

**MINUTES OF BEAUTIFICATION COMMITTEE MEETING**  
**September 6, 2016**

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The regularly scheduled Beautification Committee meeting was conducted on Tuesday September 6, 2016 in room 213 of Stratford Town Hall, 2725 Main Street, Stratford, CT pursuant to notice duly posted.

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Co-Chair Christine Griffin. Committee Members in attendance –Gail Liscio, Florence Kokoruda, Patricia Ritchie, Rita Scacchia, Christine Griffin, Tina Manus, Barbara Julian, Jenn Reiley-Young, Maria Ferrera, Silvia Martin

Committee members absent — Donna Caserta, Ann Fariss, Indiana Harden

Others in attendance — Public Works Director Maurice McCarthy

Document distributed during meeting

Department of Public Works Data – distributed by M. McCarthy

1. Accept Minutes of the August 2, 2016 Meeting — A motion was made by Ms. Kokoruda, seconded by Ms. Scacchia to approve the minutes. The motion passed unanimously.
2. Financial Report — Ms. Griffin presented an update. The *Stratford Star* item has been paid.
3. Meetings — with Mayor, Public Works and Chamber. Ms. Griffin reported that meeting with Mayor and his staff was successful in that communication will be enhanced in the future. Mr. McCarthy reviewed the above-cited document. He and Ms. Serra, Operations coordinator are aware of priorities. Ms. Griffin circulated photos and reported on items: wiring at Town Hall, dead trees, lampposts (missing and broken). Discussed with Mr. McCarthy: landscape architect, Town Hall watering cycle, Questions posed to Mr. McCarthy re: Motil's pond (a.k.a. water retention area), roadside trimming near golf course, Access Road, Second Hill Lane trimming and tree removal at schools. Chamber of Commerce meeting did not go forward but the inquiry resulted in a future meeting with Paradise Green merchants.
4. New Business: Awards Program is set for Sept. 22 in Council Chambers at 7:00 p.m.
5. Technology update — Ms. Scacchia reported positively in connection with the Awards program.
6. Curb appeal assignments
  - a. Houses — 22 houses/properties were reviewed for presentation awards. Ms. Scacchia distributed photos/descriptions to those persons assigned to conduct the presentation.
  - b. Cookies, c. Punch, paper goods d. flowers. Arrangements for these items are complete.
  - e. Program — Ms. Scacchia will put together a flyer consisting of the order of the evening events.

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- f. Music — Ms. Julian will furnish background music.
- g. Packaging – bulbs, yellow bags, date and time. Presentation review – protocol.  
Amendment for council: attendance and commitment of service

The daffodil (Town Flower) bulbs will be picked up in about a week and a half. The individual packages for distribution during the Awards program will be assembled at Ms. Griffin's house. She will inform every one of the date and time.

Discussion: locating planters for Baldwin Center wheelchair-bonds patrons to perform plantings. An amendment for Beautification Committee requirements will consist of attendance and commitment of service. A unanimous agreement of the Committee members for requirements consisted of (1) no more than 3 consecutive absentees and (2) not less than 4 hours of dedicated hands-on work.

- 7. Adjournment — Hearing no other business, Ms. Scacchia motioned to adjourn the meeting at 7:15 p.m. Ms. Julian seconded the motion. The motion passed unanimously.

Respectfully submitted,  
Carol Cabral, Secretary