE FISCAL YEAR COMMENCING JULY 1, 2015, AND ENDING JUNE 30, 2016; (#16-04)

sponsored by: Hon. Mark Dumas, Second District Councilman

WHEREAS, an ordinance entitled “AN ORDINANCE ADOPTING THE ANNUAL OPERATING BUDGET FOR THE TOWN OF STRATFORD FOR THE FISCAL YEAR COMMENCING JULY 1 2015 AND ENDING JUNE 30 2016 AND APPROPRIATING THE SUM OF \$ 207,547,950 IN ACCORDANCE THEREWITH” (#15-03) has been enacted by the Town Council at its meeting on May 11, 2005; and

WHEREAS, the Town Council desires to amend the original ordinance adopting the annual operating budget for the Town of Stratford for the Fiscal Year commencing July 1, 2015 and ending June 30, 2016 due to the repeal by referendum of the CONCURRENT ORDINANCE ADDING THE TOWN OF STRATFORD AS A CONSTITUENT MUNICIPALITY OF THE GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY (#15-13);

NOW, THEREFORE, BE IT HEREBY ORDERED BY THE TOWN COUNCIL OF THE TOWN OF STRATFORD:

That the annual operating budget as adopted by Ordinance #15-03 is amended as follows:

Section 1. Strike “-” from page 12 under FY2016 TC Adopted Budget from line item “01405 4604 WPCA Contractual Services” and insert “480,000” therein.

Section 2. Strike “200,000” from page 15 under FY2016 TC Adopted Budget from line item “01100 ____ PILOT GNH Regional Water Authority and insert “-” therein.

Section 3. Strike “-” from page 15 under FY2016 TC Adopted Budget from line item “01100 4308 Misc. Revenue [WPCA]” and insert “600,000” therein.

Section 4. Strike “-” from page 16 under FY2016 TC Adopted Budget from line item “01100 5038 Transfer from WPCA” and insert “300,000” therein.

Section 5. Strike “5,100,000” from page 16 under FY2016 TC Adopted Budget from line item “01100 5088 Transfer from Debt Service Fund” and insert “-” therein.

Section 6. Strike “200,000” from page 24 under FY2016 TC Adopted Budget from line item “01108 ____ Sewer Usage Fees – Town & BOE Buildings” and insert “-” therein.

Section 7. Strike “989,035” from page 30 under FY2016 TC Adopted Budget from line item “01201 6741 Transfer to Capital Improvement” and insert “-” therein.

Section 8. The Mayor shall make additional reductions in the expenses of the municipal departments as set forth in the annual operating budget for the Town of Stratford for the Fiscal Year commencing July 1, 2015 and ending June 30, 2016 in an amount no less than \$2,730,965 and shall file a list of such reductions with the Council Clerk and Town Clerk by February 15, 2016. Such list shall include the line item, account description, and page number from the adopted operating budget for each such reduction and shall be accompanied by a memorandum from the Chief Administrative Officer explaining each such reduction. In accordance with Connecticut General Statutes Section 10-222, the Mayor shall not make any such reductions to the appropriations for the Board of Education.

RESOLVED: that the first reading of the above entitled Ordinance (#16-04) be and is hereby dispensed with as copies thereof have been previously furnished to each member of the Town

Council, and that the same be adopted as a first reading and referred to the Ordinance Committee for a public hearing.

A MOTION WAS MADE BY MR. DUMAS, SECONDED BY MR. CHASE TO REFER THE FOREGOING ORDINANCE TO ORDINANCE COMMITTEE FOR A PUBLIC HEARING. THE MOTION PASSED 10 TO 0.

5.3.9 QUESTIONS TO THE TOWN ATTORNEY

Mr. Dumas: re: legality of Mr. Henrick seeking the nomination for the Zoning seat vacated by Mr. Llewelyn.

6. QUESTIONS TO MAYOR OR STAFF

Mr. Llewelyn — re: CIP funds

Ms. Daponte — re: Bunnell field house funding, Nichols school traffic study and turn around.

Mr. Dumas — re: FOI training for March 28

A MOTION WAS MADE BY MR. GRESKO, SECONDED BY MR. HARDEN TO ADJOURN THE MEETING. THE MOTION FAILED WITH 6 OPPOSED AND 4 IN FAVOR.

WAIVER OF COUNCIL RULES OF PROCEDURE

A MOTION WAS MADE BY MR. DUMAS TO WAIVE THE COUNCIL RULES OF PROCEDURE TO TAKE THE ITEM 7.3.2 OUT OF ORDER. MR. DUMAS WITHDRAWS THE MOTION.

7. UNFINISHED BUSINESS and/or OLD BUSINESS

7.1 STRATFORD ARMY ENGINE PLANT (continuing item) — Mayor Harkins reported of the on-site inspection.

7.2 BOARD OF ASSESSMENT APPEALS, Regular member — 4-yr term, § 5-77-78

RESOLVED: that RICHARD BROWN, SR. of 6375 MAIN STREET be and is hereby appointed a member of the Board of Assessment Appeals. (term of Michael Hillgen-Santa expired Jan. 1, 2016)

A MOTION WAS MADE BY MR. KADEEM, SECONDED BY MR. YOUNG TO APPOINT RICHARD BROWN, SR. TO THE BOARD OF ASSESSMENT APPEALS. THE MOTION PASSED 10 TO 0.

7.3 COMMITTEE APPOINTMENTS — terms concurrent with Town Council (2 years)

7.3.1 BEAUTIFICATION COMMITTEE

A. 15 4 electorate members

B. 4 alternate members (new positions)

RESOLVED: that INDIANA HARDEN of 31 BOWE AVENUE be and is hereby appointed a member of the Beautification Committee.

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. GRESKO TO APPOINT INDIANA HARDEN TO THE FOREGOING BEAUTIFICATION COMMITTEE POSITION. THE MOTION PASSED UNANIMOUSLY.

7.3.2 PARKS AND RECREATION COMMITTEE — § 7-9 of code

A. electorate members — 7 1

RESOLVED: that MATTHEW SALERNO of 1700 BROADBRIDGE AVE., UNIT A-48 be and is hereby appointed a member of the Parks and Recreation Committee.

A MOTION WAS MADE BY MR. KADEEM, SECONDED BY MR. DUMAS TO APPOINT MATTHEW SALERNO TO THE PARKS AND RECREATION COMMITTEE. THE MOTION PASSED UNANIMOUSLY.

B. Alternates — 2 (one R and one D)

(U) RESOLVED: that GARY BAUER of 60 FAIRCHILD ROAD be and is hereby appointed an alternate member of the Parks and Recreation Committee.

(D) RESOLVED: that SARAH CALZONE of 55 PERRY LANE be and is hereby appointed an alternate member of the Parks and Recreation Committee.

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MS. MANUS TO APPOINT GARY BAUER AND SARAH CALZONE AS ALTERNATE MEMBERS OF THE PARKS AND RECREATION COMMITTEE. THE MOTION PASSED UNANIMOUSLY.

7.3.3 PUBLIC SAFETY COMMITTEE — 4 1 electorate member

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MS. MANUS TO PLACE THE FOREGOING PUBLIC SAFETY APPOINTMENT ON THE TABLE. THE MOTION PASSED UNANIMOUSLY.

