

# MINUTES OF MEETING

## **EMS FUNDING COMMITTEE**

June 17, 2014

The EMS Funding Committee conducted a regularly scheduled meeting on Tuesday, June 17, 2014 in the second floor lobby at Police Headquarters, 900 Longbrook Avenue, Stratford, CT.

I. CALL TO ORDER: 7:05 p.m.

PRESIDING: Chairman Jason Santi

COMMITTEE MEMBERS IN ATTENDANCE: Council Member Jason Santi; EMS Assn. members Barry Kelly, Helen McQuilton, David Ingmanson, Mary Wheeling; Fire Dept. Rep. Kevin Lantowsky; EMS Director Michael Loiz

OTHERS IN ATTENDANCE: Acting EMS administrator Kevin Giasulo

II. APPROVAL OF MINUTES — Minutes of May 20, 2014

A MOTION WAS MADE BY MR. KELLY SECONDED BY MS. McQUILTON TO APPROVE THE FOREGOING MINUTES. THE MOTION PASSED UNANIMOUSLY.

III. REPORT OF THE EMS DIRECTOR — Mr. Loiz reported on call volume, passed calls, mutual aid responses to other towns, types of calls (priority and non-priority), transports to hospitals, response times, volunteer hours (hours are up from last report).

Mr. Loiz attended a seminar re: A new regional program, Mobil Integrated health Care. The program removes regular frequent 911 callers with non-emergency related calls out of the system. It was noted that some regular non-emergency callers call EMS personnel from other towns as well as EMS from the town in which they live. The program would make the 911 call system less strained.

The following has been implemented, completed or is ongoing since Jan. 2014:

1. AED's purchased for FD
2. SEMS Website completed
3. Bay Floor project completed
4. Rear bay door project completed
5. Facility painting – 1<sup>st</sup> floor interior and exterior wooden doors/trim
6. Facility landscaped
7. Administrator Best Retired — Mr. Giasullo Acting Administrator
8. Second Supervisor hired
9. 10% increase in cardiac arrest saves since inclusion of Lucas II
10. Continued Response time reduction
11. Continued passed call reduction = increased revenue potential
12. Increased mutual aid = increased revenue potential
13. Increased volunteer hours

The following slated to be implemented, completed during 2014-2015:

1. Third supervisor (per MOU with union)
2. Radio infrastructure upgrade (this is a State of CT mandate – entered as a CapEx request)
3. PowerLoad System installations (This will become a AAA requirement in 2015 – entered as a CapEx request)
4. Additional Lucas II device – entered as a CAPEX request
5. IPad documentation system – reduce the cost of replacing our toughbooks by 50% - entered as a CapEx request.
6. Transition to new ePCR vendor – EMSCharts is going out of business – this is ongoing and no decision as been made yet but this will likely be an RFP process and is a State of CT requirement.

#### IV. NEW BUSINESS / OTHER BUSINESS

##### A. 2015 Budget — 2<sup>nd</sup> supervisor

Discussion continued re: applicant pool, hiring practices, union requirements/opportunities, lack of budgetary info transmitted to this committee. Next year preliminary budget dialogue will take place earlier than in the past.

Mr. Santi reported that the 2014-2015 budget was passed in May.

##### B. 2015 CapEx – Powerload (transport stretcher) / Radios.

The CEP/CIP bonding ordinances, to which these items are listed, will be voted upon the end of June. After approval of Town Council, vendor selection is necessary.

A MOTION WAS MADE BY MR. LANTOWSKY SECONDED BY MS. MCQUILTON TO SEND TO COUNCIL WITH FAVORABLE RECOMMENDATION TO AUTHORIZE THE EMS FUNDING COMMITTEE TO SELECT A VENDOR FOR CAPEX POWERLOAD / RADIOS. THE MOTION PASSED UNANIMOUSLY.

##### C. Status of AED Project — Program complete.

V. ADJOURNMENT — Hearing no further business, Mr. Santi entertained a motion to adjourn the meeting at 7:45 p.m. A MOTION WAS MADE BY MR. KELLY, SECONDED BY MS. WHEELING TO ADJOURN THE MEETING. THE MOTION PASSED UNANIMOUSLY.

Respectfully submitted, Carol Cabral, Secretary