

WATERFRONT AND HARBOR MANAGEMENT COMMISSION
MINUTES OF MEETING

The Waterfront and Harbor Management Commission conducted a regularly scheduled meeting on Wednesday, May 13, 2015, in room 213 of Stratford Town Hall, 2725 Main Street, Stratford, CT 06615 pursuant to notice duly posted.

1. CALL TO ORDER: At 7:30 p.m.

PRESIDING: Chairman Edward Scinto

COMMISSIONERS IN ATTENDANCE: Edward Scinto, Scott Corner, Bill Rock, Thomas Gloersen, Thomas Logan, Patrick Gribbon, Thomas G. Cotter, Alan Minter

COMMISSIONERS ABSENT: Richard Fredette, Henry Halverson, James Tucciarone, Frank Stirna

OTHERS IN ATTENDANCE: Administrator Geoff Steadman, Harbormaster Ross Hatfield, Asst. Town Attorney John Florek

DOCUMENT DISTRIBUTED: — April balance sheet

2. APPROVAL OF MINUTES Mr. Rock made a motion to approve the minutes of April 8, 2015. The motion was seconded by Mr. Logan. The motion carried unanimously.

WAIVER OF RULES OF ORDER

A MOTION WAS MADE BY MR. CORNER SECONDED BY MR. LOGAN TO WAIVE THE RULES OF ORDER TO TAKE THE ITEM 5.J, BIRDSEYE CONCESSION, OUT OF ORDER. THE MOTION PASSED UNANIMOUSLY.

5.J. Birdseye concession subcommittee — Mr. Florek reported. Mr. Donaldson, Owner of the Chowder Spot, has submitted his current certificate of Liability insurance and current Health Dept. inspection report. The concession is now in compliance. Discussion continued re: selling launching permits from the food vehicle, terminating his license for violation of lease, not paying the fee that he owes, fence replacement that concessioner claims is owed to him. Mr. Florek will send a letter to Mr. Donaldson re: the terms of his lease.

Mr. Corner also informed Mr. Florek of the substandard Coast Guard Auxiliary dock and the ramp extended from it is sideways and sagging. Nails are popping out. It is uncertain who the contractor was, what were the terms of the contract and who selected the contractor. What recourse is available to rebuild or repair the dock. The dock is a public safety dock, used by Police and Fire Departments; it is not for public use. The Town Attorney's office will research the information,

3. PERMITS AND REVIEWS

- A copy of an approval for Knapp Landing was received by Mr. Steadman re: 1 pier, 5 pilings.
- State approved Mr. Sams dock at 348 Housatonic Ave.

4. CORRESPONDENCE

- Correspondence from CTDOT re: Route 110 over Freeman Brook, state project No. 138-230, Bridge No. 02622. Replacement of said bridge.
- Certificate of Liability Insurance from Chowder spot – current
- Food service inspection report for Chowder Spot - current

5. COMMITTEE REPORTS

- a. Plans and Recommendations - Mr. Gribbon stated that BSC Group met with the Greenway Committee and conducted a presentation. The Group also walked Long Beach West with Mr. Gribbon and Mr. Steadman. He mentioned how the land has changed and parcels were partitioned for the nesting of endangered birds.

Since items b., h., and p. have the same general subject, the proposed CT Port of Authority, Mr. Rock reported on b., h., and p. Mr. Rock reviewed the history and facts re: the proposed Authority. He shared concerns about how Stratford will be affected from the future lack of funding. A public hearing was scheduled but was unknown to interested WFHM commissions. This legislation will be voted on before the session ends in June.

- b. Dredging Update

- h. Municipal Pier

- p. CT Port Authority

- c. Vessel Maintenance —Mr. Gloersen reported: The harbormaster's boat is running. The pump-out boat will be in water by Memorial Day. Mr. Gloersen will seek a replacement employee by posting on the website. The subcommittee, Messrs. Rock, Corner, and Gloersen, will select the replacement employee.

A MOTION WAS MADE BY MR. COTTER, SECONDED BY MR. MINTER TO AUTHORIZE THE SUBCOMMITTEE TO SELECT A REPLACEMENT EMPLOYEE. THE MOTION PASSED UNANIMOUSLY.

- d. Ramp Maintenance – Mr. Corner reported. All floats are in. The employee started this week. The parking lot needs striping, the flag pole is fixed, potholes are fixed.

- e. Finance — Mr. Gribbon reviewed the above-cited report.

- f. Information and Technology – No new information.

- g. Special Events — Mr. Corner reported on:

(1) River cleanup took place April 25. Approx. 150 volunteers were in attendance.

(2) Boat Show/Tag Sale took place on May 9th at the launching ramp.

(3) Sikorsky aircraft summer interns are willing to participate in river cleanup.

- i. Bonds Dock subcommittee — The commemorative bench honoring Joe Alves is ready

- to be installed. Per the subcommittee's decision, it will be placed in the adjacent area park. The dock still needs to be power washed. A "bait" table has been donated.
- k. No wake Zone — signage — No new information.
 - l. State and Regional Organizations — Mr. Corner reported. The Housatonic Estuary Commission will be disbanded June 1 due to lack of interest.
 - m. Shore Road 10-year plan — Awaiting the Greenway Committee Plan.
 - n. Review/Study/Update Harbor Management Plan subcommittee — No report.
 - o. Breakwater Key Launching Ramp — All prohibiting signs have been removed, the chain across the ramp has been removed, parking lot is available.
6. HARBORMASTER REPORT – Mr. Hatfield reported:
- River cleanup
 - Signage in Milford marsh
 - 5 tickets issued last week
7. OLD BUSINESS
- a. Coastal Resiliency study — Mr. Steadman reported. The town hired a consultant. The contract info will be discussed at the next Public Works committee meeting.
 - b. Skating Rink in Lordship has been sold. Condos are proposed for the site. The area is within the Harbor Management authority.
8. NEW BUSINESS
- Discussion re: Concessioner, Mr. Donaldson's payment was due in October and he must sell launching permits per terms of his contract.
- A MOTION WAS MADE BY MR. GLOERSEN, SECONDED BY MR. CORNER TO AUTHORIZE COMMISSIONER GLOERSEN TO SEND HIM A LETTER RE: PAYMENT DUE AND SELLING OF LAUNCHING PERMITS AS A TERM OF HIS CONTRACT.
9. OTHER BUSINESS — None
10. ADJOURNMENT — There being no other business to discuss, Mr. Corner made a motion to adjourn. The motion was seconded by Mr. Rock and carried unanimously. The meeting was adjourned at 8:47 p.m.

Respectfully Submitted, Carol Cabral, Secretary