



Board of Education, Stratford Public Schools
1000 East Broadway / Administration Center, Stratford CT 06615

The Enclosures referred to in the Agenda are available for inspection at the district's website: www.stratfordk12.org
and the Administration Center, 1000 East Broadway

Monday, March 24, 2014
REGULAR MEETING 7:15 P.M.

- A. Call to Order** (*Reference BOE Policy #9325.3*)
- B. Opening of Meeting (7:15PM)** (*Reference BOE Policy 9325.3*)
1. Invocation and Pledge of Allegiance.
- C. Presentations** (*Reference BOE Policy #0050(a)(2)*)
1. Board Member Appreciation – Supt. Robinson
- D. Public Participation** (*Reference BOE Policy 1120(a)(1)(Form Attached)*)
During this period, the Board will hear comments and receive petitions from any citizen who has completed and submitted a “Public Speaker Form” at the meeting. Any single presentation is limited to two minutes. The Board will not hear comment on any individual personnel matter or comments addressed to a specific member(s) of the Board. Decorum will be enforced. Citizens are asked to comment on any voting item at the time the item is under consideration by the Board.
- E. Student Representatives’ Reports** (*Reference BOE Policy #9160*)
1. Stratford High School
 2. Bunnell High School
- F. Routine Business**
- Action Required:**
1. Approval of Meeting Minutes (*Reference BOE Policy #9326*)
 - a) Minutes from the **February 24, 2014** regular meeting of the Board of Education (pages 1a – 1d)
 - b) Minutes from the **March 3, 2014** special meeting of the Board of Education (page 2)
- Informational Reporting:**
1. Personnel Status Document (appointments, assignments, reclassifications, separations, etc.) (March 2014)(Pages 3a – 3c)(*Reference BOE Policies 9000(b) and 9040(9)*)
- G. Items for Action**
1. **Proposed:** Adjustment of Summer School Fees– Chairmen’s Committee (March 20, 2014)
- H. Items for Information / Discussion**
1. Status Reports (*Reference BOE Policy #9132(a)-(d)*)

I. Committee Reports (Reference BOE Policy #9132 (a)-(d))

1. Standing Committees and Special Committees

- a) **Athletic Review Committee – Mr. Feehan**
 - **Did not meet**
- b) **School Plant / Planning Committee – Mr. Barnaby**
 - **Meeting date- March 10, 2014**
- c) **Financial Review Committee – Mr. Chaloux**
 - **Meeting date – March 10, 2014**
- d) **Curriculum Committee – Mrs. Pust-Marcone**
 - **Did not meet**
- e) **Communications & P.R. Committee – Mrs. Sheehy**
 - **Did not meet**
- f) **Chairmen’s Committee – Mrs. Veilleux**
 - **Meeting date – March 20, 2014**
- g) **Personnel Committee – Mr. Feehan**
 - **Meeting date – March 20, 2014**
- h) **Wellness Advisory Committee – Mr. Chaloux**
 - **Did not meet**

2. **Other Committee Reports** (Reference BOE Policy #9132(c))

- a) **CABE – Mrs. Veilleux**
- b) **CES – Mrs. Sheehy, Mr. Petruccelli**
- c) **Board of Education / Town Liaison Committee – Mrs. Veilleux**
 - **March 5, 2014**
- d) **Town Building Needs Committee – Mr. Barnaby, Mr. Petruccelli**
 - **March 20, 2014**
- e) **PTSA – Mrs. Sheehy**
 - **March 4, 2014**
- f) **Six to Six Magnet School – Mr. Petruccelli, Mrs. Pust-Marcone**
 - **Did not meet**

3. **Committee Appointments / Assignments**

J. Good & Welfare (Reference BOE Policy #9325.3)

K. Adjournment (Reference BOE Policy #9325.3)

The next meeting is scheduled for **Monday, April 28, 2014 (Board Room / Administration Center)**

STRATFORD BOARD OF EDUCATION

Stratford Board of Education

PUBLIC FORUM

DATE _____

TO: The Chairman of the Stratford Board of Education

I wish to speak at the Public Forum on _____ (subject)
as an individual.

Name-Please Print

Address

Signature

OR

I wish to be recorded () in favor, or () in opposition to _____
_____ (subject). The speaker representing me is
_____.

Name-Please Print

Address

Signature

1. It is understood that anything that I say will be limited to two minutes duration.
2. Specific questions will be answered in writing prior to the next scheduled meeting.

(This form must be signed and left with the Chairman of the Board of Education or the Recording Secretary before the meeting is called to order.)



**Regular Meeting
Stratford Board of Education**

Monday, February 24, 2014

DRAFT

The Stratford Board of Education conducted its regularly scheduled monthly meeting on **Monday, February 24, 2014** in the Board Conference Room, 1000 East Broadway, Stratford, CT pursuant to notice duly posted.

Board Members Present: Mr. Chaloux (Board Vice Chair), Mrs. Pust-Marcone, Mr. Barnaby, Mr. Feehan, Mr. Petruccelli, Mrs. Sheehy

Board Members Absent: Mrs. Veilleux

Central Office Administration Present: Dr. Robinson, Mr. Zachery, Mrs. Watson, Mrs. Lasek, Mrs. Libby, Mr. Frazier, Mr. Greist, Mrs. Naylor

SAA / SEA Representatives Present: There were none.

Invocation/Pledge of Allegiance:	Jancee Pust-Marcone
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A: CALL TO ORDER AND CONFIRMATION OF QUORUM

A Quorum was confirmed, and the meeting was called to order at 7:15 PM by Board Vice Chair, Robert Chaloux (sitting in for Board Chair, Andrea Veilleux).