7.4 TABLED ITEMS

7.4.1 MODIFICATIONS TO COUNCIL RULES OF PROCEDURE (item XIV.B – eliminate word “tape”) — *Placed on the table during Council meeting of Jan. 11, 2016.*

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. KADEEM TO TAKE THE FOREGOING ITEM OFF THE TABLE. THE MOTION PASSED WITH 9 IN FAVOR AND 1, MR. DUMAS, OPPOSED. A MOTION WAS MADE BY MS. ANTEZZO, SECONDED BY MR. KADEEM TO SUBSTITUTE THE VERBIAGE “VOICE RECORDING” FOR THE WORD “TAPE”. THE MOTION PASSED UNANIMOUSLY.

7.4.2 BUNNELL FIELD HOUSE — *Placed on the table during meeting of Jan. 11, 2016.*

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. YOUNG TO TAKE THE FOREGOING ITEM OFF THE TABLE. THE MOTION PASSED WITH 9 IN FAVOR AND 1, MR. DUMAS, OPPOSED. A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. DUMAS TO STRIKE THE FOREGOING ITEM FROM THE AGENDA. THE MOTION PASSED WITH 9 IN FAVOR AND 1 OPPOSED.

7.5 TABLED ORDINANCES AND RESOLUTIONS

7.5.1 AN ORDINANCE AMENDING CHAPTER 172 – Sewers - ARTICLE XI, FATS, OILS AND GREASE PRETREATMENT (#14-26) — *Placed on the table during meeting of 12/8/14*

RESOLVED: that the second reading of the above entitled Ordinance be dispensed with as copies thereof have been received by all Council Members and the foregoing be and is hereby approved effective thirty days from passage. (*appended as pages 28-40*)

A MOTION WAS MADE BY MR. YOUNG, SECONDED BY MR. KADEEM TO TAKE THE FOREGOING ORDINANCE OFF THE TABLE. THE MOTION PASSED 10 TO 0. A MOTION WAS MADE BY MR. YOUNG, SECONDED BY MR. KADEEM TO DISPENSE WITH THE READING AS STATED ABOVE. THE MOTION PASSED 10 TO 0. A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MS. MANUS TO APPROVE THE FOREGOING ORDINANCE FOR FINAL PASSAGE. THE MOTION PASSED 10 TO 0.

7.5.2 RESOLUTION(S) REGARDING PERFORMANCE/FINANCIAL AUDITS OF THE OFFICE OF THE TOWN ATTORNEY AND DEPARTMENT OF PUBLIC WORKS. — *Placed on the table during meeting of January 11, 2016.*

A MOTION WAS MADE BY MR. GRESKO, SECONDED BY MR. KADEEM TO TAKE THE FOREGOING RESOLUTION OFF THE TABLE. THE MOTION PASSED 10 TO 0. After discussion, A MOTION WAS MADE BY MR. DUMAS, SECONDED BY MR. LLEWELYN TO RETURN THE FOREGOING ITEM TO THE TABLE. THE MOTION PASSED 10 TO 0.

7.6 TABLED APPOINTMENTS

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. KADEEM TO TAKE APPOINTMENTS 7.6.1, 7.6.3, AND 7.6.4 OFF THE TABLE. THE MOTION WAS WITHDRAWN.

WAIVER OF COUNCIL RULES OF PROCEDURE

A MOTION WAS MADE BY MR. GRESKO SECONDED BY MR. KADEEM TO WAIVE THE COUNCIL RULES OF PROCEDURE TO TAKE ITEMS 8.4, 8.5, AND 8.6 OUT OF ORDER. THE MOTION PASSED UNANIMOUSLY.

8.4 CT DEPARTMENT OF SOCIAL SERVICES FOR COUNSELING SERVICES GRANT

Sponsored by: the Honorable Stratford Town Council

WHEREAS, the *Town of Stratford* has been awarded a grant from the *CT Department of Social Services* for *Counseling Services* in an amount not to exceed \$7,128; and

WHEREAS, it is desirable and in the public interest that the *Town of Stratford* enter into a grant agreement with the *CT Department of Social Services*.

NOW THEREFORE, BE IT RESOLVED BY THE Town Council:

1. That it is cognizant of the Town's contract with the *CT Department of Social Services* for the *Counseling Services Grant* in an amount not to exceed \$7,128); and
2. That it hereby authorizes, directs and empowers the Mayor or his designee to submit an application with CT Department of Social Services, to execute such contract with the *CT Department of Social Services*, to provide such additional information, to implement the program once the award is secured, and to execute such other contracts and documents as maybe necessary under this program.

A MOTION WAS MADE BY MS. MANUS, SECONDED BY MR. KADEEM TO APPROVE THE FOREGOING RESOLUTION. THE MOTION PASSED UNANIMOUSLY.

8.5 SOUTH END COMMUNITY CENTER SUMMER SOIREE SCHOLARSHIPS

Sponsored by: the Honorable Stratford Town Council

WHEREAS, the *Town of Stratford* has been awarded a grant from the *Fairfield County Community Fund* for the *South End Community Center Summer Soiree Scholarships* in an amount not to exceed \$15,000; and

WHEREAS, it is desirable and in the public interest that the *Town of Stratford* enter into a grant agreement with the *Fairfield County Community Fund*;

NOW THEREFORE, BE IT RESOLVED BY THE Town Council:

1. That it is cognizant of the Town's contract with the *Fairfield County Community Fund* for the *South End Community Center Summer Soiree Scholarships* in an amount not to exceed \$15,000; and

That it hereby authorizes, directs and empowers the Mayor or his designee to submit an application with Fairfield County Community Fund, to execute such contract with the *Fairfield County Community Fund*, to provide such additional information, to implement the program once the award is secured, and to execute such other contracts

A MOTION WAS MADE BY MR. KADEEM., SECONDED BY MS. MANUS TO APPROVE THE FOREGOING RESOLUTION. THE MOTION PASSED 10 TO 0.

8.6 RESOLUTION SUPPORTING APPLICATION AND CONTRACT FOR THE CONNECTICUT DEPARTMENT OF ENVIRONMENTAL PROTECTION CLEAN VESSEL ACT GRANT PROGRAM FOR THE OPERATION AND MAINTENANCE OF THE STRATFORD PUMPOUT BOAT

sponsored by: Town Council

WHEREAS, the CT Department of Environmental Protection-Office of Long Island Sound Programs, is authorized to extend financial assistance to municipalities in the form of grants through the Clean Vessel Act Grant Program; and,

WHEREAS, the Town of Stratford operates a pump-out boat program to maintain good water quality in the Lower Housatonic River and vicinity, including Milford Harbor; and,

WHEREAS, funding through the Clean Vessel Act Grant Program will be used to reimburse the Town of Stratford for 75% of the operation costs of its pump-out boat program; and,

WHEREAS, it is desirable and in the public interest that the Town of Stratford, enter into contracts with the CT Department of Environmental Protection-Office of Long Island Sound Programs in an amount not to exceed \$48,228.75 for the purpose of operating the Town's pump-out boat program; and

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF STRATFORD:

1. That it is cognizant of the Town's contract with the CT Department of Environmental Protection-Office of Long Island Sound Programs for funds through the 2016 Clean Vessel Act Grant Program to operate a pump-out boat program in the Lower Housatonic River and vicinity; and,
2. That it hereby authorizes, directs and empowers the mayor or his designee to execute such contract with the CT Department of Environmental Protection, to provide such additional information and to execute such other contracts and documents as maybe necessary under this program.

A MOTION WAS MADE BY MR. GRESKO, SECONDED BY MS. MANUS TO APPROVE THE FOREGOING RESOLUTION. THE MOTION PASSED 10 TO 0.

