

MINUTES OF REGULAR MEETING

WATER POLLUTION CONTROL AUTHORITY NOVEMBER 28, 2016

The Stratford Water Pollution Control Authority conducted a regularly scheduled meeting on Monday, November 28, 2016 in Council Chambers of Stratford Town Hall, 2725 Main Street, Stratford, CT 06615 pursuant to notice duly posted.

1. CALL TO ORDER — 7:15 P.M.

PRESIDING: Chairman Marianne Antezzo

WPCA MEMBERS IN ATTENDANCE: Ms. Beth Daponte, Mr. Scott Farrington-Posner, Mr. Wali Kadeem, Mr. Gregory Cann, Mr. Philip Young, Ms. Marianne Antezzo, Mr. J. Vincent Chase, Mr. Alan Llewelyn, Ms. Tina Manus.

WPCA MEMBERS ABSENT: Mr. David Harden

OTHERS IN ATTENDANCE: Interim WPC Plant Superintendent Thomas Hyde, Town Engineer John Casey, Director of Public Works Maurice McCarthy, Attorneys Chris Hodgson and Andrew Lord

DOCUMENTS DISTRIBUTED DURING MEETING:

- Infiltration/Inflow and Sewer system Capacity analysis Project Update
- WPC Plant Operation report for October, 2016 – presented by Mr. Hyde

2. Approval of minutes — minutes of regularly scheduled meeting of October 24, 2016

A MOTION WAS MADE BY MS. DAPONTE, SECONDED BY MR. CHASE TO APPROVE THE FOREGOING MINUTES. THE MOTION PASSED UNANIMOUSLY.

3. Reports from Tighe & Bond: I&I, Mr. Tom Hyde, and Mr. John Casey.

Tighe & Bond: Infiltration/Inflow — Lori Carriero, Sarah Morse and Justin Skelly reviewed the above-cited document referencing Key Project concerns, major project components, existing GIS database, GIS data updates, I&I study - field work completed, graph of measured flows, collection system modeling.

Mr. Hyde's report — Mr. Hyde reviewed stats and data referencing the above-cited plant operations report. He referenced the potential OSHA Issues in order of priority and Water Treatment facility improvements. Questions were posed to Mr. Hyde re: safety, maintenance of the equipment.

A MOTION WAS MADE BY MS. DAPONTE, SECONDED BY MS. MANUS TO ISSUE AN RFP FOR AN AUDIT OF THE SEWAGE TREATMENT PLANT FOR SAFETY ~~AND MAINTENANCE~~ BY OSHA 30 CERTIFIED CONSULTANT. MS. MANUS AMENDS THE MOTION TO STRIKE "MAINTENANCE" FROM THE RFP. THE AMENDMENT PASSED UNANIMOUSLY. THE MAIN MOTION AS AMENDED (TO ISSUE AN RFP FOR AN AUDIT OF THE SEWAGE TREATMENT PLANT FOR SAFETY BY OSHA 30 CERTIFIED CONSULTANT) PASSED UNANIMOUSLY.

Mr. Casey's Report — Mr. Casey reviewed the previously distributed report items re: inflow and infiltration capacity study, six pump stations rehabilitation, Pecks Mill pump station, polyaluminum chloride project. Questions were posed to Mr. Casey regarding the projects.

Six Pump Stations Rehabilitation project- Four responses were received to the RFQ for the design of this project. The subcommittee (M. Antezzo, W. Kadeem, T. Manus & A. Llewelyn who sat in for V. Chase) developed a short list and interviewed two of the firms, Tighe & Bond and Weston & Sampson, and rated each firm. According to the rating forms, Tighe & Bond is unanimously rated the highest firm.

Mr. Chase requested a point of personal privilege to amend Mr. Casey's report to reflect that Mr. Kadeem substituted for him at the above-mentioned subcommittee meeting. He thanked Mr. Kadeem for his helpfulness.

A MOTION WAS MADE BY MR. KADEEM, SECONDED BY MR. LLEWELYN TO APPROVE TIGHE & BOND FOR DESIGN OF THIS PROJECT AND ASK FOR A FEE PROPOSAL. THE MOTION PASSED UNANIMOUSLY.

Pecks Mill Pump Station- The bids safety improvement project have been received as follows.

Kovacs Construction	\$245,350.00
L Holzner Electric	\$372,900.00
Delray Contracting	\$388,166.00

There were four deduct alternates in case the project came in over budget, totaling \$12,551; however since the base bid of the low bidder is under budget, we recommend proceeding with the project as designed.

