

**WATERFRONT AND HARBOR MANAGEMENT COMMISSION**  
**MINUTES OF MEETING**

The Waterfront and Harbor Management Commission conducted a regularly scheduled meeting on Wednesday, April 13, 2016, in room 213 of Stratford Town Hall, 2725 Main Street, Stratford, CT 06615 pursuant to notice duly posted.

1. CALL TO ORDER: At 7:30 p.m.

PRESIDING: Chairman Edward Scinto

COMMISSIONERS IN ATTENDANCE: Edward Scinto, Scott Corner, Bill Rock, Thomas Logan, Patrick Gribbon, Henry Halverson, Alan Minter, James Tucciarone, Jonathan Ackley

OTHERS IN ATTENDANCE: Administrator Geoff Steadman, Harbormaster Ross Hatfield, Sacred Heart University Professor Dr. Jennifer Mattei, Mr. John Lust

DOCUMENT DISTRIBUTED:

- March 2016 balance sheet

2. APPROVAL OF MINUTES — Mr. Rock made a motion to approve the minutes of regularly scheduled meeting of February 10, 2016. The motion was seconded by Mr. Tucciarone and passed unanimously.

3. PERMITS AND REVIEWS

- a. Reef Ball Coastal Resiliency project at Stratford Point – updates and future plans. Presented by Principal Investigator, Dr. Jennifer Mattei of Sacred Heart University. Dr. Mattei conducted an oral presentation.

The purpose of the project was originally a pilot project but it is working to slow down erosion. They (reef balls) are the potential for reviving the shoreline. 170 feet of shoreline is proposed to accommodate the reef balls. 64 Reef balls are already placed, 700 more are proposed to be placed. The former Gun Club site needs remediation due to lead deposited over time in the water.

The reef balls are only completely submerged for about 3 hours at high tide. No maintenance is required. The lifespan of the reef balls in the south has been 10 to 15 years. There is no estimated lifespan for New England. The project is paid for in part by DuPont. Other matching fund donations are being explored. The next step is to obtain permits.

A “Living Shoreline” open House will be conducted Thursday, May 5 at 5:30 p.m. at Stratford Point, Prospect Drive.

- b. Mary and Tom Lanese, 406 Bridgeview Place – Authorization and construction of a new pier, ramp and float. Correspondence received: March 30. ACTION NOT REQUIRED.

- c. Gary Tenk, 586 Bridgeview Place. Replacement of existing pier and installation of a seasonal ramp and float. PLACED ON THE TABLE DURING MEETING OF JAN. 13, 2016. Correspondence received March 30 – authorization and construction of a new pier, ramp and float. Mr. Lust explained his revised plan. He will revise drawing to indicate the new dimensions. Questions were posed to Mr. Lust.

A MOTION WAS MADE BY MR. TUCCIARONE, SECONDED BY MR. ROCK TO APPROVE WITH THE STIPULATION OF COMPLETING THE HARBOR MANAGEMENT COMMISSION DEEP PERMIT CONSULTATION FORM, AMENDING THE PLANS TO SHOW THE EXTENDED LITTORAL PROPERTY BOUNDARIES AND DISTANCE OF THE PROPOSED STRUCTURE FROM THE BOUNDARIES. IN ADDITION, THE WHMC RESERVES ITS RIGHT TO MAKE A FINAL DETERMINATION OF THE PROPOSAL'S CONSISTENCY WITH THE HARBOR MANAGEMENT PLAN AT SUCH TIME AS THE PROPOSAL MAY BE THE SUBJECT OF A PUBLIC NOTICE ISSUED BY THE DEEP OLISP. THE MOTION PASSED UNANIMOUSLY.

4. CORRESPONDENCE — Mr. Gribbon requested to make a donation of \$300 for the River Clean up project. A MOTION WAS MADE BY MR. CORNER, SECONDED BY MR. LOGAN TO DONATE \$300.00 WITH THE UNDERSTANDING THAT THE T-SHIRTS AND BANNER WILL HAVE THE STRATFORD WFHM LOGO ON THEM. THE MOTION PASSED UNANIMOUSLY.

