



## **Stratford Partnership for Youth & Families**

Executive Committee Meeting  
Connecticut Distributors Inc.  
Tuesday, September 13, 2016  
Minutes

**In Attendance:** Paul DosSantos, Anna Gasinski, Patty Hines, Raquel Juarez, Sean Kennedy, Roula Kouvatras, James Olsen, Nicholas Satta, Tammy Trojanowski

### **Call to Order**

Sean Kennedy called the meeting to order at 5:00 p.m.

### **Approval of June 21, 2016 Meeting Minutes**

Paul DosSantos made a motion to approve the June 21, 2016 meeting minutes. Roula Kouvatras seconded the motion. It passed unanimously.

### **Drug Free Communities Grant**

The Drug Free Communities grant financial report\* for the third quarter of year two as well as the tentative fourth quarter financial report\* were distributed and reviewed. The fourth quarter report will be submitted to SAMHSA by the deadline. Executive Committee members determined that the carryover of unspent funds be used to purchase materials for the annual Thanksgiving football game in November. Paul DosSantos made a motion to approve the financial report. Patty Hines seconded the motion. It passed unanimously. The proposed year three budget and action plan was distributed and reviewed. In addition, Amy Knorr from Stratford Economic Development Department has signed on as another media sector representative. The Coalition continues to look to add another Civic/Volunteer Sector Representative. Paul DosSantos suggested The Lordship Fathers Club. Patty Hines has a contact with The Lordship Fathers Club and will reach out to them.

### **Local Prevention Council Grant**

The 2015-16 LPC Grant Expenditures report\* was distributed and reviewed. The final report, with signatures, will be submitted to RYASAP by the deadline.

The Executive Committee reviewed the proposed 2016-17 LPC Application.\* With an increase in funding, members proposed the following LPC budget:

Tobacco Control	\$1,400
Community Team Activities/Assets	\$1,000
After Proms & Other School/Community Activities	\$2,200
MONEY Community Service Mini-Grants	\$1,500
Freshman Forum/ Asset Building Classrooms	<u>\$1,041.55</u>
Total	\$7,141.55

Patty Hines made a motion to approve the 2016-17 LPC Application. Paul DosSantos seconded the motion. It passed unanimously. The application, with signatures, will be submitted to RYASAP by the deadline.

**Youth Service Bureau Grant**

The 2015-16 YSB Report\* was distributed and reviewed. The report will be submitted to CT State Department of Education by the deadline.

**Other Business**

A policy change was recommended for future MONEY grant applicants and community activity recipients. Beginning October 1, 2016, all MONEY grant and community activities applicants must submit their sponsoring organization's drug and alcohol policy with the application. In addition, a footnote will be added to applications stating "If all funding requirements are not met, this may result in ineligibility for future funding." Nick Satta made a motion to approve the changes. Raquel Juarez seconded the motion. It passed unanimously

**Adjournment**

The meeting was adjourned at 5:58 p.m.

Respectfully submitted,



James Olsen

\*Documents are on file at Community Services and available by contacting Anna Gasinski at [agasinski@townofstratford.com](mailto:agasinski@townofstratford.com) or 203.385.4095.