A MOTION WAS MADE BY MR. DUMAS, SECONDED BY MR. KADEEM TO ADJOURN THE MEETING. THE MOTION FAILED WITH 4 IN FAVOR AND 6 OPPOSED.

A MOTION WAS MADE BY MS. MANUS, SECONDED BY MR. HARDEN TO TAKE 7.6.1, 7.6.3 AND 7.6.4 OFF THE TABLE THE MOTION PASSED 10 TO 0.

7.6.1 STRATFORD HOUSING PARTNERSHIP

- a. 3 members of the local business community (3 vacancies)
- b. 4 members-at-large (4 vacancies)

RESOLVED: that KENT MILLER OF 40 CALIFORNIA STREET, UNIT C4 be and is hereby appointed a member-at-large to the Stratford Housing Partnership.

RESOLVED: that PETER WOOD OF 879 WILCOXSON AVE be and is hereby appointed a member-at-large to the Stratford Housing Partnership.

RESOLVED: that DAVID SALIK OF 1620 ELM STREET be and is hereby appointed a member-at-large to the Stratford Housing Partnership.

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. KADEEM TO APPOINT KENT MILLER, PETER WOOD AND DAVID SALIK AS MEMBERS AT LARGE TO THE STRATFORD HOUSING PARTNERSHIP. THE MOTION PASSED UNANIMOUSLY.

7.6.2 COMMISSION ON AGING — (9) appointments remaining; ACTION NOT TAKEN.

- A. 2 members – private sector agencies
- B. 1 member representing educational community
- C. 1 clergy representation
- D. 5 electorate

7.6.3 SIKORSKY MEMORIAL AIRPORT NOISE ABATEMENT COMMITTEE — § 7-12 of Town Code, one member appointed by Mayor, one member appointed by PYE. *Placed on the Table during Council meeting of March 10, 2014.* — ACTION NOT TAKEN.

- A. 2 members from Lordship section of Stratford— appointed by Town Council.
- B. 1 member from District of Town in which Sikorsky Memorial Airport is located – appointed by Town Council.
- C. 2 members from the Stratford Electorate at-large — appointed by Town Council.

7.6.4 WATERFRONT AND HARBOR MANAGEMENT COMMISSION

RESOLVED: that DAVID SALIK OF 1620 ELM STREET be and is hereby appointed an alternate member of the Waterfront and Harbor Management Commission. (term of Richard Fredette expired May 31, 2014)

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MS. MANUS TO APPOINT DAVID SALIK AS ALTERNATE MEMBER OF THE WATERFRONT AND HARBOR MANAGEMENT COMMISSION. THE MOTION PASSED UNANIMOUSLY.

7.6.5 ETHICS COMMISSION — 4-year term. *Placed on the table during Council meeting of Nov. 11 2015.* ACTION NOT TAKEN.

- A. Members — 5 (§5-30 of Town code)
 - Josie Cicerale — expired Oct. 31, 2014
 - Jack Golden — expired Oct. 31, 2013
 - Everett G. Sussman — expired Sept. 22, 2012

Michael Peslak (Pastor) — expired Oct. 31, 2012

Roger Salls — expired Oct. 31, 2012

B. Alternate members — 3 (§5-30 of Town code)

Joseph DeCaro — expired July 10, 2011

Robert Chimini — expired July 10, 2011

vacant — expired July 10, 2011

7.6.6 SHORT BEACH COMMISSION — 3-yr. term — *Placed on the table during Council meeting of Jan. 11, 2016.*

A. RESOLVED: that _____ of _____ be and is hereby appointed a member of the Short Beach Commission. (term of Ray Barry expired Jan. 2, 2016)

B. RESOLVED: that _____ of _____ be and is hereby appointed a member of the Short Beach Commission. (term of Scott Barksdale expired Jan. 2, 2016)

C. RESOLVED: that _____ of _____ be and is hereby appointed a member of the Short Beach Commission. (term of Peter Pulaski expired Jan. 2, 2016)

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. HARDEN TO TAKE THE FOREGOING SHORT BEACH COMMISSION APPOINTMENTS OFF THE TABLE. THE MOTION PASSED 10 TO 0.

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. HARDEN TO APPOINT DAVID PANCAK, SCOTT BARKSDALE AND SEAN HAUBERT TO THE SHORT BEACH COMMISSION. A MOTION WAS MADE BY MS. MANUS, SECONDED BY MR. KADEEM TO NOMINATE PATTY SPERLING IN PLACE OF SCOTT BARKSDALE AND TO DIVIDE THE QUESTION. After a discussion re: procedure, A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MR. CHASE TO RETURN THE FOREGOING 3 SHORT BEACH COMMISSION APPOINTMENTS TO THE TABLE. THE MOTION PASSED UNANIMOUSLY.

A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MR. DUMAS TO ADJOURN THE MEETING. THE MOTION FAILED WITH 4 IN FAVOR AND 6 OPPOSED.

WAIVER OF COUNCIL RULES OF PROCEDURE

A MOTION WAS MADE BY MR. GRESKO SECONDED BY MR. CHASE TO WAIVE THE COUNCIL RULES OF PROCEDURE TO TAKE ITEM 9.4 OUT OF ORDER. THE MOTION PASSED UNANIMOUSLY.

9.4 STRATFORD BOARD OF EDUCATION AND STRATFORD EDUCATION ASSOCIATION BINDING INTEREST ARBITRATION AWARD, PER CT Gen. Statute 10-153F

RESOLVED: that the Stratford Board of Education and Stratford Education Association Binding Interest Arbitration Award, in accordance with CT Gen. Statute 10-153f, be and is hereby approved.

MR. DUMAS RECUSES HIMSELF FROM VOTING AND DISCUSSION DUE TO A CONFLICT OF INTEREST. A MOTION WAS MADE BY MR. GRESKO, SECONDED BY MS. MANUS TO APPROVE THE FOREGOING ARBITRATION AWARD. THE MOTION PASSED WITH 9 IN FAVOR, NO ONE OPPOSED AND 1 (MR. DUMAS) ABSTENTION.

7.6.7 DISABILITY REVIEW BOARD, 2-year term, appointed by Council. *Placed on the table during Council meeting of Jan. 11, 2016.* ACTION NOT TAKEN.

- A. RESOLVED: that _____ of _____ be and is hereby appointed a member of the Disability Review Board. (term of Kurt Ahlberg, Esq. expires Jan. 13, 2016)
- B. RESOLVED: that _____ of _____ be and is hereby appointed a member of the Disability Review Board. (term of Renee C. Rickard-Casey, MD expires Jan. 13, 2016)
- C. RESOLVED: that _____ of _____ be and is hereby appointed a member of the Disability Review Board. (term of Frank Scifo, MD expires Jan. 13, 2016)

7.6.8 VETERANS' MONUMENT PRESERVATION COMMISSION FOR ACADEMY HILL — 5-19 of Code, appointed by Town Council *Placed on the table during Council meeting of Jan. 11, 2016.* ACTION NOT TAKEN.

RESOLVED: that _____ of _____ be and is hereby appointed a member of the Veterans' Monument Preservation Commission for Academy Hill. (term of the late Anthony Ross expires May, 2016)

7.6.9 ECONOMIC DEVELOPMENT COMMISSION, Exofficio § 1-4 B— charter. *Placed on the table during Council meeting of Jan. 11, 2016.* ACTION NOT TAKEN.

