

MINUTES OF DECEMBER 8, 2015
JOINT SPECIAL ORIENTATION MEETING
OF THE PLANNING COMMISSION, ZONING COMMISSION AND BOARD OF ZONING APPEALS

The Stratford Planning Commission, Zoning Commission and Board of Zoning Appeals held a joint special meeting on Tuesday, December 8, 2015, in Room 213, Town Hall.

Members Present from Planning Commission: Mr. Silhavey, Mr. Vecsey, and Mr. Senft

Members Present from Zoning Commission: Ms. Pepin

Members Present from the Board of Zoning Appeals: Mr. Grega, alternate

Recently Elected Members Ready to Serve on January 4, 2016: Mr. Vigliotti, Ms. Patusky, Ms. Philips, Mr. Farrington-Posner, Mr. Hojdich and Mr. D'Ausilio

Also Present: Attorney James Cresswell and Mr. Lorentson

Mr. Silhavey called the joint special meeting to order at 7:00 P.M.

Mr. Lorentson asked for introductions and explained that this is an overview of the duties and responsibilities of each commission and board and to follow up with his office or the town attorney's office with any questions.

James Cresswell discussed subdivisions, 8-24 review and the Plan of Conservation of Development before the Planning Commission. He also discussed Special Case Applications, Liquor and Motor Vehicle Applications, Zone Change Applications and Amendments before the Zoning Commission and discussed Variances and Appeals of the Zoning Enforcement Officer before the Board of Zoning Appeals. He also talked about the proper conduct of the members before, during and after the public hearing process and what may be considered a conflict of interest.

Mr. Lorentson explained how his office assists the commission members during the entire application process and called upon them to ask any questions to be fully informed.

Lastly, Mr. Cresswell led a short question and answer period.

The joint special orientation meeting adjourned at 8:16 P.M.

Respectfully submitted,

Gary Lorentson
Planning & Zoning Administrator