

COMMUNITY DEVELOPMENT SUBCOMMITTEE
OF THE ECONOMIC AND COMMUNITY DEVELOPMENT COMMISSION

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MINUTES
TUESDAY, October 25, 2016

STRATFORD TOWN CLERK

On Tuesday October 25, 2016, the Community Development Subcommittee of the Economic and Community Development Commission (the "Subcommittee") conducted a meeting in Room 213 at Stratford Town Hall, 2725 Main Street, Stratford, CT, held at 7:25 p.m. pursuant to a notice duly posted.

1. Call to Order:

Noting the presence of a quorum, Mr. Santi, Chairman of the Subcommittee, called the meeting to order at 7:25 p.m.

Members Present: Jason Santi, Chairman; Joseph P. Gresko, Fifth District Councilman; David L. Harden, Fourth District Councilman; Wali Kadeem Third District Councilman

Members Absent: Brian Dempsey

Other Attendees: Christopher Bandecchi, Community Development Administrator; Catherine Hausmann, Secretary

2. Review and Approval of Minutes:

Mr. Santi asked to review the minutes from the August 31, 2016, meeting and the September 12, 2016 meeting. Subcommittee members reviewed the minutes. Hearing no further discussion, Mr. Santi entertained a motion to approve the minutes.

Upon a motion made by Mr. Gresko, seconded by Mr. Harden, the Subcommittee voted unanimously (4 to 0) in favor of adopting the minutes from the August 31, 2016, meeting.

Upon a motion made by Mr. Gresko, seconded by Mr. Harden, the Subcommittee voted unanimously (4 to 0) in favor of adopting the minutes from the September 12, 2016, meeting.

3. General CDBG Program Updates:

Mr. Bandecchi stated that he is finalizing the CAPER for PY 41 prior to submission to HUD. He informed the Subcommittee that the Annual Action Plan for Program Year 42 was approved, and that funding should be received by the end of November. Also, he informed the Subcommittee that PY43 will start one month earlier than prior years and expects a proposed timetable at the November meeting.

4. Ongoing Project Updates:

Mr. Kadeem asked about the work scheduled for Juliette Lowe Park and Mr. Bandecchi stated that this project will continue into Spring 2017 and that an RFP is currently being put together. Mr. Kadeem also asked about the lights on Johnson Field. Mr. Bandecchi stated this project is in Program Year 42. Mr. Kadeem stated that he has a design and would like the project to move forward. Mr. Santi advised Mr. Kadeem to bring the design to the next meeting so that it can be adopted.

5. CDBG Budget Status Update:

Mr. Bandecchi provided an update on all open projects dating back to 2010-2011 Program Year. In total, there are 34 open projects, though the current year, with 24 currently underway. Mr. Bandecchi also provided a breakdown of last year's (PY41) administrative planning budget, of which 50% was reallocated to projects. The line of credit increase for 2016-2017 Program Year will not be for 90 days from August 31, 2016.

6. Stonybrook Gardens – Stormwater Drainage Improvements Project

The Subcommittee received a Thank You letter from Stonybrook Gardens. Mr. Bandecchi stated that the project is about 75% completed and that the next phase would be the walkway.

7. Adjournment:

Mr. Santi, Acting Chairman, entertained a motion to adjourn the meeting.

Upon a motion made by Mr. Gresko, seconded by Mr. Harden, the Subcommittee voted unanimously (4to 0) in favor of adjourning the meeting of October 25, 2016, at 8:04 p.m.

Respectfully Submitted,



Catherine Hausmann
Secretary