

Minutes of Regularly Scheduled Meeting

Public Works Committee

April 18, 2016

The Public Works Committee conducted a regularly scheduled meeting on Monday, April 18, 2016 in room 213 of Stratford Town Hall, 2725 Main Street, Stratford CT, 06615, pursuant to notice duly posted.

1: Call to Order at 8:00 p.m.

Presiding: Chairman Philip Young

Committee Members Present: Council Members Beth Daponte, Philip Young, Wali Kadeem, J. Vincent Chase, Alan Llewelyn

Others in Attendance: Dir. Of Public Works Maurice McCarthy

Document distributed during meeting:

- Memo from Town Engineer John Casey
- Parks Division Work Orders as of April 17, 2016
- Additional Work order document
- Building Maintenance work orders as of April 18, 2016

2: Approval of Minutes — Minutes of regularly scheduled meeting of March 21, 2016. A MOTION WAS MADE BY MR. KADEEM AND SECONDED BY MR. CHASE TO APPROVE THE FOREGOING MINUTES. THE MOTION PASSED UNANIMOUSLY.

3: Report of Public Works Director: — Mr. McCarthy reported on: sweeping program, pothole repair, beach cleaning, Parks cleaning is ongoing, ballfield cleaning, storm basin cleaning. Questions were posed to Mr. McCarthy. He said that no specifications were received from Board of Education re: plans for Nichols School student drop-off.

4: Report of Town Engineer: The above documents were reviewed.

5: Old Business

Open Work Orders Mr. McCarthy reported: Hiring new trades personnel, outside companies will only be employed for emergencies. Questions were posed to Mr. McCarthy re: field repairs, personnel overtime, Whippoorwill Lane, Hamilton Ave. area flooding, looking for appropriate poles and netting for the net/ball problems at Penders field in order to complete the project properly.

6: New Business

- Personnel and Personnel needs – update: Mr. McCarthy presented more details as stated above.
- Trees — removal and plantings. The planting of trees project went out to bid in 2014. Outside services are employed to install certain trees and the trees are warrantied. Specific

species/varieties are selected for specific areas and new trees are placed beyond snow-plowing mounded areas, away from curbs. Questions were posed to Mr. McCarthy. Academy Hill was suggested as an area needing trees.

C. Status of activities in district 1 — No action

D. Info on Project Greensweep — Mr. McCarthy reported that Public Works employees are present on Greensweep day at the Boat launching ramp to distribute supplies (bags, gloves). Trash and debris pick-up takes place throughout the day. Trash/debris depository/locations are based on info given by the participating volunteers.

E. Bid results for the Wilcoxson School Safe Routes to School project — Bids have been received on this project. The low bidder is Dalling Construction at \$384,027.00.

Since this is a state funded project, full time inspection is required utilizing all the state protocol. It was the intent during the past year to have BL companies perform this work, which was estimated at 45,000 plus 10,000 for testing.

This project is partially funded by a State Safe Routes to School construction grant (\$367,044) and part by the town (\$157,500) for a total of \$524,544. Based on the bids and engineering services, the budget is sufficient without a contingency. If contingency is needed, it can be supplemented with existing funding sources.

A MOTION WAS MADE BY MR. LLEWELYN, SECONDED BY MR. CHASE TO APPROVE DALLING CONSTRUCTION FOR THE PROJECT IN THE AMOUNT OF \$384,027.00 AND AUTHORIZE THE AMENDMENT TO BL COMPANIES FOR INSPECTION SERVICES IN THE AMOUNT OF \$55,000. THE MOTION PASSED UNANIMOUSLY.

7: Adjournment: Hearing no further discussion in connection with the above agenda items or further business, Mr. Young called for a motion to adjourn the meeting at 8:45 p.m. A MOTION WAS MADE BY MR. CHASE AND SECONDED BY MS. DAPONTE TO ADJOURN THE MEETING. THE MOTION PASSED UNANIMOUSLY.

Carol Cabral, Secretary