

MINUTES OF MEETING

FINANCIAL ADVISORY COMMITTEE

AUGUST 3, 2009

The Financial Advisory Committee conducted a regularly scheduled meeting on Monday, August 3, 2009, Room 213, Stratford Town Hall, 2725 Main Street, Stratford, CT pursuant to notice duly posted.

I CALL TO ORDER — by Chairman Ed W. Rodriguez at 6:37 p.m.

Members present: Chairman Ed W. Rodriguez, Council Member Thomas Moore (for John Dempsey); Electorate members Eric W. Wilkins, Arthur K. Stengel and Thomas G. Angelo; Alternate member Justin M. Hawthorne;

Members absent: Council Member Amy Wanamaker; Electorate member Russell J. Hayden; Alternate member Benjamin Barnes;

Others in attendance: Karen Forrest, Secretary

II APPROVAL OF MINUTES – Minutes of Regularly scheduled meeting of July 6, 2009. A MOTION WAS MADE BY THOMAS G. ANGELO SECONDED BY ARTHUR K. STENDEL TO APPROVE THE FOREGOING MINUTES. THE MOTION PASSED UNANIMOUSLY.

III BUSINESS

A. TOWN COUNCIL UPDATES/REPORT

New requests being proposed. — Nothing at this time, per Council Member Thomas Moore.

Chairman Ed W. Rodriguez requested input from Council Member Thomas Moore as to how the Town Council values the Financial Advisory Committee performance, findings, etc. Council Member Thomas Moore indicated that the Town Council does in fact value the Financial Advisory Committee.

B. WORK GROUPS — updates from last meeting

Retirement and Pension Obligations Group. Reported by: Mr. Angelo — Mr. Angelo attended last week's Pension Committee meeting. Mr. Angelo noted that the meeting only lasted approximately 18 minutes; information presented at the meeting was vague and unclear. Mr. Angelo also does not feel the investments are being invested in the best investments available at this time. Mr. Angelo made a motion to that the Pension Board establishes a Committee to meet:

- 1) At least twice a year (semi-annually) with the actuary for an in-depth discussion of:
 - a) The pension liability
 - b) Town short and long-term contribution requirements
 - c) Employee compensation components and trends
 - d) To provide forecasts possible changes from the previous actuary report based on pension awards or employee compensation changes since the last report
- 2) At least four times a year (quarterly) with the Investment Advisor for in-depth discussion of:
 - a) Economic Outlook
 - b) Investment Goals (realistic attainable performances) and Strategies (Equities vs. Fixed Income)
 - c) Investment Performance
 - d) Investment Fund performance and if they are currently conforming to the overall Investment Goals and Strategies (b. above) and possible changes to the number and type of Investment Funds
- 3) At least once a year with each Investment Fund Manager on an individual basis for an in-depth discussion of:
 - a) The fund's goal and performance
 - b) Changes in strategies and portfolio make-up of the fund
 - c) Changes in Investment Fund personnel

This committee will then report to the Pension Board at least quarterly advising them on their meetings and if any action is required (immediately if immediate action is required).

The Committee shall have three members: One appointed by the employee unions, one appointed by the Town Council and one appointed by the Mayor. All members of this Committee need not be members of the Pension Board, but must have sufficient financial acumen to understand actuarial reports and investment strategies. The Town Council shall review the resume's of proposed Committee appointees and approve qualified appointees membership to the Committee.

Committee members will not receive compensations in performing their duties as members of this Committee. SAID MOTION WAS SECONDED BY ARTHUR K. STENGEL – ALL IN FAVOR.

MOTION MADE BY THOMAS G. ANGELO FOR A FIVE MINUTE RECESS – ALL IN FAVOR.

1. Capital Expenditure and Improvements Group. — Nothing to report at this time (Russell J. Hayden absent). See Revenue and Revenue Enhancement Group reported by Mr. Stengel.

2. Financial Transparency and Working Capital Group. Reported by: Mr. Angelo — Regarding the RFP/RFQ issues, Council Member

Thomas W. Moore and Mr. Angelo had a meeting scheduled with the Mayor. When Mr. Moore and Mr. Angelo arrived at their scheduled meeting, due to the Mayor's schedule the meeting held through. Still no information has been received to date regarding this issue and still no meeting has been re-scheduled by the Mayor and/or Town. Mr. Angelo's opinion is that the Financial Advisory Committee's continued requests regarding the RFP/RFQ procedures are being ignored.

MOTION MADE BY THOMAS W. MOORE FOR A FIVE MINUTE RECESS – ALL IN FAVOR.

3. Revenue and Revenue Enhancement Group. Reported by: Mr. Stengel – Arthur K. Stengel discussed the \$42,438,000.00 line item on the Capital Improvement Expenditure Report. It was requested that Council Moore inquiry information from the Mayor as to the source of these funds, how is it going to be used and why it is there.

MOTION MADE BY ARTHUR K. STENDEL FOR A FIVE MINUTE RECESS – ALL IN FAVOR.

C. NEW BUSINESS/OLD BUSINESS – No new business/old business to be reported.

IV ADJOURNMENT — Hearing no additional information, Mr. Rodriguez called for a motion to adjourn at 7:35 p.m. A MOTION WAS MADE BY ERIC W. WILKINS SECONDED BY THOMAS W. MOORE TO ADJOURN THE MEETING. THE MOTION PASSED UNANIMOUSLY.

Respectfully submitted, Karen Forrest