

BUILDING NEEDS COMMITTEE

AMENDED* MINUTES OF SPECIAL MEETING – JANUARY 15, 2015

The Building Needs Committee conducted a Special Meeting on Thursday, January 15, 2015 in Room 213 of Stratford Town Hall, 2725 Main Street, Stratford, CT pursuant to notice duly posted.

I. CALL TO ORDER: 7:04 p.m.

PRESIDING: Chairman Paul Hoydick

Committee Members in attendance: Council members Paul Hoydick, Jason Santi, Brian Dempsey, Gavin Forrester (as substitute for Stephanie Philips); Electorate members Linda Manos, Alan Llewelyn and Daniel Senft

Others in attendance: Council member Kenneth Poisson, Board of Education Administrator Clarence Zachery, Board of Ed Personnel Rich Ruggerio, Building Maintenance Supt. Dan Wakeling, Town Engineer John Casey

Document distributed during meeting:

- Stratford Board of Education open Work orders — submitted by R. Ruggerio

II. UNFINISHED BUSINESS

A. General Building Repairs — Mr. Ruggerio further reviewed the above-cited open work order document. Currently there are 81 open work orders. Questions were posed to Mr. Ruggerio. The broken pipe (frozen) at Second Hill Lane School and subsequent damage have been repaired.

- Miscellaneous Painting Bids — Contract is set for Wilcoxson School.

B. Board of Education Capital Projects – progress reports and/or action

1. Stratford High School renovations — Mr. Llewelyn, chairman of the subcommittee, reported that the subcommittee met that evening (Jan. 15) to review and discuss grant options. Antinozzi Assoc. and Turner Construction personnel will conduct a walk-through at Stratford High School. Mr. Eric Lazaro was introduced.

A MOTION WAS MADE BY MR. FORRESTER, SECONDED BY MR. LLEWELYN TO ADD MR. LAZARO AS A MEMBER OF THE SUBCOMMITTEE. THE MOTION CARRIED UNANIMOUSLY.

2. Victoria Soto School/Honeyspot School — The project is on schedule. Mr. Casey reported that one of the security doors sticks out a bit into the corridor. He recommends replacing the door. – estimated cost *\$3,900.

3. Franklin School and Johnson House Elevators — Franklin elevator project is going out to bid; Johnson House elevator is complete.

4. Wilcoxson/Lordship School Windows — Wilcoxson windows are half way complete; Lordship windows are not in the budget.

5. Priority Roof Replacements for School — A MOTION WAS MADE BY SANTI, SECONDED BY MR. FORRESTER TO SEND THE FOLLOWING TWO RESOLUTIONS TO THE TOWN COUNCIL WITH FAVORABLE RECOMMENDATION. THE MOTION PASSED UNANIMOUSLY.

(1). Wilcoxson Elementary School Roof Replacement

RESOLVED, that the Stratford Town Council authorizes the Stratford Board of Education to apply to the Commissioner of Education and to accept or reject a grant for roof replacement at Wilcoxson Elementary School.

RESOLVED, that the Building Needs Committee is hereby established as the building committee with regards to the roof replacement for Wilcoxson Elementary School.

RESOLVED, that the Stratford Town Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the roof replacement for Wilcoxson Elementary School.

(2). Nichols Elementary School Roof Replacement

RESOLVED, that the Stratford Town Council authorizes the Stratford Board of Education to apply to the Commissioner of Education and to accept or reject a grant for roof replacement at Nichols Elementary School.

RESOLVED, that the Building Needs Committee is hereby established as the building committee with regards to the roof replacement for Nichols Elementary School.

RESOLVED, that the Stratford Town Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the roof replacement for Nichols Elementary School.

6. Franklin School Air Conditioning — No report.

C. The “White House” on the Shakespeare Theater Property — progress report and/or action. Mr. Wakeling reported that the roof damage from storm Sandy has been repaired.

D. Boothe Park buildings — Work is being done on “Carpenter” house.

1. Utilities at pavilions II and III. Left-over money from Carpenter House project is slotted for utilities at pavilions.

2. Park Security — working on installing cameras

E. ~~Longbrook Old Field House/Restrooms~~ — Project is complete. Punch-list is complete. A MOTION WAS MADE BY MR. SANTI, SECONDED BY MR. LLEWELYN TO STRIKE THIS ITEM FROM THE AGENDA. THE MOTION CARRIED UNANIMOUSLY.

F. Juliette Lowe Park – pavilion with utilities — No new information.

III. ADJOURNMENT Mr. Hoydick stated that Stonybrook Park will be on the Parks and Rec. Agenda. A MOTION WAS MADE BY MR. FORRESTER, SECONDED BY MR. SANTI TO ADJOURN THE SPECIAL MEETING AT 7:22 P.M. THE MOTION CARRIED UNANIMOUSLY.

Respectfully submitted, Carol Cabral