

Minutes of Meeting

Building Needs Committee

May 16, 2016

The Building Needs Committee conducted a regularly scheduled meeting on Monday, May 16, 2016 in room 213 of Stratford Town Hall, 2725 Main Street, Stratford CT 06615 pursuant to notice duly posted.

I. Call to Order at 7:02 p.m.

Presiding: Chairman Len Petrucci

Committee Members Present: Council members J. Vincent Chase, Wali Kadeem, Alan Llewelyn and Beth Daponte; Electorate members Michelle Pondi-Salik, Linda Manos and John Dempsey; Board of Education member Len Petrucci

Others in Attendance: Antinozzi Associates Partner George Perham, Director of facilities at Board of Education Rich Ruggerio, Superintendent of Building Maintenance Dan Wakeling, Town Engineer John Casey, Board of Education member Teri Sheehy, Board of Education COO Clarence Zachery

Documents distributed during meeting:

- Board of Education open work orders
- Building Maintenance Work Orders

II. APPROVAL OF MINUTES — minutes of regularly scheduled meeting of April 18, 2016. UPON A MOTION MADE BY MR. LLEWELYN AND SECONDED BY MS. DAPONTE, THE MINUTES WERE UNANIMOUSLY APPROVED.

III. UNFINISHED BUSINESS

- A. General Building Repairs — Mr. Wakeling and Mr. Ruggerio reviewed the above-cited two work-order documents. Committee members posed questions to Mr. Wakeling and Mr. Ruggerio.
- B. Board of Education Capital Projects

A MOTION WAS MADE BY MR. CHASE SECONDED BY MR. LLEWELYN TO TAKE ITEMS 3. AND 5. OUT OF ORDER. THE MOTION PASSED UNANIMOUSLY.

3. Portable Classrooms — Mr. Zachery reported that the portables need to be physically connected to the buildings. Art classes will be housed in the portable at Eli Whitney, traditional 6th grade classroom will be housed at Nichols. He spoke of a capital budget request for \$400,000 for 4 modulares. Discussed were dust and noise control. It will take a two-week span of time to connect the portables with the buildings. Questions were posed to Mr. Zachery.

A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. DEMPSEY TO APPROVE THE CONNECTIONS TO THE BUILDINGS AND REFER TO COUNCIL WITH

FAVORABLE RECOMMENDATION. THE MOTION PASSED WITH 6 IN FAVOR AND 2, MS. DAPONTE AND MR. PETRUCCELLI, OPPOSED.

5. Center School — Mr. Zachery reported that space is being sought for relocating the 2 programs that take place there: STRIDE an AIP. Discussion ensued re: future use of the educational facility, use of former Birdseye School, grant to raze Center School.
1. Stratford High School renovations subcommittee report. — Mr. Llewelyn reported the highlights of the subcommittee meeting that took place just prior to this meeting. He said that the project is on schedule. It is expected that the “shovel-in-the-ground” phase will commence Jan. 1, 2017. The qualifications for an independent structural engineering review firm for the project were evaluated based on responsiveness to the RFP/RFQ. The Subcommittee recommended E2 Engineers for total value of their proposal - \$21,000.

A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MS. DAPONTE TO APPROVE AND REFER TO TOWN COUNCIL WITH FAVORABLE RECOMMENDATION THE FIRM OF E2 ENGINEERS FOR THE AMOUNT OF \$21,000. THE MOTION PASSED UNANIMOUSLY.

2. School Roofs — No roofs will be replaced this summer due to lack of funds. Bunnell’s roof will be repaired because it leaks.
4. Net at Penders Field — Mr. Wakeling reported that a net will be placed at the Oak Street side of field for a price of \$15,000.
6. TABLED ITEM — Victoria Soto School – Architect to discuss the photovoltaic panel project phase and additional fees incurred following the substantial completion of the building project. PLACED ON THE TABLED DURING MEETING OF MARCH 21, 2016. — ACTION NOT TAKEN.

IV. OLD BUSINESS

- A. Open Work Orders — The above-cited documents were discussed. Questions were posed to Mr. Wakeling and Mr. Ruggiero.
- B. Boothe Park Buildings — report and discussion re: former custodian house, \$60,000 grant for the barn.
- C. “White” House (a.k.a. Nicholl-Benjamin House) on Shakespeare property — Discussion re: pool of money set aside for remediation between \$50,000 and \$60,000 per C.I.P.

A MOTION WAS MADE BY MR. CHASE SECONDED BY MR. KADEEM TO SEND OUT A BID FOR PAINTING THE “WHITE HOUSE” AND FORWARD TO COUNCIL WITH FAVORABLE RECOMMENDATION. THE MOTION PASSED UNANIMOUSLY.

D. Juliet Lowe Park — Mr. Kadeem described the needs of the park re: picnic areas, bring in water. CDBG funding was discussed.

V. NEW BUSINESS

A. Appointment of Subcommittee for Shakespeare theater and property. Mr. Petruccelli reported that the subcommittee is expected to forward a recommendation to the Building Needs Committee in October. He appointed the following persons: Ed Goodrich, Ken Tiggar, Matt Catalano, Ted VanGriethuysen, Peter Wood, J. Christopher Rooney, Susan Wright, Tom Yemm, Jancee Pust-Marcone, Rep. Joe Gresko, Tom Holehan, Council members Alan Llewelyn, David Harden, Philip Young, and Beth Daponte. Ms. Daponte will serve as chairperson.

B. Dog Park – Mr. Petruccelli reported that a Town Attorney’s opinion is forthcoming.

VI. ADJOURNMENT: — Hearing no further discussion in connection with the above agenda items or additional business, Mr. Petruccelli entertained a motion to adjourn. A MOTION WAS MADE BY MR. KADEEM AND SECONDED BY MR. DEMPSEY TO ADJOURN THE MEETING AT 8:00 P.M. THE MOTION PASSED UNANIMOUSLY.

Carol Cabral

Carol Cabral, Secretary