A MOTION WAS MADE BY MS. DAPONTE SECONDED BY MR. CHASE TO APPROVE KOVACS CONSTRUCTION FOR THE PROJECT AS DESIGNED BASED ON THE LOWEST BID. THE MOTION PASSED UNANIMOUSLY.

Polyaluminum Chloride Project- This project is substantially complete. However, it is recommended that the chemical fill panel be modified to provide additional control and alarms that will allow the operator to better control the filling operation. The contractor provided a proposal for \$2,859.76 to be able to silence an alarm when one tank is filled and provide a separate high level alarm on each tank to better monitor the status of the tanks during filling.

A MOTION WAS MADE BY MS. DAPONTE SECONDED BY MR. KADEEM TO APPROVE KOVACS CONSTRUCTION FOR THE POLYALUMINUM CHLORIDE PROJECT. THE MOTION PASSED UNANIMOUSLY.

4. OLD BUSINESS

A. WPCA counsel — Referral from Council meeting of November 14, 2016

Be It Resolved, the Town Council ~~instructs the town's Finance Director~~ authorizes the to utilization of WPCA's allocated "Contractual Service" funds (budget line 38938 6499) for the timely payment of legal expenses authorized and submitted by the WPCA Board on behalf of its separate and independent legal counsel.

A MOTION WAS MADE BY MS. MANUS, SECONDED BY MR. CANN TO APPROVE THE FOREGOING RESOLUTION. After discussion, MR. CHASE MOTIONED, SECONDED BY MR. KADEEM TO PLACE THE FOREGOING RESOLUTION ON THE TABLE. THE MOTION TO TABLE PASSED WITH 5 IN FAVOR AND 4 OPPOSED VIA ROLL VIA ROLL CALL VOTE AS FOLLOWS: MS. DAPONTE — YES, MR. FARRINGTON-POSNER — NO, MR. KADEEM — YES, MR. HARDEN — ABSENT, MR. CANN — NO, MR. YOUNG — YES, MS. ANTEZZO — NO, MR. CHASE — YES, MR. LLEWELYN — YES, MS. MANUS — NO.

A MOTION WAS MADE BY MR. FARRINGTON-POSNER, SECONDED BY MR. CHASE TO AMEND THE AGENDA TO ALLOW ATTORNEY LORD TO ADDRESS THE WPCA. THE MOTION PASSED UNANIMOUSLY.

Attorney Lord addressed the WPCA. He clarified details of contractual services. Questions were posed to Attorney Lord.

5. NEW BUSINESS

A. Move Arrearage Sewer assessment accounts to Suspense

- ~~(1) RESOLUTION AUTHORIZING THE TRANSFER OF ARREARS SEWER ASSESSMENT ACCOUNTS TO THE SUSPENSE ACCOUNT PENDING FURTHER ACTION~~
- ~~(2) RESOLUTION AUTHORIZING THE TRANSFER OF ARREARS RESIDENTIAL SEWER USER FEE ACCOUNTS TO THE SUSPENSE ACCOUNT PENDING FURTHER ACTION~~
- ~~(3) RESOLUTION AUTHORIZING THE TRANSFER OF ARREARS COMMERCIAL SEWER TAX ACCOUNTS TO THE TAX SUSPENSE ACCOUNT PENDING FURTHER ACTION~~

A MOTION WAS MADE BY MR. CHASE SECONDED BY MS. MANUS TO FORWARD THE FOREGOING THREE (3) RESOLUTIONS TO TOWN COUNCIL. After discussion, MR. CHASE AND MS. MANUS WITHDRAW THE MOTION AND THE SECOND. A MOTION WAS MADE BY MR. CHASE, SECONDED BY MR. KADEEM TO STRIKE THE FOREGOING THREE (3) RESOLUTIONS FROM THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

- B. Questions for Mr. McCarthy re: Bid No. 2016-060 regarding lease of new natural gas compressor for filling station.

Mr. McCarthy said the bid is due in on Friday. Questions were posed to Mr. McCarthy.

6. Adjournment — Hearing no other business, Ms. Antezzo entertained a motion to adjourn. ON A MOTION MADE BY MS. DAPONTE, SECONDED BY MR. CHASE, IT WAS VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 9:13 P.M.

Respectfully submitted, Carol Cabral