

ANY INDIVIDUAL WITH A DISABILITY WHO NEEDS SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING SHOULD CONTACT THE ADA COORDINATOR AT 203-385-4020 OR 203-385-4022 (TDD) 5 DAYS BEFORE THE MEETING, IF POSSIBLE.

## **NOTICE OF SPECIAL MEETING**

### **STRATFORD TOWN COUNCIL**

February 18, 2016

PURSUANT TO THE DIRECTION OF HON. BETH DAPONTE, CHAIRMAN, THE STRATFORD TOWN COUNCIL WILL CONDUCT A SPECIAL MEETING AT 7:00 P.M. ON THURSDAY, FEBRUARY 18, 2016 IN THE AUDITORIUM OF STRATFORD HIGH SCHOOL, NORTH PARADE, STRATFORD, CT. WITH PUBLIC FORUM TO FOLLOW.

#### **TO DISCUSS THE FOLLOWING**

I. **CALL TO ORDER**

II. **PROPOSED BUDGETARY TRANSFERS** — In accordance with § 6.2.5 of the Stratford Town Charter, notice was given that the Stratford Town Council proposes to make the following transfer of unused fund balances appropriated for one purpose to another purpose in the budget appropriation for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

A. **RESOLUTION AUTHORIZING AMMENDMENTS AND TRANSFERS IN THE GENERAL FUND BUDGET FOR FISCAL YEAR 2015-2016 [Dec YTD]: Non-sale of WPCA** (appended as pages 3 and 4)

B. **RESOLUTION AUTHORIZING AMMENDMENTS AND TRANSFERS IN THE GENERAL FUND BUDGET FOR FISCAL YEAR 2015-2016 [Jan YTD]: Internal Service Fund funding** — (appended as pages 5 - 7)

III. **STRATFORD HIGH SCHOOL RENOVATIONS** — Presentation and Review of renovations plans

A. Budget resolutions on FY16 budget

B. History of project — Board of Education member Mr. Petruccelli

B.1 How project fit in with the Board of Education's long-range planning – School Superintendent

C. Presentation of design of SHS - Antinozzi Associate

- D. Timeline of SHS project - CREC
- E. Expected educational outcomes of SHS project – School Superintendent
- F. Health and safety precautions of SHS project — Turner Associates and CREC
- G. Delivery of education during project — Stratford High School Principal
- H. Cost of project - CREC
- I. Implications of project on the town budget — Director of Finance

Questions from council

IV. ADJOURNMENT

RESOLUTION AUTHORIZING AMMENDMENTS AND TRANSFERS IN THE GENERAL  
FUND BUDGET FOR FISCAL YEAR 2015-2016 [Dec YTD]: Non-sale of WPCA

Sponsored by: Hon. Beth Daponte, First District  
Hon. Joseph Gresko

WHEREAS: The Town of Stratford Charter 2.2.1 (e) provides that the Council shall have the power to make, alter and repeal resolutions and ordinances relative to the appropriation of Town Funds, including the transfer of funds between departments; and

WHEREAS: The Town Charter 6.2.2 requires that the Council shall annually pass an appropriation ordinance for all departments of the Town and the Town Charter 6.2.3 requires that the total amount of appropriations shall not exceed the estimates of revenues; and

WHEREAS: The Town Charter 6.2.5 provides that Council may by affirmative vote of seven (7) members authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the annual budget; and

WHEREAS: It is desirable to reflect the appropriations of Town Departments accurately by transferring unused funds and appropriating available revenues from time to time;

NOW THEREFORE BE IT RESOLVED: The Town Council of the Town of Stratford hereby authorizes the Finance Director to transfer funds between various departments and to appropriate available revenues as shown in exhibits A, ~~B & C~~ attached (page 3) and made part of this resolution.

