

# Minutes of Meeting

## **Building Needs Committee**

October 20, 2014

The Building Needs Committee conducted a regularly scheduled meeting on Monday, October 20, 2014 in room 213 of Stratford Town Hall, 2725 Main Street, Stratford CT 06615 pursuant to notice duly posted.

### I. Call to Order at 7:05 p.m.

Presiding: Chairman Paul Hoydick

Committee Members Present: Council members Paul Hoydick, Jason Santi and Stephanie Philips; Electorate members Alan Llewelyn; Board of Education Representatives Leonard Petruccelli and, as substitute for Christian Barnaby, Terry Sheehey

Others in Attendance: Buildings Superintendent Dan Wakeling, Board of Education personnel Rich Ruggiero, Town Engineer John Casey, Board of Education member Andrea Veilleux, Superintendent of Schools Dr. Robinson, Board of Education Administrator Clarence Zachery

Documents distributed during meeting:

- Stratford Board of Education open Work orders — submitted by R. Ruggiero
- Alterations to Short Beach Park — submitted by Dan Wakeling

II. APPROVAL OF MINUTES — minutes of regularly scheduled meeting of August 18, 2014. A MOTION WAS MADE BY MR. PETRUCCELLI SECONDED BY MR. LLEWELYN TO APPROVE THE FOREGOING MINUTES. THE MOTION PASSED UNANIMOUSLY.

### III. Unfinished Business

A: General Building Repairs: Mr. Ruggiero reviewed the above-mentioned document. Currently there are 91 open work orders. Questions were posed to staff members re: Birdseye and Ely Whitney Schools.

Miscellaneous painting bids —Wilcoxson School is next for painting. A “walk-through” just took place.

#### B: Board of Educational Capital Projects:

- 1) Stratford High School renovations — Mr. Llewelyn reported that the subcommittee met today (Oct. 20). The subcommittee will be the reviewing proposals that were submitted by: Gilbane, O&G, Turner, and Briganti. A fifth proposal was submitted but has subsequently been withdrawn. A tentative target date is December. The committee will work with CREC for a timeline and procurement of a manager. Discussion took place re: King Street traffic study, submitting a new application.
- 2) Victoria Soto School/Honeyspot School — Status: Mr. Casey reported that the project is moving forward. The “envelope” work is being done. Supplemental bids will go out for equipment, technology, furniture. Project is

on schedule and on budget. Change Orders will be submitted at another time (1) \$16,000 (2) water connection - \$20,000, (3) parking lot storm water pipe replacement and rebuild chamber - \$19,000. The Johnson Academy parking lot is not reimbursable. It was discussed that Public Works dept. may pave the lot.

- 3) Franklin School and Johnson House elevators – The Franklin School elevator project will go out for rebidding. Johnson House elevator is complete.
- 4) Wilcoxson/Lordship School Windows — Mr. Wakeling reported Wilcoxson School window replacements are underway; Lordship is not currently in the capital improvement plan.
- 5) Priority Roof Replacements for Schools — A start date for Nichols school has not yet been established. Wilcoxson and Nichols schools are bonded for. Wooster, Johnson, and Chapel schools are non-bonded.
- 6) Franklin School air conditioning — No business furnished.

C: The “White House” (a.k.a Nichol-Benjamin house) on Shakespeare Theater Property — Mr. Wakeling reported that a few punch-list items will be reviewed. Primer painting will be done outdoors.

D: Boothe Park buildings

Pavilions I, II, and III. Mr. Wakeling reported that roof replacements are almost complete. Painting will begin this week. Installing utilities for the pavilions have not begun. Ms. Philips said that new pavilions rental rates will be increased based on the upgrade of adding utilities.

Discussion took place re: Park security. The alarm does not work at all. Vandalism has been extensive; the Observatory, Radio Operators’ area, Train Museum, and Homestead were all broken into. Park security will be a continuing Agenda item.

E. Longbrook Old field house/Restrooms — The timeline for completion is uncertain. Lead was found in the old roof. Outside of building needs to be power washed and stone work needs some repointing.

F. Dog Park. No business furnished.

IV. NEW BUSINESS — 2 Change Orders for the Transfer Station roof project

- New England Masonry & Roofing Company – Installation of ¼” Steel door jams at large door opening and smaller openings — \$10,447.85
- New England Masonry & Roofing Company – Repairs at Roof edge— \$29,828.00

A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MR. SANTI TO REFER THE FOREGOING 2 CHANGE ORDERS TO COUNCIL WITH FAVORABLE RECOMMENDATION. THE MOTION PASSED UNANIMOUSLY.

V. Adjournment: — Hearing no further discussion in connection with the above agenda items or additional business, Mr. Hoydick called for a motion to adjourn. A MOTION WAS MADE BY MR. LLEWELYN AND SECONDED BY MS. SHEEHEY TO ADJOURN THE MEETING. THE MOTION PASSED UNANIMOUSLY. THE MEETING ADJOURNED AT 7:52 PM.

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Carol Cabral, Secretary