

WATERFRONT AND HARBOR MANAGEMENT COMMISSION
MINUTES OF MEETING

The Waterfront and Harbor Management Commission conducted a regularly scheduled meeting on Wednesday, August 12, 2015, in room 213 of Stratford Town Hall, 2725 Main Street, Stratford, CT 06615 pursuant to notice duly posted.

1. CALL TO ORDER: At 7:30 p.m.

PRESIDING: Chairman Edward Scinto

COMMISSIONERS IN ATTENDANCE: Edward Scinto, Scott Corner, Bill Rock, Thomas Logan, Patrick Gribbon, Frank Stirna

COMMISSIONERS ABSENT: Alan Minter, James Tucciarone, Henry Halverson, Richard Fredette, Thomas Gloersen, Thomas G. Cotter

OTHERS IN ATTENDANCE: Administrator Geoff Steadman, Harbormaster Ross Hatfield, Scout Chris Coughlin.

Resident/guest Rob Carter inquired re: the process for obtaining permit for a new dock at 201 Captains Walk. Discussion took place re: salt marsh, permits process. Mr. Steadman referred Mr. Carter to DEEP's permit analyst.

DOCUMENTS DISTRIBUTED:

- July balance sheet
- List of Town Commissions, Boards, Offices, departments along with their designated tasks /responsibilities

2. APPROVAL OF MINUTES — Mr. Rock made a motion to approve the minutes of June 10, 2015. The motion was seconded by Mr. Stirna. The motion carried unanimously.

WAIVER OF RULES OF ORDER

A MOTION WAS MADE BY MR. CORNER SECONDED BY MR. LOGAN TO WAIVE THE RULES OF ORDER TO TAKE ITEM 8, RIVERLIGHTS BOATS PARADE, OUT OF ORDER AND ADD THE ITEM "EAGLE SCOUT PROJECT". THE MOTION PASSED UNANIMOUSLY.

8. Riverlights Boats Parade — request for use of fishing pier as the judging area for Saturday, Sept. 26, 1930 hrs. Rain date – Sunday evening Sept. 27

The event requests use of the Birdseye Street dock for judging/viewing area as in past years. Riverlights is a fund-raising event for Swim Across the Sound. Mr. Manzoli, Chairman of the event, sent an application to USCG and letters to Milford and Stratford harbor patrol. Approx. 20 entries are expected. Mr. Manzoli was in attendance to answer questions from Commission members. Mr. Manzoli requested a donation to the event.

A MOTION WAS MADE BY MR. CORNER, SECONDED BY MR. LOGAN TO APPROVE THE EVENT, AS INDICATED ABOVE, WITH THE SAME STIPULATIONS AS THE PREVIOUS YEAR. THE MOTION PASSED UNANIMOUSLY.

A MOTION WAS MADE BY MR. CORNER, SECONDED BY MR. LOGAN TO DONATE UP TO \$500.00 TO SWIM ACROSS THE SOUND TO MATCH DONATION OF MILFORD. THE MOTION PASSED UNANIMOUSLY.

Eagle Scout Project — Boy Scout Chris Coughlin, a Lordship resident, was in attendance. Mr. Steadman said that signs need to be erected on Sniffens Lane, Bonds dock, Longbeach to name a few locations.

A MOTION WAS MADE BY MR. CORNER, SECONDED BY MR. SCINTO TO APPROVE THE EAGLE SCOUT PROJECT FOR THE ERECTION OF AT LEAST 3 SIGNS AT VARIOUS LOCATIONS. THE MOTION PASSED UNANIMOUSLY.

3. PERMITS AND REVIEWS

Knapps Landing Restaurant, 520 Sniffens Lane, CoP CGS Sec. 22a-363: Authorization for repair of failed riprap slope. DATED: June 12015. Prepared by John Lust.

Mr. Steadman described a history of the applications for Knapps. Discussion ensued re: lack of permits, liability of the establishment, safety, DEEP may have approved the project, penalties for violations. Mr. Steadman will send a letter to DEEP transmitting the following points: (1) SWFHM will not authorize after-the-fact permits, (2) SWFHM is uncertain if any penalties were issued to either of the projects (3) Stratford WFHM was not notified of violations, (4) there is no indication that plans were approved by a certified engineer.

A MOTION WAS MADE BY MR. ROCK, SECONDED BY MR. LOGAN TO AUTHORIZE MR. STEADMAN TO SEND A LETTER TO DEEP TRANSMITTING THE ABOVE CITED CONCERNS. THE MOTION PASSED UNANIMOUSLY.

4. CORRESPONDENCE — None

5. COMMITTEE REPORTS

- a. Plans and Recommendations - Mr. Gribbon reported that BSC Group proposal is being reviewed. A few minor changes are necessary. Cost evaluation is forthcoming. He also reported on the Coastal Resilience workshop that took place in June.
- b. Dredging Update — Mr. Rock reported that there is money in the state budget for dredging of the river.
- c. Vessel Maintenance — Mr. Corner reported in behalf of Mr. Gloersen. The pump-out boat motor needs to be replaced. 2000 hrs. of use have been amassed already. WFHM is down one employee. The employee will not be replaced this year.
- d. Ramp Maintenance – Mr. Corner reported. The ramp has been extremely busy. By the end of the week, everything will be stained and coated. The parking lot lines have

- been striped. A proposal for Birdseye concession pad has been forwarded from RACE, Coastal Engineers. It will be discussed next month.
- e. Finance — Mr. Gribbon reviewed the above-cited report. The total fund balance is \$157,518.40.
 - f. Information and Technology – No new information.
 - g. Special Events — No events
 - h. Municipal Pier — No report.
 - i. Bonds Dock subcommittee — An emergency repair took place with the erection of highway-looking metal guard rails. It was said to be an insurance mandate as a car drove off the dock into the river. The Oystermen and other fishermen now cannot use the dock.
 - j. Birdseye concession subcommittee — Mr. Stirna reported that Mr. Donaldson said business is slow. He wants to remain open in the winter.
 - k. No wake Zone — signage — The birds are still in the area.
 - l. State and Regional Organizations — Mr. Rock reported. CHM Association meeting. The CT Port Authority was discussed. The Authority will have 15 members; only 2 will represent small to medium harbor communities.
 - m. Shore Road 10-year plan — The area is part of the Coastal Resiliency study.
 - n. Review/Study/Update Harbor Management Plan subcommittee — No report.
 - o. CT Port Authority — Reported above.
 - p. Coastal Resiliency study — Reported above.
6. HARBORMASTER REPORT – Mr. Hatfield reported:
 - Towed heavy item down the river.
 - A photographer/writer wanted to go to the lighthouse at night. He was not given permission. Writers ID: *Stars and Lighthouses*.
 - Gridlock at the Birdseye Street launching ramp last Sunday.
 - I95 is being built out to SW corner, check to see if properly lit.
 - Discussion re: use of Broad Street ramp and parking on Housatonic Ave. and Ferry Boulevard; Kayakers' use of launching ramp.
 7. OLD BUSINESS — None
 8. NEW BUSINESS — Reported above.

9. OTHER BUSINESS — None

10. ADJOURNMENT — There being no other business to discuss, Mr. Corner made a motion to adjourn. The motion was seconded by Mr. Rock and carried unanimously. The meeting was adjourned at 9:40 p.m.

Respectfully Submitted, Carol Cabral, Secretary