- A. Council Chairman or designee
- B. Council members of opposing party

7.6.10 FINANCIAL ADVISORY COMMITTEE — *Placed on the table during Council meeting of Jan. 11, 2016.* ACTION NOT TAKEN.

8. ORDINANCES AND RESOLUTIONS

9. NEW BUSINESS

9.1 APPOINTMENTS — None

9.2 AUTHORIZE THE Town Attorney to explore purchase of Christ Church Parking lot — ACTION NOT TAKEN.

9.3 NICHOLS SCHOOL PARKING AND DROPOFF — ACTION NOT TAKEN.

9.5 BUDGET MODIFICATIONS REPORT from Larry Ciccarelli and additional Town Council recommendations to modify expenditures. — ACTION NOT TAKEN.

10. ADJOURNMENT — Hearing no further discussion in connection with the above agenda items or further business, the Chairman called for a motion to adjourn. ON A MOTION MADE BY MR. CHASE, SECONDED BY MR. LLEWELYN, IT WAS VOTED UNANIMOUSLY TO ADJOURN THE MEETING ON TUESDAY, FEBRUARY 9, 2016 AT 12:40 p.m.

Attest:

Carol Cabral

Carol Cabral, Council Clerk

APPENDIX

AN ORDINANCE INCREASING THE APPROPRIATION FROM \$103,100,000 TO \$125,966,646 FOR STRATFORD HIGH SCHOOL IN THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2010-2011 (#16-02)

WHEREAS, an ordinance entitled “An Ordinance Appropriating \$7,100,100 For Various Public Improvements In The Capital Improvement Program For Fiscal Year 2010-2011” was enacted by the Town Council at its meeting on November 8, 2010 (the “Original Appropriation Ordinance”);

WHEREAS, an ordinance entitled “An Ordinance Amending An Ordinance Appropriating \$7,100,100 For Various Public Improvements In The Capital Improvement Program For Fiscal Year 2010-2011” was enacted by the Town Council at its meeting on May 23, 2011 (the “2011 Stratford High School Appropriation Ordinance”) to appropriate up to \$56,115,586 for costs associated with the renovation of Stratford High School;

WHEREAS, after adoption of the 2011 Stratford High School Appropriation ordinance, the Town determined that the original plan to renovate Stratford High School as contemplated in the 2011 Stratford High School Appropriation Ordinance was infeasible from a construction and programmatic standpoint;

WHEREAS, the Town decided thereafter to modify the plans to renovate Stratford High School by expanding the scope, the square footage and cost of the renovation project, as described below (the “Stratford High School Project”);

WHEREAS, the Stratford High School Project was to consist of (i) the extension, alteration, and renovation of the current school facility (with a final configuration estimated to be approximately 219,600 square feet), including renovations to the gymnasium and technical shops and the construction of a new auditorium, parking and an athletic field, (ii) the acquisition of certain parcels, including a parcel located on the west side of King Street (currently athletic fields) that will include the primary academic classroom, administrative offices, a media center, and cafeteria spaces, and (iii) the construction of a corridor spanning across King Street to connect the new academic wing with the renovated facility;

WHEREAS, an ordinance entitled “An Ordinance Amending An Ordinance Appropriating \$56,115,586 For Stratford High School In The Capital Improvement Program For Fiscal Year 2010-2011” was enacted by the Town Council at its meeting on May 11, 2015 (the “2015 Stratford High School Appropriation Ordinance”) to appropriate up to \$103,301,000 for costs associated with the renovation of Stratford High School;

WHEREAS, the Town has decided to modify the plans for the Stratford High School Project by expanding the scope and increasing cost of the Stratford High School Project;

WHEREAS, the Town Council desires to amend the 2015 Stratford High School Appropriation Ordinance to increase the amount of the appropriation for the expanded Stratford High School Project to \$125,966,646;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE TOWN COUNCIL OF THE TOWN OF STRATFORD:

Section 1. The caption of the Original Appropriation Ordinance is hereby amended to increase the amount of the appropriation set forth therein by \$22,665,646 from \$110,401,100 to \$133,066,746.

Section 2. The line item “Stratford High School” under the heading “School Improvements” in Section 1 of the Original Appropriation Ordinance, which was added to the Original Appropriation Ordinance by the 2011 Stratford High School Appropriation Ordinance, is hereby increased to \$125,966,646.

Section 3. This ordinance shall become effective thirty days after its passage pursuant to Section 2.2.9 of the Town Charter.

AN ORDINANCE AMENDING AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$65,000,000 OF BONDS FOR THE COSTS ASSOCIATED WITH THE RENOVATION OF STRATFORD HIGH SCHOOL AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE (#16-03)

WHEREAS, an ordinance entitled “An Ordinance Appropriating \$7,100,100 for Various Public Improvements In the Capital Improvement Program For Fiscal Year 2010-2011” was enacted by the Town Council at its meeting on November 8, 2010 (the “Original Appropriation Ordinance”);

WHEREAS, an ordinance entitled “An Ordinance Amending An Ordinance Appropriating \$7,100,100 For Various Public Improvements In The Capital Improvement Program For Fiscal Year 2010-2011” was enacted by the Town Council at its meeting on May 23, 2011 (the “2011 Stratford High School Appropriation Ordinance”) to appropriate up to \$56,115,586 for costs associated with the renovation of Stratford High School;

WHEREAS, after adoption of the 2011 Stratford High School Appropriation ordinance, the Town determined that the original plan to renovate Stratford High School as contemplated in the 2011 Stratford High School Appropriation Ordinance was infeasible from a construction and programmatic standpoint;

WHEREAS, the Town decided thereafter to modify the plans to renovate Stratford High School by expanding the scope, the square footage and cost of the renovation project, as described below (the “Stratford High School Project”);

WHEREAS, the Stratford High School Project was to consist of (i) the extension, alteration, and renovation of the current school facility (with a final configuration estimated to be approximately 219,600 square feet), including renovations to the gymnasium and technical shops and the construction of a new auditorium, parking and an athletic field, (ii) the acquisition of certain parcels, including a parcel located on the west side of King Street (currently athletic fields) that will include the primary academic classroom, administrative offices, a media center, and cafeteria spaces, and (iii) the construction of a corridor spanning across King Street to connect the new academic wing with the renovated facility;

WHEREAS, an ordinance entitled “An Ordinance Amending An Ordinance Appropriating \$56,115,586 For Stratford High School In The Capital Improvement Program For Fiscal Year 2010-2011” was enacted by the Town Council at its meeting on May 11, 2015 (the “2015 Stratford High School Appropriation Ordinance”) to appropriate up to \$103,301,000 for costs associated with the renovation of Stratford High School;

WHEREAS, the Town has decided to modify the plans for the Stratford High School Project by expanding the scope and increasing cost of the Stratford High School Project;

WHEREAS, the Town Council has together herewith approved an additional appropriation for the Capital Improvement Program for Fiscal Year 2010-2011 for the costs associated with the expanded Stratford High School Project in the amount of \$22,665,646 making the total appropriation for the expanded Stratford High School Project equal to \$125,966,646;

WHEREAS, an ordinance entitled “An Ordinance Authorizing the Issuance of \$65,000,000 For The Costs Associated With The Renovation Of Stratford High School And Pending the Issuance Thereof The Making Of Temporary Borrowings For Such Purpose” was enacted by the Town Council at its meeting on May 11, 2015 (the “Stratford High School Bond Ordinance”) to authorize bonding in an amount up to \$65,000,000 for costs associated with the renovation of Stratford High School;

WHEREAS, the Town currently anticipates that Bonds of the Town in an amount up to \$65,000,000 will be sufficient to fund the local share of the expanded Stratford High School Project;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE TOWN COUNCIL OF THE TOWN OF STRATFORD:

Section 1. Section 1 of the Stratford High School Bond Ordinance is hereby amended and restated to read as follows:

“Section 1. To meet, in part, the appropriation of \$125,966,646 necessary to fund the expanded Stratford High School Project, including all architectural, design, specialty consultant, environmental, engineering, testing, equipment, materials, site acquisition, demolition, construction, renovation and other costs and expenses that are related thereto, and to finance such financing and/or issuance costs as the Mayor and the Director of Finance shall approve, including, but not limited to legal, advisory, credit enhancement, trustee, underwriters’ discount and printing and administrative expenses, \$65,000,000 bonds of the Town may be issued maturing not later than the twentieth year after their date (the “Bonds”).”

