

**MINUTES OF BEAUTIFICATION COMMITTEE MEETING**  
**October 6, 2015**

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The regularly scheduled Beautification Committee meeting was conducted on Tuesday October 6, 2015 in room 213 of Stratford Town Hall, 2725 Main Street, Stratford, CT pursuant to notice duly posted.

I. CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Co-Chair Donna Caserta.

Members in attendance – Christine Griffin, Ann Fariss, Gail Liscio, Florence Kokoruda, Rita Scacchia, Donna Caserta, Patricia Ritchie, Barbara Julian

Others in attendance: Mayoral staff member Chris Bandecchi

Document distributed during meeting: Year to date budget report

II. Accept Minutes of the September 1, 2015 Meeting — A motion was made by Ms. Fariss, seconded by Ms. Kokoruda to approve the minutes. The motion passed unanimously.

III. Old Business — Ms. Caserta introduced new committee member Patricia Ritchie and committee member Barbara Julian.

1. Committee reports

- a. Finances-Ms. Fariss stated the current balance is \$5,645.50. Ben Franklin project, It is reported that the property containing the marker is state property. A state official will be contacted for planting of the state tree, the white oak, on the site. Discussion went on re: maintenance of the property. The resolution of 2009 mentioned that Stratford Public Works Dept. will maintain the park. New lawn signs – No report.
- b. Awards / review of ceremony – Review indicated: introduction of Committee members is needed at beginning of the ceremony, photos e-mailed to the press, refreshment appraisal for next year, extra bags of daffodils needed for distribution to audience during the ceremony, placement of the screen was good, a list of speakers is needed on the podium, name tags needed for committee members. Sen. Kevin Kelly represented the Mayor.
- c. Pumpkin Festival: Saturday, Oct 17, 1 to 5 p.m. at Boothe Park. Ms. Caserta, also a Boothe Park Commission member, has ordered the table and the chairs. The purpose of this endeavor is for Beautification Committee recognition. Daffodil bulbs will be distributed.
- d. Communication: Historic District — Bulbs were distributed. Photos forthcoming.
- e. Updates – Mr. Bandecchi reported the basket of daffodil bulbs in the Mayor's office is empty.

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- f. Bench – Established for the area near the flagpole on the cement slab (Town Hall green)
- g. Daffodils, Longbrook Park – Council Member, Mr. Catalano, received the bulbs. He will be asked to take a photo of the area.
- h. Updates from: Ms. Batoh, Mr. Esposito, Mr. McCarthy. None of the aforementioned persons were present for updates re: esplanade at West Broad and Main Streets.

IV. New Business

- 1. Holiday House Project: Holiday post cards will be ordered. Press will accept e-mail photos for this holiday contest.
- 2. Community Calendar proposal — The deadline for submission of items for 2016 community calendar is Nov. The items to be submitted were reviewed: identifying committee members and citing events.
- 3. Garden Evaluations: June, Early July. This info will be forward as part of the Community Calendar: the last week in June will be deadline for nominations for Beautification Awards Program, viewing/judging will take place early July.

Additional discussion items: commercial establishments with window signage, bus stop kiosks /waiting areas, Bunnell High School plantings/landscaping, sprinkler system at town hall, Town hall daffodil bulbs plantings to go forward Sunday, Oct 25 at 9:30 a.m.

V. Closing/Adjournment — Upon a motion by Ms. Kokoruda, seconded by Ms. Fariss, it was passed unanimously to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

Carol Cabral, Secretary