

LOCAL EMERGENCY PLANNING COMMITTEE
MINUTES
October 21, 2013
Stratford Fire Department, EOC/Training Room

Members Present: Deputy Fire Chief, Jon Gottfried, Emergency Management Director; Captain Michael Camperlengo, Stratford Fire Dept.; Fire Marshal, Brian Lampart, Stratford Fire Dept.; Captain Francis Proudfoot, Stratford Police Dept.; Andrea Boissevain, Director, Stratford Health Dept.; Greta Bruneill; Stratford Health Dept.; Maureen Whelan, Stratford Health Dept.; Dawn Severine, Stratford Health Dept.; Justin Rompre, Stratford Health Dept.; Andrew Anderson, Stratford Health Dept.; Maurice McCarthy, Director, Public Works; Karen Kaiser, Director, Stratford Economic Development; Amy Knorr, Stratford Economic Development; Paul Plouffe, Service Master Greater Bridgeport; Andre Johnson, Service Master Greater Bridgeport; Joe Koonankeil, Cray Valley; Carol Kagdis, Sikorsky, Michael Courtney, Stratford, Development

CAL TO ORDER: Jon Gottfried, Emergency Management Director, called the meeting to order at 9:37 a.m. Town officials and business community represented were introduced.

Director Gottfried informed the Committee that he is serving as the Interim Emergency Management Director due to the retirement of Anthony Schirillo. Director Gottfried said he will plan on having two meetings in 2014 or as needed to keep the business community informed on emergency planning issues.

Fire Marshal, Brian Lampart addressed the committee on the importance of Tier Two reports. Tier Two is a reporting system enacted by State Statute, which requires local businesses who use, keep, store or produce hazardous materials in their establishment, written notice to the Fire Marshal of such Town, on what type of hazardous materials they have and where they are located on the premise. This report is used as an aid to inform and protect first responders reporting to a fire emergency. Fire Marshal Lampart also informed the committee that this report remains confidential and is only shared with those reporting to the event. He will be sending out letters to business and manufacturers in Stratford instructing them to file their report with his office.

Director Gottfried spoke about the Citizens Emergency Response Team, which has 26 volunteers made up mostly of town residents. They will assist in deploying and setting up shelters when needed. The Chief Administrative Officer of the Town including the Health Director will train and work with this team.

Director Gottfried also informed the group that all the Fire Dept. buildings now have generators along with the Police Dept. Maurice McCarthy, Public Works Director was able to secure grant funds to complete this project. It was also noted that the communications tower located on the roof of the fire department was secured by grant funds as well. Generators are still needed at Bunnell High School which serves as a shelter in times of weather related emergencies.

Director Gottfried also reported that a Hurricane Preparedness Booklet is on the Town's website to assist residents preparing their own emergency kits.

Captain Camperlengo addressed the group on the changes and improvements made to the Emergency Operations Center, (EOC). The EOC is partly modeled after Bridgeport's EOC and it is designed to group services by Emergency Support Functions, (ESF). It is now equipped with computers and interactive maps which includes GPS tracking. GPS tracking will help reduce the chance of duplication of services and better improve the efficiency of answering emergency calls. The EOC now has cell phone coverage do to a booster system which has been installed.

There was discussion by committee members on having the utility company representatives who are at the EOC during an event, improved communication with their company contacts to be able to get more accurate and timely information.

Director Gottfried closed the meeting and encouraged any of those in attendance to contact him if they have any other suggestions or if they need additional information.

The meeting was adjourned at 10:41 a.m.

Respectfully submitted,

Susan M. Pawluk, Town Clerk
Recording secretary