



## **Stratford School Readiness and Child Care Advisory Council**

### **Executive Committee**

### **Minutes – April 9, 2010**

**Members present:** B. Blosveren, A. Boissevain, M. Daskam, M. Fay, P. Naylor, M. Watnick and E. Watson

#### **1. Welcome and Introductions**

Elaine Watson called the meeting to order and welcomed everyone. Introductions followed.

#### **2. School Readiness Grant Report**

Pat Naylor reported that the Stratford Public Schools would administer the Stratford School Readiness Grant effective July 1, 2010. In addition, the District will assume responsibility for staffing the School Readiness Council. The Council will return to meeting five times a year during the months of September, November, January, March and May, 6:30 to 8:00 p.m.

Three transition meetings have been held to date with representatives from the Stratford Health Department and the Stratford Public Schools to insure a smooth transition for families with children in the school readiness program. Letters have been drafted and families will be notified by May 1<sup>st</sup>.

##### **a. Program Policy Revisions**

Pat Naylor reviewed the revisions to the School Readiness Program Policy that were previously distributed via e-mail. These included the following:

- Changed State Department of Education (SDE) Alert references (no longer valid) to General Policy
- Added numbering to make document easier to read; also re-ordered sections to follow SDE General Policies
- Combined several sections under Parent Involvement including Communication with Parents and Guardians and Parent/Guardian - Teacher Conferences
- Changed references from Stratford Parent's Place to Stratford Public Schools

Content changes included:

- Added missing general policies sections including Nonsectarian Policy and School Readiness Membership and Responsibilities
- Added wording about NAEYC timeline, community requirements and ECERS under Approval System and Charts-A-Course under Staff Qualifications and Professional Development.

MOTION made by Barbara Blossverren, SECONDED by Michael Fay to approve the School Readiness Program Policies as revised. APPROVED unanimously.

**b. Nominating Committee Update**

The Nominating Committee, comprised of Melissa Daskam, LaSandria Boyd and Pat Naylor, met on April 8<sup>th</sup>. The committee will present a report at the May SRACCAC meeting for approval. The report will include the chairperson(s), members for reappointment and new members. The report will be submitted to the Mayor and Superintendent for final approval and appointment to the Council.

The Nominating Committee is recommending that no new members be added during this transition year. All the required membership categories are filled. Instead potential new members may be engaged through committees and appointed next year. A brief discussion followed.

**c. Grant Status**

The Stratford Public Schools will submit the 2010-2011 School Readiness Grant that is due on June 4, 2010.

**3. May Agenda**

The Executive Committee spent the remainder of the meeting discussing the agenda for the May meeting. The consensus of the group determined that the focus of the meeting should be an open discussion of how to engage/reach-out to all stakeholders with the common message of the importance of preschool.