

# Minutes of Meeting

## **Building Needs Committee**

May 18, 2015

The Building Needs Committee conducted a regularly scheduled meeting on Monday, May 18, 2015 in room 213 of Stratford Town Hall, 2725 Main Street, Stratford CT 06615 pursuant to notice duly posted.

### I. Call to Order at 7:00 p.m.

Presiding: Council Member Jason Santi

Committee Members Present: Council members Jason Santi, Brian Dempsey, Gavin Forrester as substitute for Paul Hoydick, and Stephanie Philips; Electorate member Alan Llewelyn; Board of Education Representative Len Petrucelli

Others in Attendance: Town Engineer John Casey, Board of Education administrator Clarence Zachery, Buildings Supt. Dan Wakeling

Document distributed during meeting:

- Status report for Board of Education open work orders

II. APPROVAL OF MINUTES — minutes of regularly scheduled meeting of April 20, 2015. A MOTION WAS MADE BY MR. LLEWELYN SECONDED BY MR. FORRESTER TO APPROVE THE FOREGOING MINUTES. THE MOTION PASSED UNANIMOUSLY.

### III. Unfinished Business

A: General Building Repairs — Mr. Wakeling reviewed the above-cited open work order list. Discussion arose re: plumbing problems and lack of plumbers, adding an additional plumber to the yearly budget or employ temps until plumbing work orders are closed.

A MOTION WAS MADE BY MS. PHILIPS, SECONDED BY MR. PETRUCCELLI TO HAVE THE BUILDING NEEDS COMMITTEE CHAIRMAN CONTACT TOWN ADMINISTRATION TO RECOMMEND EITHER HIRING A PLUMBER OR EMPLOY TEMPORARY PLUMBING ASSISTANCE. CONTACTING TOWN ADMINISTRATION PENDING CONFIRMATION THAT CHAIRMAN HOYDICK HAS NOT DONE SO ALREADY. THE MOTION PASSED UNANIMOUSLY.

Miscellaneous painting bids — Discussion re: review of priorities – Franklin School, Wooster School auditorium, Flood Middle School, Johnson Academy.

A MOTION WAS MADE BY MR. PETRUCCELLI, SECONDED BY MS. PHILIPS TO REFER THE REVIEW OF PAINTING PRIORITIES TO THE BOARD OF EDUCATION LIAISON COMMITTEE. THE MOTION PASSED UNANIMOUSLY.

### B: Board of Educational Capital Projects:

- 1) Stratford High School renovations subcommittee — Mr. Llewelyn reported re: the highlights of the subcommittee meeting that took place earlier today.

- The draft legislation change was submitted without any change/revision requests.
- Antinozzi reviewed design updates
- Town Administration needs to review what the intentions are for future use of the current building.

A MOTION WAS MADE BY MR. PETRUCCELLI, SECONDED BY MR. LLEWELYN TO REFER THE REVIEW OF THE FUTURE USE OF THE CURRENT STRATFORD HIGH SCHOOL BUILDING TO THE BOARD OF EDUCATION LIAISON COMMITTEE. THE MOTION PASSED UNANIMOUSLY.

- Amendment to professional services agreement for phase I environmental work to be performed by AMC Environmental on a parcel of land adjacent to Stratford High School (a.k.a. 25 North Parade) for the amount of \$2,367.50.

A MOTION WAS MADE BY MR. PETRUCCELLI SECONDED BY MR. LLEWELYN TO APPROVE THE CHANGE ORDER TO ANTINOZZI ASSOCIATES FOR PHASE I ENVIRONMENTAL WORK IN THE AMOUNT OF \$2,367.50 TO BE REFERRED TO CAO FOR SIGNATURE. THE MOTION PASSED UNANIMOUSLY.

- 2) Victoria Soto School/Honeyspot School — Mr. Casey reported on the project status, furniture, opening, modification to security in the main entrance vestibule.

Change order per recommendation from the Police Department:

Option A - bullet-proof glass with sliding window to allow items to be passed through to the main office from vestibule.

Option B – bullet-proof glass with sliding drawer (without sliding window)

A MOTION WAS MADE BY MS. PHILIPS, SECONDED BY MR. PETRUCCELLI TO AUTHORIZE THE INSTALLATION OF BULLET-PROOF GLASS IN SOTO SCHOOL MAIN ENTRANCE VESTIBULE AND REFER THE CHANGE ORDER FOR THE SECURITY ITEM TO THE TOWN COUNCIL WITHOUT RECOMMENDATION. THE MOTION PASSED WITH MR. FORRESTER OPPOSED.

- 3) ~~Franklin School and Johnson House elevators~~ – Work is taking place on Johnson House elevator. Franklin School elevator is complete.

A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MS. PHILIPS TO STRIKE FRANKLIN SCHOOL ELEVATOR FROM THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

- 4) ~~Wilcoxson/Lordship School Windows~~ — Mr. Wakeling reported that Wilcoxson School windows are 85% complete.

A MOTION WAS MADE BY MS. PHILIPS, SECONDED BY MR. LLEWELYN TO STRIKE LORDSHIP SCHOOL WINDOWS FROM THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

- 5) Priority Roof Replacements for Schools — Discussion arose re: Ages of roofs, completion dates, warranties. Mr. Zachery said that he will look for information and/or documentation pertaining to roof priorities. Mr. Wakeling will issue a new list.

C: The “White House” (a.k.a Nichol-Benjamin house) on Shakespeare Theater Property — Mr. Wakeling said that volunteers have come forward who are willing to paint the building. Discussion: liability.

A MOTION WAS MADE BY MR. PETRUCCELLI, SECONDED BY MR. FORRESTER TO SEND OUT AN RFP FOR PAINTING OF THE “WHITE HOUSE.” THE MOTION PASSED UNANIMOUSLY.

D: Boothe Park buildings — No new information

- 1) Pavilions I, II, and III. Utilities
- 2) Park security.

E. Dog Park — No business furnished.

F. Juliette Lowe Park — Pavilion with utilities. Painting will be done on old partitions. Ms. Philips said that trees need not be removed; there is an open spot for a new building. She also said that all picnic pavilions have been rented.

#### IV. NEW BUSINESS

- Mr. Santi posed a question to Mr. Casey re: Barnum Avenue
- Mr. Dempsey posed a question to Mr. Wakeling re: Irrigation

V. Adjournment: — Hearing no further discussion in connection with the above agenda items or additional business, Mr. Santi entertained for a motion to adjourn. A MOTION WAS MADE BY MR. PETRUCCELLI AND SECONDED BY MR. FORRESTER TO ADJOURN THE MEETING. THE MOTION PASSED UNANIMOUSLY. THE MEETING ADJOURNED AT 7:47 p.m.

*Carol Cabral*

Carol Cabral, Secretary