FY2015-2016 Interdepartmental Budget Transfers / Appropriations [impact of non-sale of WPCA]							
Exhibit A:							
Inter-Departmental Budget Transfers -							
REVENUES:							
ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	Beginning FY16 Budget	From Revenue [Decrease]	To Revenue [Increase]	Ending FY16 Budget
<b>PUBLIC HIGHWAYS DIVISION</b>							
01405	4604		WPCA Contractual Services	-		(480,000.00)	(480,000.00)
<b>GENERAL REVENUES</b>							
01100	4295		PILOT - GNH Regional Water Aut	(200,000.00)	200,000.00		-
01100	4308		Misc Rev- Land Use Rent [WPCA]	-		(600,000.00)	(600,000.00)
01100	4701		Gain on Sale	(600,000.00)	600,000.00		-
01100	5038		Transfer from WPCA	-		(300,000.00)	(300,000.00)
01100	5088		Transfer from Debt Serv Fund	(5,100,000.00)	580,000.00		(4,520,000.00)
					\$ 1,380,000	\$ (1,380,000)	
<b>GENERAL REVENUES</b>							
01100	5088		Transfer from Debt Serv Fund	(4,520,000.00)	200,000.00		(4,320,000.00)
					\$ 200,000	\$ -	
Total					\$ 1,580,000	\$ (1,380,000)	
Net Impact						\$ 200,000	
Inter-Departmental Budget Transfers -							
EXPENSES:							
ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	Beginning FY16 Budget	From Expense [Decrease]	To Expense [Increase]	Ending FY16 Budget
<b>TOWN BUILDINGS</b>							
01108	6376		Sewer Use Fees-Town&BOE Bldgs	200,000.00	(200,000.00)		-
Total					\$ (200,000)	\$ -	
Net Impact						\$ (200,000)	

RESOLUTION AUTHORIZING AMMENDMENTS AND TRANSFERS IN THE GENERAL FUND BUDGET FOR FISCAL YEAR 2015-2016 [Jan YTD]: Internal Service Fund funding

Sponsored by: Hon. Beth Daponte, First District  
Hon. Joseph Gresko

WHEREAS: The Town of Stratford Charter 2.2.1 (e) provides that the Council shall have the power to make, alter and repeal resolutions and ordinances relative to the appropriation of Town Funds, including the transfer of funds between departments; and

WHEREAS: The Town Charter 6.2.2 requires that the Council shall annually pass an appropriation ordinance for all departments of the Town and the Town Charter 6.2.3 requires that the total amount of appropriations shall not exceed the estimates of revenues; and

WHEREAS: The Town Charter 6.2.5 provides that Council may by affirmative vote of seven (7) members authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the annual budget; and

WHEREAS: It is desirable to reflect the appropriations of Town Departments accurately by transferring unused funds and appropriating available revenues from time to time;

NOW THEREFORE BE IT RESOLVED: **The Town Council of the Town of Stratford hereby authorizes the Finance Director to transfer funds between various departments and to appropriate available revenues as shown in exhibits A, ~~B & C~~ attached and made part of this resolution.** (Appended as page 5) combining statement page 6.

