

## **BUILDING NEEDS COMMITTEE**

### **MINUTES OF SPECIAL MEETING – OCTOBER 26, 2015**

The Building Needs Committee conducted a Special Meeting on Monday, October 26, 2015 in Room 213 of Stratford Town Hall, 2725 Main Street, Stratford, CT pursuant to notice duly posted.

I. CALL TO ORDER: 6:10 p.m.

PRESIDING: Chairman Paul Hoydick

Committee Members in attendance: Council members Paul Hoydick, Jason Santi, Brian Dempsey, Stephanie Philips; Electorate members Alan Llewelyn and Linda Manos; Board of Education rep. Len Petruccelli

II. STRATFORD HIGH SCHOOL RENOVATIONS — Hazardous Material Consultant Services

Stratford High School renovations subcommittee Chairman, Alan Llewelyn, reported from the October 19<sup>th</sup> meeting the recommendation to Advertise the RFQ/P for the project.

The purpose of the consultant is to:

1. Inspect the facility to identify any and all hazardous and regulated materials.
2. Create (design) a plan to legally and responsibly remove and dispose of or recycle said hazardous and regulated materials.
3. Monitor the work processes being conducted by the entities engaged to remove and dispose of or recycle the hazardous and regulated materials to ensure the work is being conducted safely, lawfully, and according to the plan approved.

Mr. Llewelyn further described the bid proposal and interview process.

A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MR. SANTI TO APPROVE MOVING FORWARD WITH ADVERTISING THE RFQ/P FOR HAZARDOUS MATERIALS CONSULTANT SERVICES FOR THE PROJECT. THE MOTION PASSED UNANIMOUSLY.

III. ADJOURNMENT Hearing no further business, Mr. Hoydick entertained a motion to adjourn at 6:17 p.m. A MOTION WAS MADE BY MR. PETRUCCELLI, SECONDED BY MR. SANTI TO ADJOURN THE SPECIAL MEETING. THE MOTION CARRIED UNANIMOUSLY.

Respectfully submitted, Carol Cabral