Section 2. All other Sections of the Stratford High School Bond Ordinance shall continue to remain in full force and effect.

Section 3. This ordinance shall become effective thirty days after its passage pursuant to Section 2.2.9 of the Town Charter.

FY2015-2016 Interdepartmental Budget Transfers / Appropriations [impact of non-sale of WPCA]							
Exhibit A:							
Inter-Departmental Budget Transfers -							
REVENUES:							
ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	Beginning FY16 Budget	From Revenue [Decrease]	To Revenue [Increase]	Ending FY16 Budget
PUBLIC HIGHWAYS DIVISION							
01405	4604		WPCA Contractual Services	-		(480,000.00)	(480,000.00)
GENERAL REVENUES							
01100	4295		PILOT - GNH Regional Water Aut	(200,000.00)	200,000.00		-
01100	4308		Misc Rev- Land Use Rent [WPCA]	-		(600,000.00)	(600,000.00)
01100	4701		Gain on Sale	(600,000.00)	600,000.00		-
01100	5038		Transfer from WPCA	-		(300,000.00)	(300,000.00)
01100	5088		Transfer from Debt Serv Fund	(5,100,000.00)	580,000.00		(4,520,000.00)
					<u>\$ 1,380,000</u>	<u>\$ (1,380,000)</u>	
GENERAL REVENUES							
01100	5088		Transfer from Debt Serv Fund	(4,520,000.00)	200,000.00		(4,320,000.00)
					<u>\$ 200,000</u>	<u>\$ -</u>	
Total					<u>\$ 1,580,000</u>	<u>\$ (1,380,000)</u>	
Net Impact						<u>\$ 200,000</u>	
Inter-Departmental Budget Transfers -							
EXPENSES:							
ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	Beginning FY16 Budget	From Expense [Decrease]	To Expense [Increase]	Ending FY16 Budget
TOWN BUILDINGS							
01108	6376		Sewer Use Fees-Town&BOE Bldgs	200,000.00	(200,000.00)		-
Total					<u>\$ (200,000)</u>	<u>\$ -</u>	
Net Impact						<u>\$ (200,000)</u>	

FY2015-2016 Interdepartmental Budget Transfers / Appropriations [Impact of reduced ISF funding]								
Exhibit A:								
Inter-Departmental Budget Transfers -								
REVENUES:								
ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	Beginning FY16 Budget	From Revenue [Decrease]	To Revenue [Increase]	Ending FY16 Budget	
GENERAL REVENUES								
01100	5088		Transfer from Debt Serv Fund	(4,320,000.00)	3,000,000.00		(1,320,000.00)	
Total					\$ 3,000,000	\$ -		
Net Impact						\$ 3,000,000		
Inter-Departmental Budget Transfers -								
EXPENSES:								
ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	Beginning FY16 Budget	From Expense [Decrease]	To Expense [Increase]	Ending FY16 Budget	
TOWN BUILDINGS								
01151	6049		Reserve - WC	550,000.00				
01151	6621		Worker's Comp Medical	140,000.00				
01151	6621	01401	WORKERS COMP PW	650,000.00				
01151	6621	01461	WORKERS COMP FIRE	200,000.00				
01151	6621	01471	WORKERS COMP POLICE	310,000.00				
01151	6622		Workmans Comp Payroll	100,000.00				
01151	6623		Workmans Comp Settlements	300,000.00				
01151	6633		Heart Bill - Medical	141,000.00				
01151	6634		Heart Bill - Payroll	99,000.00				
01151	6635		Heart Bill - Settlement	113,000.00				
01151	6636		Misc. Self Insurance	200,000.00				
CONTINGENCY								
01251	6049		Reserve - Medical	50,000.00				
01251	6053		Health/Dental/Medicare Supp	13,300,000.00	(3,000,000.00)			
Total					\$ 16,153,000	\$ (3,000,000)	\$ -	\$ 13,153,000
Net Impact						\$ (3,000,000)		

Exhibit E-4:
Combining Statement of Net Position (Deficit)
Internal Service Funds

	June 30, 2011	June 30, 2012	June 30, 2013	June 30, 2014	June 30, 2015	June 30, 2015 vs June 30, 2011
	Total	Total	Total	Total	Total	Total
Assets						
Cash & Cash Equivalents	\$ -	\$ -	\$ -	\$ 82,341	\$ 80,000	\$ 80,000
Due from Other Funds	\$ 2,108,948	\$ 3,771,469	\$ 6,364,270	\$ 10,693,359	\$ 10,331,229	\$ 8,222,281
Total Assets	\$ 2,108,948	\$ 3,771,469	\$ 6,364,270	\$ 10,775,700	\$ 10,411,229	\$ 8,302,281
Liabilities & Net Position (Deficit)						
Current Liabilities						
Accounts payable / Due to other funds	\$ 26,971	\$ 62,569	\$ 46,911	\$ 2,015,760	\$ 151,422	\$ 124,451
Risk management claims	\$ 1,354,817	\$ 1,381,897	\$ 1,363,850	\$ 1,382,000	\$ 3,076,000	\$ 1,721,183
Total current liabilities	\$ 1,381,788	\$ 1,444,466	\$ 1,410,761	\$ 3,397,760	\$ 3,227,422	\$ 1,845,634
Noncurrent Liabilities						
Risk management claims	\$ 6,660,000	\$ 7,152,000	\$ 7,253,443	\$ 9,629,000	\$ 7,815,000	\$ 1,155,000
Total noncurrent liabilities	\$ 6,660,000	\$ 7,152,000	\$ 7,253,443	\$ 9,629,000	\$ 7,815,000	\$ 1,155,000
Total liabilities	\$ 8,041,788	\$ 8,596,466	\$ 8,664,204	\$ 13,026,760	\$ 11,042,422	\$ 3,000,634
Net Position						
Unrestricted (deficit)	\$ (5,932,840)	\$ (4,824,997)	\$ (2,299,934)	\$ (2,251,060)	\$ (631,193)	\$ 5,301,647
Total net position (deficit)	\$ (5,932,840)	\$ (4,824,997)	\$ (2,299,934)	\$ (2,251,060)	\$ (631,193)	\$ 5,301,647

AMENDMENT TO CHAPTER 172 – Sewers - ARTICLE XI
FATS, OILS AND GREASE PRETREATMENT (#14-26)

Section 1. Purpose.

Section 2. Definitions.

Section 3. Application to Install a FOG Pretreatment System.

Section 4. Discharge Limits.

Section 5. Pretreatment System Requirements.

Section 6. Alternate FOG Pretreatment System.

Section 7. Pretreatment Equipment Maintenance.