<b>FY2015-2016 Interdepartmental Budget Transfers / Appropriations [Impact of reduced ISF funding]</b>								
<b>Exhibit A:</b>								
<b>Inter-Departmental Budget Transfers -</b>								
<b>REVENUES:</b>								
ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	Beginning FY16 Budget	From Revenue [Decrease}	To Revenue [Increase}	Ending FY16 Budget	
<b>GENERAL REVENUES</b>								
01100	5088		Transfer from Debt Serv Fund	(4,320,000.00)	3,000,000.00		(1,320,000.00)	
Total					\$ 3,000,000	\$ -		
Net Impact						\$ 3,000,000		
<b>Inter-Departmental Budget Transfers -</b>								
<b>EXPENSES:</b>								
ORG	OBJ	PROJEC	ACCOUNT DESCRIPTION	Beginning FY16 Budget	From Expense [Decrease}	To Expense [Increase}	Ending FY16 Budget	
<b>TOWN BUILDINGS</b>								
01151	6049		Reserve - WC	550,000.00				
01151	6621		Worker's Comp Medical	140,000.00				
01151	6621	01401	WORKERS COMP PW	650,000.00				
01151	6621	01461	WORKERS COMP FIRE	200,000.00				
01151	6621	01471	WORKERS COMP POLICE	310,000.00				
01151	6622		Workmans Comp Payroll	100,000.00				
01151	6623		Workmans Comp Settlements	300,000.00				
01151	6633		Heart Bill - Medical	141,000.00				
01151	6634		Heart Bill - Payroll	99,000.00				
01151	6635		Heart Bill - Settlement	113,000.00				
01151	6636		Misc. Self Insurance	200,000.00				
<b>CONTINGENCY</b>								
01251	6049		Reserve - Medical	50,000.00				
01251	6053		Health/Dental/Medicare Supp	13,300,000.00	(3,000,000.00)			
Total					\$ 16,153,000	\$ (3,000,000)	\$ -	\$ 13,153,000
Net Impact						\$ (3,000,000)		

## Exhibit E-4:

## Combining Statement of Net Position (Deficit)

## Internal Service Funds

	June 30, 2011	June 30, 2012	June 30, 2013	June 30, 2014	June 30, 2015	June 30, 2015 vs June 30, 2011
	Total	Total	Total	Total	Total	Total
<b>Assets</b>						
Cash & Cash Equivalents	\$ -	\$ -	\$ -	\$ 82,341	\$ 80,000	\$ 80,000
Due from Other Funds	\$ 2,108,948	\$ 3,771,469	\$ 6,364,270	\$ 10,693,359	\$ 10,331,229	\$ 8,222,281
<b>Total Assets</b>	<b>\$ 2,108,948</b>	<b>\$ 3,771,469</b>	<b>\$ 6,364,270</b>	<b>\$ 10,775,700</b>	<b>\$ 10,411,229</b>	<b>\$ 8,302,281</b>
<b>Liabilities &amp; Net Position (Deficit)</b>						
<b>Current Liabilities</b>						
Accounts payable / Due to other funds	\$ 26,971	\$ 62,569	\$ 46,911	\$ 2,015,760	\$ 151,422	\$ 124,451
Risk management claims	\$ 1,354,817	\$ 1,381,897	\$ 1,363,850	\$ 1,382,000	\$ 3,076,000	\$ 1,721,183
<b>Total current liabilities</b>	<b>\$ 1,381,788</b>	<b>\$ 1,444,466</b>	<b>\$ 1,410,761</b>	<b>\$ 3,397,760</b>	<b>\$ 3,227,422</b>	<b>\$ 1,845,634</b>
<b>Noncurrent Liabilities</b>						
Risk management claims	\$ 6,660,000	\$ 7,152,000	\$ 7,253,443	\$ 9,629,000	\$ 7,815,000	\$ 1,155,000
<b>Total noncurrent liabilities</b>	<b>\$ 6,660,000</b>	<b>\$ 7,152,000</b>	<b>\$ 7,253,443</b>	<b>\$ 9,629,000</b>	<b>\$ 7,815,000</b>	<b>\$ 1,155,000</b>
<b>Total liabilities</b>	<b>\$ 8,041,788</b>	<b>\$ 8,596,466</b>	<b>\$ 8,664,204</b>	<b>\$ 13,026,760</b>	<b>\$ 11,042,422</b>	<b>\$ 3,000,634</b>
<b>Net Position</b>						
Unrestricted (deficit)	\$ (5,932,840)	\$ (4,824,997)	\$ (2,299,934)	\$ (2,251,060)	\$ (631,193)	\$ 5,301,647
<b>Total net position (deficit)</b>	<b>\$ (5,932,840)</b>	<b>\$ (4,824,997)</b>	<b>\$ (2,299,934)</b>	<b>\$ (2,251,060)</b>	<b>\$ (631,193)</b>	<b>\$ 5,301,647</b>