

**WATERFRONT AND HARBOR MANAGEMENT COMMISSION**  
**MINUTES OF MEETING**

The Waterfront and Harbor Management Commission conducted a regularly scheduled meeting on Wednesday, February 10, 2016, in room 213 of Stratford Town Hall, 2725 Main Street, Stratford, CT 06615 pursuant to notice duly posted.

1. CALL TO ORDER: At 7:30 p.m.

PRESIDING: Chairman Edward Scinto

COMMISSIONERS IN ATTENDANCE: Edward Scinto, Scott Corner, Bill Rock, Thomas Logan, Patrick Gribbon, Henry Halverson, Thomas Gloersen, Alan Minter, Thomas G. Cotter, James Tucciarone, Frank Stirna, Jonathan Ackley

Chairman Scinto administered the Oath of Office to Mr. Ackley

OTHERS IN ATTENDANCE: Administrator Geoff Steadman, Harbormaster Ross Hatfield

DOCUMENTS DISTRIBUTED:

- January 2016 balance sheet
- Proposed Operating budget 2017

2. APPROVAL OF MINUTES — Mr. Cotter made a motion to approve the minutes of regularly scheduled meeting of January 13, 2016. The motion was seconded by Mr. Rock and passed unanimously.

3. PERMITS AND REVIEWS

A. Charles King and Cathleen Woods-King – 295 Bayview Boulevard – installation of a set of steel stairs with track-mounted kayak roller and winch, in order to gain safe boating access to LIS. The project is in lieu of the pier that was previously requested. The pier was approved but never built.

A MOTION WAS MADE BY MR. ROCK, SECONDED BY MR. GRIBBON TO APPROVE THE PROJECT IN LIEU OF THE PIER AND A LETTER FORWARDED TO APPLICANTS THAT THE INSTALLATION OF A SET OF STEEL STAIRS WITH TRACK-MOUNTED KAYAK ROLLER AND WINCH IS CONSISTENT WITH THE HARBOR MANAGEMENT PLAN. THE MOTION PASSED UNANIMOUSLY.

B. Gary Tenk, 586 Bridgeview Place. Replacement of existing pier and installation of a seasonal ramp and float.

A MOTION WAS MADE BY MR. GLOERSEN, SECONDED BY MR. COTTER TO TAKE THE FOREGOING APPLICATION OFF THE TABLE. THE MOTION PASSED UNANIMOUSLY. Brief discussion took place. A MOTION WAS MADE BY MR. GLOERSEN, SECONDED BY MR. CORNER TO RETURN THE FOREGOING APPLICATION TO THE TABLE. THE MOTION PASSED UNANIMOUSLY.

4. CORRESPONDENCE — None.

5. COMMITTEE REPORTS

- a. Plans and Recommendations - Mr. Gribbon reported that the proposal for Long Beach West originated from the LBW Blue Ribbon Commission. The basic plan is for boardwalk, observation area. Mr. Gribbon introduced the representative from the BSC Group. The representative presented information and visual aids re: site summary, master plan/vision, regulatory considerations, cost estimation and potential funding, design and construction process, conceptual schedule, project approach. Questions were posed to the representative.

Mr. Scinto vacates the chair. Vice Chairman Gloersen assumes the chair.

- b. Dredging Update — No report.
- c. Vessel Maintenance —Mr. Gloersen reported of a custom aluminum boat that is for sale. The boat is 5-years old; our boat is 16 years old. We are responsible for 25% of the present value.

A MOTION WAS MADE BY MR. MINTER, SECONDED BY MR. LOGAN TO GET A SURVEY AND CONDUCT A PRELIMINARY FACT FIND AND ASSIGN A VALUE NOT TO EXCEED \$750.00. THE MOTION PASSED UNANIMOUSLY.

- d. Ramp Maintenance – Mr. Corner reported problems at the ramp re: the flagpole and gap between floats.
- e. Finance — Mr. Gribbon reviewed the above-cited balance sheet.
- f. Information and Technology – The camera is operational.
- g. Special Events — Mr. Logan reported River cleanup will take place May 7; the tag sale will take place May 14.
- h. Municipal Pier — No report.
- i. Bonds Dock subcommittee — No report.
- j. Birdseye concession subcommittee — No report.
- k. No wake Zone — No new information.
- l. State and Regional Organizations — No report.
- m. Shore Road 10-year plan — No report.
- n. Review/Study/Update Harbor Management Plan subcommittee — No report.
- o. CT Port Authority — No report.

- p. Coastal Resiliency study — Messrs. Gribbon and Steadman will attend the study on March 3. Mr. Steadman will offer input and recommendations to the presenters of the study.
6. HARBORMASTER REPORT – Mr. Hatfield reported: Bills have been sent out, the Coast Guard has been active in the river, Public Works Dept. has cleaned up the heavy debris that has floated down the river.
7. OLD BUSINESS — None.
8. NEW BUSINESS — BUDGET SUBCOMMITTEE REPORT. The budget subcommittee consists of: Tom Gloersen, Pat Gribbon, Tom Cotter, Scott Corner. Mr. Gribbon reported the potential revenue; Mr. Gloersen reported the potential expenditures. Discussion took place. Total expected revenue/expenditures – \$103,700.00  
**A MOTION WAS MADE BY MR. MINTER, SECONDED BY MR. CORNER TO APPROVE THE 2017 OPERATING BUDGET AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.**
9. OTHER BUSINESS — None
10. ADJOURNMENT — There being no other business to discuss, Mr. Corner made a motion to adjourn. The motion was seconded by Mr. Minter and carried unanimously. The meeting was adjourned at 9:35 p.m.

Respectfully Submitted, Carol Cabral, Secretary