5. COMMITTEE REPORTS

- a. Plans and Recommendations – No report
- b. Dredging Update — Mr. Rock reported that progress is made.
- c. Vessel Maintenance —Mr. Corner reported for Mr. Gloersen. The Harbor Master's vessel is in the water. The previously discussed 4-year old vessel for \$40,000.00 has been checked out. Discussion went on re: life span of the old motor, price of a new motor, selling of old motor.

A MOTION WAS MADE BY MR. MINTER, SECONDED BY MR. GRIBBON FOR REIMBURSEMENT FOR NEXT YEAR OF \$13,325 FOR A NEW MOTOR. THE MOTION PASSED UNANIMOUSLY.

Mr. Corner also reported that WFHM is down one employee.  
A MOTION WAS MADE BY MR. MINTER, SECONDED BY MR. ROCK TO BEGIN A JOB SEARCH FOR A NEW HIRE. THE MOTION PASSED UNANIMOUSLY.

Mr. Corner also requests a \$1.00 per hour raise for existing employees.  
A MOTION WAS MADE BY MR. MINTER, SECONDED BY MR. TUCCIARONE TO INCREASE EXISTING EMPLOYEE'S SALARY BY \$1.00 PER HOUR. THE MOTION PASSED UNANIMOUSLY.

- d. Ramp Maintenance – Mr. Corner thanks Mr. Halverson for rewelding the flagpole.

- The docks will go into the water in a few weeks. Potholes are developing in the lot; they can be patched for now.
- e. Finance — Mr. Gribbon reviewed the above-cited balance sheet.
  - f. Information and Technology – Mr. Minter reported re: investigating process for installation of cameras at each launching area. The website has to be updated with fee prices information and locations to obtain launching permits.
  - g. Special Events — Mr. Logan reported River cleanup will take place May 7 at the launching ramp; the tag sale will take place May 14 at the launching ramp.
  - h. Municipal Pier — No report.
  - i. Bonds Dock subcommittee — No report.
  - j. Birdseye concession subcommittee — Soon to reopen.
  - k. No wake Zone — Signs are up at Pepe’s rock
  - l. State and Regional Organizations — Messrs. Rock and Steadman are members of CHMS. Definition of CT Port Authority was briefly discussed.
  - m. Shore Road 10-year plan — Mr. Gribbon reported on the condition of the road.
  - n. Review/Study/Update Harbor Management Plan subcommittee — No report.
  - o. CT Port Authority — Reported above.
  - p. Coastal Resiliency study — A public meeting/presentation took place in Town hall on March 3. The secretary will contact IT dept. for access to the presentation via the “link”.
6. HARBORMASTER REPORT – Mr. Hatfield reported: the boat has been repaired – all set to go, The Coast Guard repaired/replaced a buoy that was out of line, the “do not feed the wildlife” signs are up at the ramp, Osprey are back on Pepe’s rock, the new bridge/railroad bridge – a 5-year project, plans for the I95 bridge.
7. OLD BUSINESS — None.
8. NEW BUSINESS
- a. River Clean-up – discussed above.
  - b. A request was received from CT-DOT to install 2 36-inch tide gates on the side of the culverts beneath route 113 in order to better control tidal flow through the culverts. The area will then return to the state to end the flooding.

A MOTION WAS MADE BY MR. MINTER, SECONDED BY MR. LOGAN TO DIRECT MR. STEADMAN TO DRAFT A LETTER GIVING PERMISSION TO CLOSE UP THE CULVERTS. THE MOTION PASSED UNANIMOUSLY.

9. OTHER BUSINESS — None

10. ADJOURNMENT — There being no other business to discuss, Mr. Corner made a motion to adjourn. The motion was seconded by Mr. Logan and carried unanimously. The meeting was adjourned at 9:35 p.m.

Respectfully Submitted, Carol Cabral, Secretary