

WATERFRONT AND HARBOR MANAGEMENT COMMISSION
MINUTES OF MEETING

The Waterfront and Harbor Management Commission conducted a regularly scheduled meeting on Wednesday, August 10, 2016, in room 213 of Stratford Town Hall, 2725 Main Street, Stratford, CT 06615 pursuant to notice duly posted.

1. CALL TO ORDER: At 7:30 p.m.

PRESIDING: Chairman Ed Scinto

COMMISSIONERS IN ATTENDANCE: Edward Scinto, Scott Corner, Bill Rock, Thomas Logan, Patrick Gribbon, Jonathan Ackley, Reese Mitchell

OTHERS IN ATTENDANCE: Administrator Geoff Steadman, Harbormaster Ross Hatfield

2. APPROVAL OF MINUTES — Mr. Rock made a motion to approve the minutes of regularly scheduled meeting of July 13, 2016. The motion was seconded by Mr. Gribbon and passed unanimously.

3. PERMITS AND REVIEWS — None

4. CORRESPONDENCE — None

5. COMMITTEE REPORTS

a. Plans and Recommendations – No report.

b. Dredging Update — Mr. Rock reported that the current dredging plan is the largest state funded dredging project in state history. DEEP has the project for Water Qualifications certificate. The Piping Plovers must be monitored, Transfer of funds has become a problem; a Memorandum of Understanding is needed. Mr. Steadman added that DEEP has an out-to-public notice which is scheduled to expire Aug. 22. The CT Audubon Group has been contacted for a back-up for assistance.

c. Vessel Maintenance —Mr. Corner reported. The vessel has fuel/water/drain tank problems. He articulated the filler/fuel pipe difficulty. The vessel usually pumps 40 thousand gallons a year. An employee was terminated last week. The hiring process will begin earlier next year.

d. Ramp Maintenance – Mr. Corner reported a very active ramp season. An additional employee is needed. He will price repair/patching parking lot potholes. Next year the parking lot must be sealed.

e. Finance — Mr. Gribbon did not distribute a monthly report because the July's report is similar to the previous month – very little debits and credits.

- f. Information and Technology – No report.
- g. Special Events — No new business.
- h. Municipal Pier — Project is on the “back-burner” until Port of Authority Official visit Port/Harbor communities.
- i. Bonds Dock subcommittee — Mr. Scinto reported that the dock has been busy. Weed-whacking and power washing are needed. The sign is in Mr. Stirna’s business building and will be placed to the left of dock, facing up-river.
- j. Birdseye concession subcommittee — Mr. Gribbon reported on a meeting with Mr. Donaldson and his employee. He articulated re: Collection of funds for ramp permits, hours of concession operation, concession record keeping practices. Discussion continued at length re: criteria for a food-truck vendor, is a concession needed, contract review. Messrs. Gribbon and Mitchell will review contract prior to setting up a subcommittee.

A MOTION WAS MADE BY MR. GRIBBON, SECONDED BY MR. MITCHELL TO NO LONGER GIVE CONCESSIONER TICKETS. THE MOTION PASSED UNANIMOUSLY.

- k. State and Regional Organizations — Messrs. Rock and Steadman are members of CHMA and will be attending the up-coming meeting. They will be scheduling a meeting with Port of Authority Officials. Port of Authority Officials are surveying Waterfront & Harbor Management Commissions inquiring as to what needs exist.
 - l. Shore Road — Mr. Gribbon reported. Mr. Hatfield will call Public Works re: repatching of the road.
 - m. Review/Study/Update Harbor Management Plan subcommittee — No report.
 - n. Coastal Resiliency study — No new information.
 - o. Fire Rescue Vessel subcommittee — No new information.
6. HARBORMASTER REPORT – Mr. Hatfield reported:
- He received a request for a mooring in Lewis’ Gut. Discussion continued re: the oyster beds in the gut. He will call Bureau of Aquaculture.
 - A concrete block was floating down the River.
7. OLD BUSINESS — Riverlights: The Indemnity Agreement was sent to the organizer of the event.
8. NEW BUSINESS — None
9. OTHER BUSINESS — None

10. ADJOURNMENT — There being no other business to discuss, Mr. Corner made a motion to adjourn. The motion was seconded by Mr. Mitchell and carried unanimously. The meeting was adjourned at 9:05 p.m.

Respectfully Submitted, Carol Cabral, Secretary