Section 8. FOG Minimization.

Section 9. Recording and Reporting Violations

Fats, Oils and Grease Pretreatment Ordinance

Section 1. Purpose.

The purpose of this Article is to outline the wastewater pretreatment requirements for Food Preparation Establishments and other commercial facilities that generate and discharge fats, oils and grease in their wastewater flow shall install, operate and maintain a FOG pretreatment system. The requirements of this Article shall supplement and be in addition to the requirements of the Town of Stratford's Town Code.

Section 2. Definitions.

AUTHORIZED DISCHARGE – means a discharge authorized by this ordinance.

CONTACT PERSON- the Contact Person shall mean the individual responsible for overseeing daily operation of the Food Preparation Establishment and who is responsible for overseeing the Food Preparation Establishment's compliance with the FOG Pretreatment Program.

FACILITY – means any food preparation establishment at which an authorized discharge occurs.

FOG- FATS, OIL AND GREASE- Any fats, oils and greases generated from the food preparation process as identified by the most current EPA method as listed in 40-CFR 136.3.

FOG INTERCEPTOR- A passive tank installed outside a building and designed to remove fats, oils and greases from flowing wastewater while allowing wastewater to flow through it, and as further defined herein.

FOG RECOVERY UNIT- All active indoor mechanical systems designed to remove fats, oils and greases by physical separation from flowing wastewater, as further defined herein.

FOG PRETREATMENT SYSTEM - Refers to properly installed and operated FOG interceptors, FOG Recovery Units, and other alternate system as approved by the Water Pollution Control Authority.

FOOD PREPERATION ESTABLISHMENTS - Means class III and IV food service establishments and any other facility discharging fats, oils and greases above the effluent limits in Section 5(c) (2) of the Department of Environmental Protection's General Permit for the Discharge of Wastewater Associated with Food Preparation Establishments such as, but not limited to restaurants, hotel kitchens, hospital kitchens, school kitchens, bars, factory cafeterias and clubs.

NON-RENDERABLE FATS, OILS AND GREASE - are fats, oils, and greases generated from food preparation processes that have been contaminated during the food preparation process thereby prohibiting this material from being rendered.

NOTIFICATION OF APPROVED ALTERNATE FOG PRETREATMENT SYSTEM – Written notification from the Water Pollution Control Authority for authorization to install and /or operate an alternate FOG Pretreatment System.

REGIONAL FOG DISPOSAL FACILITY- is a treatment works that is permitted by the Connecticut Department of Environmental Protection for the separation and disposal by incineration or other methods of FOG from the wastewater of a facility.

RENDERABLE FOG - are uncontaminated fats, oils and greases from the food preparation process that can be used as a source of material that is free of impurities and can be recycled into products such as animal feed and cosmetics.

RENDERABLE FOG CONTAINER- Means a closed, leak-proof container for the collection and storage of food grade fats, oil and grease.

RENOVATION – means any physical modification of the facility's food preparation area, food service area and/or dining area in excess of \$20,000 in any one calendar year, or a cumulative total in excess of \$40,000 over any period of five (5) years. The dollar value shall be the sum of all renovations for all building permits issued to a facility in a calendar year, for the food preparation, floor service and dining areas, as determined by the Tow of Stratford's Building Official.

WATER POLLUTION CONTROL AUTHORITY (WPCA) – means the Stratford Water Pollution Control Authority established pursuant to section 7-246 of the CGS, who shall be the authorized representative of the Town of Stratford.

Section 3. Application to Install a FOG Pretreatment System.

- A. FOG Pretreatment Systems shall be provided for all new and existing Food Preparation Establishments, including restaurants, cafeterias, diners, and similar non-industrial facilities using food preparation processes. FOG Pretreatment System shall not be required for private living quarters or dwelling units.
- B. All new Food Preparation Establishments or Establishments that change ownership as determined by the Water Pollution Control Authority shall submit an application to install a FOG Pretreatment System prior to opening the facility. The FOG System must be installed and functioning within 30 of the application approval date.
- C. A Renovation of the Food Preparation Establishment shall require compliance with all conditions of this ordinance as part of the Renovation.
- D. The Stratford WPCA may, as necessary, designate any area or areas of its sewer system as a problem area related to fats, oils and grease. Such designation shall be by a formal action of the WPCA and shall be based upon evidence of excessive fats, oils and grease including sanitary sewer overflows, excessive maintenance or any means of inspection. Upon notification by the WPCA, any Food Preparation Establishment within the problem area designation shall comply with all conditions of this ordinance within a reasonable time schedule established by the WPCA.
- E. All existing Food Preparation Establishments which require a new FOG Pretreatment System, as determined by the Water Pollution Control Authority, shall submit an application for the installation of a new FOG Pretreatment System within 120 days of the enactment of this ordinance. The application shall be in accordance with Town of Stratford's Town Code. The approved FOG Pretreatment System shall be installed no later than July 1, 2015.
- F. All existing Food Preparation Establishments which have an existing FOG Pretreatment System may, as determined by the Water Pollution Control Authority, keep the existing FOG Pretreatment System in operation. Such facilities shall submit an application an "Alternate FOG Pretreatment System" as described in {Section 6 C}. Such application shall be submitted within 120 days of the enactment of this ordinance..
- G. All costs and related expenses associated with the installation and connection of the FOG Interceptor(s) or Alternate FOG Pretreatment System(s) shall be borne by the Food Preparation Establishment. The Food Preparation Establishment shall indemnify the Town of Stratford and its Agents for any loss or damage that may directly or indirectly occur due to the installation of the FOG Pretreatment System.
- H. Applications to Install a FOG Pretreatment or an "Alternate FOG Pretreatment System" shall be submitted on standard forms provided by the WPCA and shall be accompanied by a Fifty Dollar (\$50.00) fee. A letter of intent or contract from the approved FOG cleaner/hauler shall be submitted as part of the application.

Section 4. Discharge Limits.

- A. No facility shall discharge or cause to be discharged any wastewater with a FOG concentration in excess of one hundred (100) milligrams per liter, as determined by the currently approved test for total recoverable fats and greases listed in 40 CFR 136.3, or in concentrations or in quantities that will harm either the sewers, or Water Pollution Control Facility, as determined by the Water Pollution Control Authority.
- B. At no time shall the pH of the wastewater discharged from the FOG Interceptor, FOG Recovery Unit or other approved units and prior to mixing with any other wastewater from the Food Preparation Establishment be less than five (5.0) nor greater than ten (10.0) standard units at any time.

Section 5. Pretreatment System Requirements.

