



Stratford Partnership for Youth & Families

Membership Committee Meeting

Monday, October 19, 2015

Birdseye Municipal Complex, Room 111

Minutes

In Attendance: Jocelyn Ault, Lucretia Duwel, Roula Kouvatias, James Olsen, Tammy Trojanowski

Call to Order

The meeting was called to order at 3:40 p.m.

Identify Membership Committee Co-Chairs

Co-Chairs have yet to be determined. It was agreed that ideally the Membership Committee would have a youth and an adult serve as Co-Chairs. In the interim, Mary Tiernan will be asked to facilitate meetings.

Membership Committee Schedule

Once established, the Membership Committee will meet quarterly to make any necessary edits to the welcome packet or address any other business. While the committee is still in the early stages, the committee will meet more frequently to organize the packet and developing a protocol to welcome and engage new members. A meeting date and time will be sent via email.

Review Draft Coalition Welcome Packet & Follow Up

After reviewing the welcome packet, the membership committee made recommendations for edits at the previous Membership. The committee reviewed a second draft of the welcome packet. A list of accomplishments will be added to the packet, as well as a list of the current sub-committees of SPYF. The list of sub-committees will include what projects or goals each group has along with contact information for those interested in joining a sub-committee.

The committee had a discussion around a half-sheet with informational questions, such as job, residence, and family information. After an individual's first coalition meeting, a member of the committee will reach out to that person and have a follow-up conversation regarding the meeting and the Coalition. The committee will determine by the individual's age and any pre-existing connections to the Coalition, who will be the member to reach out. Members agreed that youth should be making contact with youth members and adults will follow up with new adult members.

Other Business

The Membership Committee plans to change the name of the committee. Members believe that the word "membership" sounds too formal and gives the impression that SPYF could involve too much commitment to a person attending their first meeting. The goal of the committee is to welcome new members to the group and not sign them up for a membership.

The committee agreed that one youth member and one adult member should serve as greeters at each Coalition meeting. They will be asked to come 15 minutes before the meeting starts to welcome everyone.

Adjournment

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "James Olsen".

James Olsen