

## STRATFORD BUILDING NEEDS COMMITTEE SPECIAL MEETING

September 12, 2016

The Stratford Building Needs Committee conducted a special meeting on Monday, September 12, 2016 in Room 213 of Stratford Town Hall, 2725 Main Street, Stratford CT, pursuant to notice duly posted.

MEMBERS IN ATTENDANCE: Len Petrucelli, Chair; J. Vincent Chase; Alan Llewelyn; Beth Daponte; Paul Hoydick; Susan Lance and Clarence Zachery

### I CALL TO ORDER

Chairman Petrucelli called the meeting to order at 6:18pm.

### II ITEMS FOR ACTION

1. Mr. Chase made a motion, seconded by Mr. Llewelyn, that the Stratford Building Needs Committee formally accepts the Town of Stratford's purchase of 25 North Parade Street. The motion passed unanimously.
2. Mr. Chase made a motion, seconded by Mr. Zachery, that the Stratford Building Needs Committee formally accepts the Town of Stratford's transference of 245 King Street. The motion passed unanimously.
3. Mr. Chase made a motion, seconded by Ms. Lance, that the Stratford Building Needs Committee formally approves the final Stratford High School Phase One Plans and Project Manual(s) as prepared for bidding and dated August 15, 2016, and the associated Professional Cost Estimate dated August 15, 2016, for State Office of School Construction Grants & Review Project #138-0101. The motion passed unanimously.
4. Ms. Daponte made a motion, seconded by Mr. Llewelyn, that the Stratford Building Needs Committee hire an architect to develop a comprehensive plan to first secure and then clean the building, and the architect create documents to be used in an RFP to make the building safe and secure, and then cleaned. The motion passed unanimously.

### III ADJOURNMENT

Mr. Petrucelli accepted a motion from Ms. Daponte, seconded by Mr. Llewelyn, to adjourn at 6:21pm. The motion passed unanimously.

Respectfully submitted,

*Aileen Marsh*

Recording Secretary