

# Minutes of Meeting

## **Building Needs Committee**

April 18, 2016

The Building Needs Committee conducted a regularly scheduled meeting on Monday, April 18, 2016 in room 213 of Stratford Town Hall, 2725 Main Street, Stratford CT 06615 pursuant to notice duly posted.

### I. Call to Order at 7:02 p.m.

Presiding: Chairman Len Petruccelli

Committee Members Present: Council members J. Vincent Chase, Wali Kadeem, Alan Llewelyn and Beth Daponte; Electorate member Paul Hoydick; Board of Education member Len Petruccelli

Others in Attendance: Antinozzi Associates Partner George Perham, Council Member Phil Young, Director of facilities at Board of Education Rich Ruggerio, Superintendent of Building Maintenance Dan Wakeling,

Documents distributed during meeting:

- Stratford High School master Budget, state project #138-0101
- Board of Education open work orders
- Building Maintenance Work Orders

II. APPROVAL OF MINUTES — minutes of regularly scheduled meeting of March 21, 2016. **THE MINUTES WERE UNANIMOUSLY APPROVED.**

### III. UNFINISHED BUSINESS

A. General Building Repairs — Mr. Wakeling reviewed the above-cited work orders documents. Committee members posed questions to Mr. Wakeling.

#### B. Board of Education Capital Projects

1. Stratford High School renovations subcommittee report. — Mr. Llewelyn reported the highlights of the subcommittee meeting that took place just prior to this meeting. He reviewed Invoices and Bills, review of current building plans, schedules and budget, design decisions and schedule, energy and environmental protection, hazardous material consultant update, security matters.

a. Turner Construction change order request no. COR-001 for \$75,000.00 which covers the first 9 months of their work, before the BSC decided on a design.

**A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MR. KADEEM TO APPROVE THE FOREGOING CHANGE ORDER REQUEST FOR \$75,000.00 AND REFER TO THE TOWN COUNCIL WITH FAVORABLE RECOMMENDATION. THE MOTION PASSED UNANIMOUSLY.**

b. Antinozzi Associates amendment no. 12 for \$34,500 for audio/video design consulting by Jaffe Holden.

A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MR. KADEEM TO APPROVE THE FOREGOING AMENDMENT FOR \$34,500.00 AND REFER TO THE TOWN COUNCIL WITH FAVORABLE RECOMMENDATION. THE MOTION PASSED UNANIMOUSLY.

- c. Antinozzi Associates amendment no. 13 for \$110,400 for technology design consulting by D'Agostino & Associates

A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MR. KADEEM TO APPROVE THE FOREGOING AMENDMENT FOR \$110,400 AND REFER TO THE TOWN COUNCIL WITH FAVORABLE RECOMMENDATION. THE MOTION PASSED UNANIMOUSLY.

2. School Roofs — Funds are not appropriated for roofs, No work on roofs will be done this summer. Next roof replacements will be Franklin and Bunnell. Bunnell's roof leaks.
3. Portable Classrooms — Second Hill Lane, Chapel and Franklin schools have classroom that are not being used. The study re: changing Center School from a learning facility back to a school was again discussed.
4. Net at Penders Field — It was brought up that there are two areas at Penders field that need remediation in order to prevent the balls from sports activities to enter surrounding neighborhoods and break windows — one area is near the baseball field and one near the soccer field.
5. TABLED ITEM — Victoria Soto School – Architect to discuss the photovoltaic panel project phase and additional fees incurred following the substantial completion of the building project. PLACED ON THE TABLED DURING MEETING OF MARCH 21, 2016. — ACTION NOT TAKEN.

#### IV. OLD BUSINESS

- A. ~~Open Work Orders~~ — Discussed above.

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. KADEEM TO STRIKE THE FOREGOING ITEM FROM THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

- B. Boothe Park Buildings — Mr. Wakeling reported that a metal door was installed on the observatory.
- C. “White” House (a.k.a. Nicholl-Benjamin House) on Shakespeare property — Mr. McCarthy reported that the project of exterior painting and/or replacement of siding is on hold. The current paint is lead-based paint. Interior painting is not needed.
- D. Juliet Lowe Park — Per Mr. Wakeling, the bids are now in to bring electricity outlets and water into the park.

V. NEW BUSINESS — None

VI. ADJOURNMENT: — Hearing no further discussion in connection with the above agenda items or additional business, Mr. Petrucelli entertained a motion to adjourn. A MOTION WAS MADE BY MR. KADEEM AND SECONDED BY MR. CHASE TO ADJOURN THE MEETING AT 7:50 P.M. THE MOTION PASSED UNANIMOUSLY.

*Carol Cabral*

Carol Cabral, Secretary