

Attorney Florek added that he has a close out checklist and one thing we may need is a resolution from the board. He has a call in to CHFA's legal counsel to see what they are requiring.

FINANCE DIRECTOR'S REPORT

ITEM #6

There was no finance report this month.

HOUSING AUTHORITY ATTORNEY'S REPORT

ITEM #7

Attorney Florek explained that a former SHA employee, Joe Figueroa, had filed a grievance which was heard by the board, who ruled against the grievance. He has now appealed that to the State Board of Arbitration and Mediation. David Dunn, our labor consultant, is handling this matter and we anticipate a favorable outcome. This will most likely take place in August.

Attorney Florek stated that there have been a few physical evictions. The parties were in breach of their lease and left their unit before they were forced to leave. They took with them only what they wanted and left the rest of their possessions. The Authority had to physically finish the eviction process and get rid of whatever was left behind.

Attorney Florek added that we are in the final stages of the Meadowview Manor project. The only thing left after the close out will be to pay the contractor their retainage.

DISPOSAL OF ASSETS

ITEM #8

Resolution #9-2016

Resolved: That the following assets be disposed of to the dump as they are determined to have no scrap, salvage or sale value:

FEDERAL:

<u>Asset Number</u>	<u>Item</u>
012114	Hotpoint Refrigerator – Model #Sg774184 (145 Gregory Circle)

STATE:

<u>Asset Number</u>	<u>Item</u>
11158	Westinghouse Refrigerator – Model #Ba62316028 (Shiloh Gardens #9)

MOTION: Joseph Crudo, Jr. VOTE: Unanimous

SECOND: Ken Bishop

DIGITAL VIDEO MANAGEMENT SYSTEM – SELECTION OF MERCURY CABLING SYSTEM, INC.

ITEM #9

Kevin Nelson explained that we went out to bid for this stage of the project and the low bid came from Mercury Cabling Systems, Inc. of Stratford, CT in the amount of \$504,123.05. This contractor was recommended by both the consultant and the engineer involved in this project.

The subject of change orders was discussed. Attorney Florek explained that the board has made Kevin, in their resolutions, the contracting agent who is authorized to sign all documents relating to any project, including change orders. Kevin asked the Board to approve the resolution as presented, he will report any change orders to the board, and in the meantime we will review the procurement policy to see if changes need to be made to have all or some change orders approved by the board.

Resolution #10-2016

Digital Video Management System Installation

Resolved: That the Board of Commissioners approves the low bid of Mercury Cabling Systems, Inc. of Stratford, CT, in the amount of \$504,123.05 for the installation of the digital video management system

at Hearthstone Apartments and Meadowview Manor, to be paid from the respective project reserve accounts.

Further, the Executive Director is hereby designated Contracting Officer, authorized to execute and administer a contract on behalf of the Authority, including any rescissions or revisions thereto, and to otherwise act as the Authority's official representative. Further, all prior actions of the Executive Director in this regard are hereby approved.

MOTION: Joseph Crudo, Jr. VOTE: Unanimous

SECOND: Evelyn Garofolo

PERSONNEL MATTER (EXECUTIVE SESSION)
ITEM #10

Motion was made by Commissioner Bishop to go into Executive Session. Motion was seconded by Commissioner Crudo and voted unanimously. The participants will be members of the board, Attorney Florek, and, initially, Kevin Nelson, Executive Director. Time was 12:30 p.m.

Executive Session ended and the regular meeting resumed at 1:28 p.m. Commissioner Crudo made a motion to regretfully accept Kevin Nelson's resignation effective June 29, 2016. Motion was seconded by Commissioner Bishop and vote was unanimous.

Commissioner Bishop made a motion to hire Kevin Nelson as Temporary Interim Executive Director for a period to last until a new Executive Director is hired. The terms of this hiring shall be full time for 90 days and thereafter for 19.5 hours per week, with the compensation being the same as he presently receives, and then to be pro-rated based on 19.5 hours, with the benefit package being the same as presently exists. A final agreement shall be drafted by the SHA attorney and forwarded to the Board of Commissioners for approval. Motion was seconded by Commissioner Crudo. Vote was unanimous.

Kevin Nelson questioned what would happen to this contract should the Authority hire a replacement in September. Attorney Florek suggested amending the contract to add the language that the contract will last until the end of the year.

Commissioner Bishop then made a motion to amend his motion to add "as a minimum, this contract shall extend through December 31, 2016." Commissioner Crudo seconded the motion. Vote was unanimous for the motion as amended.

ANNUAL MEETING / ELECTION OF OFFICERS – SCHEDULE DATE
ITEM #11

Kevin explained that after the annual meeting we have lunch at a local restaurant. We schedule the meeting at the convenience of the board members' schedules. Board members will be contacted in the near future to determine what works for everyone.

NEW BUSINESS
ITEM #12

There was no new business to report.

ADJOURNMENT
ITEM #13

Motion was made to adjourn.

MOTION: Ken Bishop VOTE: Unanimous

SECOND: Evelyn Garofolo

Adjournment: 1:32 p.m.