

MINUTES OF MEETING

Board of Education Liaison Committee
August 6, 2014

The Board of Education Liaison Committee conducted the regularly scheduled meeting on Wednesday, August 6, 2014 in the Board Room of the Board of Education Administration Building, 1000 East Broadway, Stratford, CT pursuant to notice duly posted.

1. Call to Order: 6:35 pm

Presiding: Chairman Paul Hoydick

Committee Members in Attendance: Council Members Paul Hoydick, Craig Budnick, and Jason Santi; Board of Education Members Andrea Veilleux, James Feehan as substitute for Robert Chaloux and Jancee Pust-Marcone

Others in Attendance: Superintendent of Schools Dr. Janet Robinson, Board of Education Business Manager Clarence Zachary, BoE personnel Bob Sweger

Documents Distributed during meeting:

- Projects/Needs/Maintenance report submitted by Bob Sweger
- Energy Conservation Measures submitted by Clarence Zachary

2. Approval of Minutes: Regularly scheduled meeting of June 4, 2014.

A motion was made by Mr. Santi and seconded by Ms. Veilleux to approve the foregoing minutes. The motion passed unanimously.

3. Old Business — ~~Board of Education budget~~

A motion was made by Mr. Santi and seconded by Ms. Pust-Marcone to strike the foregoing item from the agenda. The motion passed unanimously.

4. Summer Maintenance project (schools) / deadlines. — Mr. Sweger reviewed the previously distributed list citing items such as: repairing bleachers and residing and staining portables at Bunnell, replacing roof and AC unit at Chapel Street School, Patching roof at Eli Whitney, irrigation problems at Flood, elevator on hold and AC unit on schedule at Franklin, elevator underway at Johnson, placement of 2 portables and intercom and clock system at Lordship, traffic project at Second Hill Lane, Fire Alarm, floor and window replacements at Wilcoxson.

5. Grounds maintenance for opening of school (August 28) — All work orders will be placed into town's system next week when Principals return.

6. Pirhala Farm — Mr. Zachary stated that the field was leveled to match with the school field. There have been requests for additional playing field space for teams to practice (no specific sport). There are concerns for water runoff. Discussed: Condition and quantity of all sports fields in Stratford. Mr. Hoydick will refer the configuration of sports fields in town to the Parks and Recreation Committee.

7. New Developments — It is noted that there are 2 new housing developments in Stratford. Avalon Bay is family-friendly housing. Mr. Zachery stated the need to recalculate student enrollment and long-term plan in order to accommodate new students.

8. Capital improvement plan —Mr. Sweger reported:

- the school roofs that need to be replaced: Wilcoxson (next summer), Eli Whitney (highest priority), Bunnell, Franklin, Wooster and Johnson.
- Floor covering needs: Bunnell, Stratford High, Eli Whitney (highest priority), Johnson, Wooster, Chapel and Second Hill Lane (cafeteria floor cracking and the wrong glue was used in the library)
- Painting; Wilcoxson, Flood and the exterior of Franklin (trim)

Mr. Feehan stressed the need for Council to look at the entire project when deciding on which items will be part of the CEP/CIP. Board of Education will compose a priorities /concerns list for potential reallocation. Also discussed was the aging infrastructure and Board of Education review of other projects.

9. Mercury in Schools — Mr. Zachery stressed the need to replace thermostats with electronic thermostat controls in Eli Whitney, Nichols and Franklin Schools. The Tstats are original vintage and in disrepair. The new thermostats will reduce energy consumption and improve safety. Discussion continued re: hazards or mercury.

10. Boilers — Need to look at control systems on all fresh water treatment.

11. Current parking situation at central office. — Dir. Of Public works estimates the cost for a 30 space parking lot at approx. \$100,000. The Central Office parking lot will hold 70 spaces - 55 are for Central Office staff and 36 for Center School staff. 13 Street parking spaces are also available. The current parking situation does not allow for additional help, visitors, or meetings. Discussion continued and parking places at all schools was discussed.

12. Adjournment — Hearing no further business, Mr. Santi made a motion to adjourn. The motion was seconded by Ms. Veilleux. The meeting was adjourned at 7:58 p.m.

Respectfully Submitted, Carol Cabral