

Minutes of Meeting

Building Needs Committee

October 17, 2016

The Building Needs Committee conducted a regularly scheduled meeting on Monday, October 17, 2016 in room 213 of Stratford Town Hall, 2725 Main Street, Stratford CT 06615 pursuant to notice duly posted.

I. Call to Order at 7:00 p.m.

Presiding: Chairman Len Petrucci

Committee Members Present: Council members J. Vincent Chase, Wali Kadeem, Alan Llewelyn, and Beth Daponte; Electorate members Linda Manos, Daniel Senft and Paul Hoydick, Board of Education member Len Petrucci

Others in Attendance: Council member Gregory Cann and Scott Farrington-Posner, Board of Education COO Clarence Zachery, Town Engineer John Casey, Building Maintenance Supt. Dan Wakeling, Director of Facilities at Board of Education Rich Ruggerio, Antinozzi Associates Partner George Perham

Document distributed during meeting:

- Building Maintenance Open Work Orders
- Board of Education Open work Orders
- Solar Photovoltaic System at Victoria Soto School pamphlet from DBS Energy

II. APPROVAL OF MINUTES — minutes of regularly scheduled meeting of Sept. 19, and special meeting of Sept. 12, 2016.

UPON A MOTION MADE BY MR. CHASE AND SECONDED BY MR. KADEEM, THE FOREGOING MINUTES WERE UNANIMOUSLY APPROVED.

III. UNFINISHED BUSINESS

WAIVER OF RULES OF ORDER

A MOTION WAS MADE BY MR. CHASE SECONDED BY MR. LLEWELYN TO WAIVE THE RULES OF ORDER TO ALLOW THE SOTO SCHOOL PHOTOVOLTAIC PRESENTATION TO TAKE PLACE FIRST (agenda item IV.A.) AND ADD AN ITEM TO THE AGENDA: HONEYSPOOT SCHOOL. THE MOTION PASSED UNANIMOUSLY.

- A. Soto School Photovoltaic – final presentation by consultant comprised information and specifications re: design status - design drawings, economic benefits of system at the school – reduction in electricity purchased – sale of renewable energy credits – lowers I-CAP costs, construction schedule, administrative schedule, implementation options. This phase is built into the design under Tai Soo Kim architects. Questions were posed to the consultant.
Implementation option #2 – Design-build with DBS Energy Inc.

A MOTION WAS MADE BY MS. DAPONTE, SECONDED BY MR. KADEEM TO APPROVE OPTION #2. THE MOTION PASSED UNANIMOUSLY.

- A. General Building Repairs — The above-cited Board of Education open work order document was reviewed and discussed.

B. Board of Education Capital Projects

1. Stratford High School renovations subcommittee report. — Mr. Llewelyn reported highlights from the meeting that took place prior to this meeting re: progress payments, asbestos piping encapsulation, type (bullet-proof or bullet-resistant) of glass in bridge. Questions were posed to Mr. Llewelyn.
2. Portable/modular Classrooms —Nichols and Eli Whitney Schools are complete and awaiting inspection.
3. Center School — Mr. Zachery reported that the school is no longer under the auspices of the Board of Education. Mr. Kadeem reported that he toured the building and that it is in relatively good condition.
4. Bunnell Field House — The field house is operational. The budget to completely renovate the house exceeds the allocation. Discussed: plans, bonding, enlisting volunteer groups for assistance, reallocating CIP funding, meeting with new athletic director and Geddis for new plans and recommendations.

IV. OLD BUSINESS

- B. Open Work Orders — Above-cited list was reviewed.
- C. Boothe Park Buildings — Discussion re: former Caretaker’s facility. Mr. Senft reported to Mr. Wakeling that a security light between two buildings is not working.
- D. Subcommittee for Shakespeare — Ms. Daponte, Chairman of the subcommittee, reported that a mission statement and a vision statement is being drafted. Issues discussed: Safety; painting of the “white” house. Questions were posed to Ms. Daponte.

V. NEW BUSINESS

HONEYSPOT SCHOOL — The Board of Education requests additional parking spaces for a specific area of grass in the school yard. Mr. Zachery indicated the location to be paved via a photo. Funding is not required. Once approved by this committee, the project will go through land use boards for approval. The facility houses IPP special Ed programs. Questions were posed to Mr. Zachery.

A MOTION WAS MADE BY MR. SENFT, SECONDED BY MR. HOYDICK TO GO FORWARD WITH PAVING A GRASS AREA AS INDICATED BY MR. ZACHERY. THE MOTION PASSED UNANIMOUSLY.

VI. ADJOURNMENT: — Hearing no further discussion in connection with the above agenda items or additional business, Mr. Petrucci entertained a motion to adjourn. A MOTION WAS MADE BY MR. LLEWELYN AND SECONDED BY MR. KADEEM TO ADJOURN THE MEETING AT 8:40 P.M. THE MOTION PASSED UNANIMOUSLY.

Carol Cabral

Carol Cabral, Secretary