- A. An application for the design and installation of a FOG Pretreatment System shall be subject to review and approval by the Director of Public Works per the Town of Stratford's Town Code, and subject to the requirements of all other applicable codes, ordinances and laws.
- B. Except as provided by {Section 6}, the wastewater generated from Food Preparation Establishments shall be treated to remove FOG using a FOG Interceptor.
- C. Every structure at the subject facility shall be constructed, operated and maintained in a manner to ensure that the discharge of food preparation wastewater is directed solely to the FOG Interceptor, or Alternate FOG Pretreatment System. No valve or piping bypass equipment that could prevent the discharge of food preparation wastewater from entering appropriate treatment equipment shall be present.
- D. The Contact Person at each Food Pretreatment Establishment shall notify the Water Pollution Control Authority when the FOG Pretreatment System is ready for inspection and connection to the public sewer. The connection and testing shall be made under the supervision of the plumbing inspector, and/ or the Water Pollution Control Authority.
- E. All applicable local plumbing / building codes shall be followed during the installation of the FOG Pretreatment System.
- F. FOG Interceptor Requirements.
 - (1) The FOG Interceptor shall be installed on a separate building sewer line servicing kitchen flows and shall be connected only to those fixtures or drains which would allow fats, oils, and grease to be discharged. This shall include:
 - (a) Pot sinks;
 - (b) Pre-rinse sinks;
 - (c) Any sink into which fats, oils, and grease are likely to be introduced;
 - (d) Soup kettles or similar devices;

- (e) Wok stations;
 - (f) Floor drains or sinks into which kettles may be drained;
 - (g) Automatic hood wash units;
 - (h) Dishwashers without pre-rinse sinks; and
 - (i) Any other fixtures or drains those are likely to allow fats, oils or greases to be discharged.
- (2) No food grinder shall discharge to the FOG Interceptor.
- (3) All wastewater flows connected to the FOG Interceptor, FOG Recovery Unit or other approved units shall be screened to prevent solids from entering the treatment units. Screened solids shall be disposed of in accordance with the applicable solid waste regulations.
- (4) No fixture or drain other than those listed in paragraph (1) above shall be directly connected to the FOG Interceptor unless approved by the Water Pollution Control Authority.
- (5) No valve or piping bypass equipment that could prevent the discharge of wastewater associated with the Food Preparation Establishment. from entering appropriate treatment equipment shall be present at such Food Preparation Establishment.
- (6) An outdoor FOG interceptor shall have a minimum depth of four (4) feet and a minimum detention time of :
- (a) At least twenty-four (24) hours of the maximum daily flow from the fixtures described in subparagraph (1) of this section based on water meter records or other methods of calculation as approved by the Water Pollution Control Authority, or
 - (b) 1000 gallons, whichever is greater.
- (7) FOG Interceptor shall have a minimum of two compartments. The two compartments shall be separated by a baffle that extends from the bottom of the FOG interceptor to a minimum of five (5) inches above the static water level. An opening in the baffle shall be located at mid-water level. The size of the opening shall be at least eight (8) inches in diameter but not have an area exceeding one hundred eighty (180) square inches.
- (8) FOG Interceptors shall be watertight and constructed of precast concrete, or other durable material. FOG Interceptors shall be located so as to be accessible for convenient inspection and maintenance. No permanent or temporary structures or containers shall be placed directly over the FOG Interceptor. FOG Interceptors installed in areas subject to traffic shall be designed to accommodate traffic loading.

weight of fifty-nine (59) pounds or contain a locking mechanism to prevent unauthorized entrance. The manholes, extensions and outlet access holes to the FOG Interceptor shall have a minimum inside diameter of seventeen (17) inches.

- (12) The inlet and outlet piping shall be PVC meeting ASTM D1785 Schedule 40 with rubber compression gaskets or solvent weld couplings. The joints must meet ASTM D3212 specifications. The Water Pollution Control Authority may approve other piping shall be four (4) inches. The inlet and outlet shall utilize a tee-pipe fitting on the interior of the FOG Interceptor. No caps or plugs shall be installed on the tee-pipes. The tee-pipe on the inlet and outlet shall extend to within twelve (12) inches of the bottom of the tank and at least five (5) inches above the static liquid level of the tank.
- (13) The FOG Interceptor shall be set level on a consolidated, stable base that has been mechanically compacted, with a minimum of six (6) inches of crushed stone so that no settling or tipping of the FOG Interceptor can occur. Select backfill shall be placed and compacted around the FOG Interceptor in a manner to prevent damage to the tank and to prevent movement caused by frost action.
- (14) The outlet discharge line from the FOG Interceptor shall be directly connected to the municipal sanitary sewer.
- (15) The FOG Interceptor shall be located so as to maintain the separating distances from well water supplies set forth in Section 19-13-B51d of the Public Health Code.
- (16) The following minimum-separating distances shall be maintained between the Fog Interceptor and the items listed below:
 - (a) Property line—10 ft.
 - (b) Building served (no footing drains)—15ft
 - (c) Ground water intercepting drains, footing drains and storm drainage systems—25 ft
 - (d) Open watercourse—50 ft (subject to Inland Wetland Commission Approval)
- (17) When necessary due to installation concerns, testing for leakage will be performed using either a vacuum test or water-pressure test.
 - (1) Vacuum Test - Seal the empty tank and apply a vacuum to two (2) inches of mercury. The tank is approved if ninety percent (90%) of the vacuum is held for two (2) minutes.

- (2) Water-Pressure Test –Seal the tank, fill with water, and let stand for twenty-four (24) hours. Refill the tank. The tank is approved if the water level is held for one (1) hour.

Section 6. Alternate FOG Pretreatment System.

- A. When it is not practical for the Food Preparation to install an outdoor in ground FOG Interceptor per {Section 5}, an Alternate FOG Pretreatment System may be utilized upon approval by the Water Pollution Control Authority and upon receiving a “Notification of Approved Alternative FOG Pretreatment System”. Approval of the system shall be based on demonstrated (proven) removal efficiencies and reliability of operation. The Water Pollution Control Authority will approve these systems on a case-by-case basis. The Contact person may be required to furnish analytical data demonstrating that FOG discharge concentrations do not exceed the limits established in this ordinance.
- B. Alternate FOG Pretreatment System shall consist of a FOG Recovery Unit meeting the requirements of {Paragraph D below}, unless there are special circumstances that preclude such installation, as approved by the Water Pollution Control Authority, and in accordance with {Paragraph E}.
- C. Alternate FOG Pretreatment Systems shall meet the requirements of {Section 5, A through E}, and shall be installed immediately downstream of each of the fixtures and drains listed in {Section 5 F. (1)}, and shall meet the requirements of {Section 5 F. (2) (3) and (5)}.
- D. Alternate FOG Pretreatment System Requirements.
 - (1) FOG Recovery Units shall be sized to properly pretreat the measured or calculated flows using methods approved by the Water Pollution Control Authority.
 - (2) FOG Recovery Units shall be constructed of corrosion-resistant material such as stainless steel or plastic.
 - (3) Solids shall be intercepted and separated from the effluent flow using a strainer mechanism that is integral to the unit.
 - (4) The FOG Recovery Units shall operate using a skimming device, automatic draw-off, or other mechanical/hard wired electrical means to automatically remove separated FOG. This automatic skimming device shall be controlled using a timer or level control. The operation of the automatic skimming device shall be field-adjustable. The FOG Recovery Unit's timer shall be set to operate the unit no less than once per day.
 - (5) FOG Recovery Units shall be fitted with an internal or external flow-control device to prevent the exceedence of the manufacture’s recommended design flow.

- (6) FOG Recovery Units shall be located to permit frequent access for maintenance and inspection.

