

**TOWN OF STRATFORD
BOOTHE MEMORIAL PARK COMMISSION
MEETING MINUTES**

January 28, 2014

The Boothe Memorial Park Commission of the Town of Stratford conducted a Regular Meeting on Tuesday, January 28, 2014 at 7:00 p.m. in the Main Level Dining Room of the Coliseum Building at Boothe Memorial Park, Main Street, Stratford CT, pursuant to notice duly given and posted.

Call to Order: The meeting was called to order at 7:15 p.m.

Presiding: Chairman Stephanie Philips

Commissioners in Attendance: D. Caserta, J. Malloy, Alt. F. Kecko, Alt. P. DeVitto

Commissioners Absent: J. Brazzell, R. Brown, B. Burton, J. Connor, C. Pia, A. Scala, S. Voccola

Others in Attendance: Elliot Severn (new BMAS representative)

1. **Approval of Minutes:** the Minutes of the 10/22/13 Regular Meeting were approved and accepted on a motion by P. DeVitto and seconded by D. Caserta.
2. **Financial Report:** No report at this time; tabled to next meeting.
3. **Volunteers' Reports:**
 - a. **BMRS** – P. DeVitto reported that they conducted 2 off-site modular shows during the holiday season at Lord Chamberlain and Atria, which were enjoyed by all. Preliminary discussion regarding ways to explore BMRS filing for 501c3 status, or possibly channeling through the Friends of Boothe.
 - b. **BMAS** – E. Severn reported the Observatory telescope optical parts will be installed by April. Then the assembly will be tested, and some painting and flooring will be done with anticipated completion during this summer. He also reported that there was an attempted break-in during October (Public Works will check on doors and locks), and would like to recommend a new metal door be installed. Chairman Philips will contact PWD re same. The issue of tree trimming remains a problem and since it has been difficult to get it done by the town, BMAS would like to explore having it done by an outside company. Follow-up report at next meeting.
 - c. **Rose Garden** – F. Kecko reported that they are working on obtaining new benches (2 weather resistant wood look-alike), as well as possibly installing blocks for garden edging.
4. **Pending/Continuing Business:**
 - **Capital Budget:** Chairman Philips presented a draft proposal for a Capital Improvement/Capital Expense Program for Boothe Park over the next 5 years, and briefly discussed the process through the town and previous projects that were very successful. Discussion followed regarding potential projects for consideration (i.e.,

Pavilion repair/electricity; Coliseum air-conditioning; barn repair or demolition; Boothe House renovations for future use; Coliseum kitchen renovations; tree replacement program. Also for consideration are windows and door for Train Museum, and door and locks for Observatory. Proposal will be revised for official submission to the town.

5. **New Business:**

- Chairman Philips reported that there will be an official pinning ceremony for Eagle Scout Milo Mitchell for his recent work project at Boothe Park's Pavilion 1. All are invited to attend on Monday 2/10/14 at 8pm.
- Possible plans were discussed for a Spring Social in May or June at the Park for town officials (Mayor, Town Council, Chamber of Commerce), giving them an opportunity to tour the grounds and buildings with the Commissioners and Volunteers. Further discussion of details at next meeting.
- Proposal to change meeting venue to Town Hall for monthly meetings; Council Clerk will be contacted for available space on 4th Tuesday of the month.

6. **Adjournment:** There being no further business to address or discuss, the meeting adjourned at 8:45 p.m. on a motion by F. Kecko and by E. Severn.

Respectfully submitted,

Debbie Gallo
Recording Secretary