E. Other Alternate FOG Pretreatment System

- (1) Other Alternate FOG Pretreatment Systems that do not meet the requirements of {Section 5 F or Section 6 D}, may be considered for approval by the Water Pollution Control Authority on a case-by-case basis. The application shall include:
 - (a) Documented evidence that the proposed Alternate FOG Pretreatment System will not discharge FOG concentrations that exceed the discharge limits per {Section 4}.
 - (b) Plans and specifications for the proposed system including plans and profile of system installation, manufacturer's literature, documentation of performance and any other information detailing the proposed alternate system.
 - (c) A written Operation and Maintenance Plan, which shall include the schedule for cleaning and maintenance, copies of maintenance log forms, a list of spare parts to be maintained at the subject facility, and a list of contacts for the manufacturer and supplier. Following receipt of written Notification of Approved Alternate FOG Pretreatment System from the Water Pollution Control Authority, the operation and maintenance plan shall be maintained on the premises. The plan shall be made available for inspection on demand by the Water Pollution Control Authority.
 - (d) A written FOG Minimization Plan, which shall include procedures for all Food Preparation Establishment employees to minimize FOG entering the wastewater collection system.
 - (e) A description of a FOG Pretreatment Training Program for Food Preparation Establishment Employees in FOG minimization procedures
- (2) A Notification of Approved Alternate FOG Pretreatment System may be granted for a duration not to exceed three (3) years, with extensions, when demonstrated to the satisfaction of the Water Pollution Control Authority that the proposed Alternate FOG Pretreatment System, Operation and Maintenance Plan, FOG Minimization Plan and FOG Pretreatment Training Program are adequate to maintain FOG concentration in the wastewater discharge below the limits set in {Section 4}.

Section 7. Pretreatment Equipment Maintenance

- A. The FOG Pretreatment System shall be maintained continuously in satisfactory and effective operation, at the Food Preparation Establishment's expense.
- B. The Contact Person shall be responsible for the proper removal and disposal, by appropriate means, of the collected material removed from the FOG Pretreatment System.
- C. The Contact Person may use hot water, steam, chemicals, or biological additives in the normal course of facility maintenance, but may not intentionally use hot water, steam, physical means, chemicals, or biological additives that will cause the release of fats, oils, and grease from the FOG Interceptor, FOG recovery unit or other approved unit.
- D. The Contact Person shall ensure that the FOG Interceptor is inspected when pumped to ensure that all fittings and fixtures inside the interceptor are in good condition and functioning properly. The depth of grease inside the tank shall be measured and recorded in the maintenance log during every inspection along with any deficiencies and the identity of the inspector.
- E. The Contact Person shall determine the frequency at which its FOG Interceptor(s) shall be pumped according to the following criteria:
 - (1) The FOG Interceptor shall be cleaned by a subsurface sewage disposal cleaner whenever twenty-five (25) percent of the operating depth of the FOG Interceptor is occupied by fats, oils, grease, and settled solids, or a minimum of once every three (3) months, whichever is more frequent. Cleaning of FOG Interceptors shall include the complete removal of all contents, including floating materials, wastewater and settled sludge. Decanting back into the FOG Interceptor shall not be permitted. FOG interceptor cleaning shall include scraping excessive solids from the wall, floors, baffles and all piping.
 - (2) If the Contact Person can provide data demonstrating that less frequent cleaning of the FOG Interceptor will not result in a grease level in excess of twenty-five (25) percent of the operating depth of the FOG Interceptor, the Water Pollution Control Authority may allow less frequent cleaning. The contact person shall provide data including plumbing receipts for four (4) consecutive cleanings of the FOG Interceptor, complete with a report from the Grease Trap/Interceptor Cleaner indicating the grease level at each cleaning, and the FOG Interceptor maintenance log.
 - (3) A maintenance log shall be maintained in the premises and shall include the following information: dates of all activities; volume pumped; grease depth measured at the time of inspection; and any maintenance work or changes in equipment associated with such discharge that has taken place since the last inspection; grease trap/interceptor cleaner's name, title and signature; location of

the waste disposal; means of disposal for all material removed from the FOG Interceptor; and the name of the individual recording the information. The maintenance log and grease trap/interceptor cleaner's receipts shall be made available to the Water Pollution Control Authority for inspection on demand. Interceptor cleaning, inspection records and all cleaning and maintenance logs and analytical results from any monitoring elected to be done by the owner of the Food Preparation Establishment shall be maintained on file a minimum of five (5) years.

- F. All material removed and hauled from FOG Pretreatment Systems must be performed by a subsurface sewage disposal cleaner or entity approved by the Water Pollution Control Authority. Pumped material shall be disposed of at a Regional FOG disposal facility.
- G. The Contact Person shall be responsible to submit maintenance reports to the Water Pollution Control Board every 2 years. Reports shall be submitted before July 1 in each odd year (2013, 2015, 2017 etc.). The contact person shall notify the WPCA within 30 days of changing approved FOG cleaner/haulers.
- H. The Contact Person shall be responsible for the cost and scheduling of all actions needed to comply with this {Article}. The Contact Person shall be notified in writing of violations of this Article by the Water Pollution Control Authority. Actions to comply with this {Article} shall be completed within the time limits as given below:

Violation Days from Inspection to Correct Violation

Equipment not registered—30 days

Equipment not properly installed—90 days

Major violations (outdoor and indoor)—30 days

Major Violations—90 days

- I. If the required actions to comply with this article are not corrected within the time limits specified in Section 7.H. the property owner may be fined an amount as determined by the WPCA not to exceed Five Hundred Dollars (\$500.00)

Section 8. FOG Minimization.

- A. The Contact Person shall make every practical effort to reduce the amount of FOG contributed to the sewer system
- B. Renderable fats, oils and greases shall be stored in a separate, covered, leak-proof, Renderable FOG Container, stored out of reach of vermin, and collected by a renderer.

- C. Small quantities of FOG scraped or removed from pots, pans, dishes and utensils shall be directed to the municipal solid waste stream for disposal.

Section 9. Recording and Reporting Violations.

- A. If any analytical results from monitoring data elected to be done by the Contact Person or owner of the Food Preparation Establishment, or other information indicates that a violation of an effluent limitation or another condition of this ordinance has occurred, the Contact Person shall immediately take steps to identify, correct and mitigate the results of any and all conditions causing or contributing to such violation and shall take reasonable steps to prevent further such violation. A log of such violations shall be maintained on site and contain, at a minimum, the following information;
- a. The condition(s) or effluent limitation(s) violated;
 - b. The analytical results or other information demonstrating such violation;
 - c. The cause of the violation, if known;
 - d. Dates and times during which the violation continued;
 - e. If the violation was not corrected immediately upon being discovered, the anticipated time it is expected to continue; and upon correction, the date and time of correction;
 - f. Steps taken and planned to reduce, eliminate and prevent a reoccurrence of the violation, and the dates such steps have been or will be executed;
 - g. The name, title and signature of the individual recording the information and the date and time of such recording.

The Contact Person shall be required to report in writing such violation and such corrective action to the Commissioner of the Department of Energy and Environmental Protection and the Water Pollution Control Authority within five (5) days of the Contact Person's learning of such violation.

- B. All reports made by the Contact Person shall be certified in the following manner: "I have personally examined and am familiar with the information submitted in this document and all attachments thereto, and I certify that, based on reasonable investigation, including my inquiry of those individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief. I understand that a false statement made in the submitted information may be punishable as a criminal offense, in accordance with Section 221-6 of the General Statutes, pursuant to Section 53a-157b of the General Statutes, and in accordance with any other applicable statute."
- C. If any analytical results indicate the pH exceeds the limitation listed in Section 4 of this ordinance by greater than one unit or lower than one unit, or that fats, oils, and grease exceed the limitation listed in Section 4 of this ordinance, the Contact Person shall immediately notify the Water Pollution Control Authority.

- D. Immediately upon learning or having reason to believe that an authorized discharge may cause or has caused a sewer blockage or may adversely affect the operations of the Stratford sewer system, the Contact Person shall immediately notify the Water Pollution Control Authority and the Commissioner of the Department of Energy and Environmental Protection.