B: INVOCATION / PLEDGE OF ALLEGIANCE

Mr. Chaloux welcomed everyone and asked them to stand and join Board Member & Secretary, Jancee Pust Marcone, for the Invocation and Pledge of Allegiance.

C: PRESENTATIONS

There were no presentations.

D: OPPORTUNITY FOR PUBLIC PARTICIPATION

There was one public speaker:

1. **Walter Rimkunas**, 425 Second Avenue, Stratford CT 06615 – SHS Renovation Project

E: STUDENT REPRESENTATIVES REPORT

Rachel Santo (Stratford High School) and Daniel Ghajar (Bunnell High School) were present to report about their schools, and the various activities and events that have occurred or are scheduled to occur.

F: ROUTINE BUSINESS

Approval of Meeting Minutes

The minutes of the **January 27, 2014** regular meeting of the Board of Education were approved upon a motion made by Mrs. Sheehy, and seconded by Mr. Petruccelli. The motion carried unanimously.



**Regular Meeting
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Monday, February 24, 2014

DRAFT

Personnel Items: Appointments, Assignment Changes, Resignations, Retirements, Extended Leaves, and Reclassifications

There were no revisions made to the document outlined in the Board Agenda (pages 2a – 2e).

Mr. Chaloux informed the gathering that this document required no formal approval by the Board. Personnel Director, Joan Libby, confirmed that the document is for informational purposes only.

G: ITEMS FOR ACTION

1. **Proposed School Year Calendar for 2014-2015:** (Referred with a favorable recommendation by the Chairmen’s Committee).

Discussion opened regarding the 2014-2015 school calendar. Dr. Robinson informed the gathering that the calendar pretty much mirrored the district’s RESC (Regional Education Service Center) which is CES, with a few minor exceptions. She noted that the 2014-2015 school year calendar is voluntary; however, for 2015-2016 school year, the calendar will be required to follow the CES calendar. Mr. Feehan proposed adding another day to the February recess since the 2014-2015 calendar is voluntary. After a brief discussion, Mr. Feehan motioned to add an extra day to the February recess (13th, 16th, and 17th). The tentative last day of school will be June 15th barring no additional inclement weather. The motion was seconded by Mr. Petrucci. A roll call vote was taken.

Roll Call Vote 5 to 1 APPROVED

The vote follows:

<i>Chris Barnaby</i>	<i>yes</i>
<i>Robert Chaloux</i>	<i>yes</i>
<i>James Feehan</i>	<i>yes</i>
<i>Leonard Petrucci</i>	<i>yes</i>
<i>Jancee Pust-Marcone</i>	<i>no</i>
<i>Theresa Sheehy</i>	<i>yes</i>

2. **Adoption of Healthy Food Certification (2014-2015):** (Referred with a favorable recommendation by the Chairmen’s Committee)

Approved upon a motion made by Mr. Feehan; seconded by Mrs. Pust-Marcone. (with the exception included that the certification would not impact afterschool events / concessions). A roll call vote was taken.



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Roll Call Vote 6 to 0 APPROVED

3. New Flexibility Options regarding the Teacher Evaluation system/program:

Approved upon a motion made by Mrs. Pust-Marcone; seconded by Mrs. Sheehy. A roll call vote was taken.

Roll Call Vote 6 to 0 APPROVED

H: STATUS REPORTS

There were no additional reports.

I: STANDING COMMITTEE REPORT

1. Standing Committees and Special Committees

- a. Athletic Program Review / Planning Committee** – The Athletic Program Review / Planning Committee did not meet in February. Mr. Feehan stated that he anticipates a meeting to take place in early March once he has received agenda topic suggestions from both Athletic Directors. Mr. Feehan said topics that he personally wishes to include are the possibility of a hockey program (combining the two high schools), school logos on the football fields, and the feasibility of clubhouse renovations.
- b. Chairmen’s Committee** – Mr. Chaloux reported that the Chairmen’s Committee did meet on February 19, 2014; however, he had nothing additional to report.
- c. Communications & PR Committee** – Mrs. Sheehy reported that the Communications & PR Committee did not meet in February, as well. She said the next meeting is scheduled for March 19, 2014.
- d. Curriculum Committee** – Mrs. Pust-Marcone reported that the Curriculum Committee did not meet in February due to lack of an agenda and to allow an extra day for budget review. She said the next regularly scheduled meeting takes place on Tuesday, March 14, 2014.
- e. Financial Review** – Mr. Chaloux reported that the Financial Review Committee did not meet in February due to lack of an agenda. The next regularly scheduled meeting takes place on Monday, March 13, 2014.
- f. Finance (Budget) Committee** – Mr. Chaloux reported that the Finance Committee did meet on February 10th. A presentation of the budget was given at that meeting, and it was the consensus of the Committee to schedule another meeting at a later date in the effort to allow time for review of the meeting materials.
- g. Personnel Committee** – The Personnel Committee met on Wednesday, February 19, 2014 immediately following the Chairmen’s Committee.
- h. School Plant/Planning Committee** – Mr. Barnaby reported that the School Plant / Planning Committee did not meet in February due to lack of an agenda.
- i. Wellness Advisory Committee** – Mr. Chaloux reported that the Wellness Advisory Committee did not meet in February. He said the Committee normally meets quarterly or on an “as needed” basis.



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j. Other Committees

- **CABE (Connecticut Association of Boards of Education)** – Mr. Chaloux stated that he had nothing to report since this meeting is attended by the Board Chair.
- **CES** – Mrs. Sheehy reported that the CES Council did meet in February, but the meeting was an orientation for new members. She said the next meeting is scheduled for March 6th.
- **Liaison Committee** – Mr. Chaloux reported that the Board of Ed / Town Liaison Committee did not meet during the month of February.
- **PTA Council** – Mrs. Sheehy reported that the PTA Council does not meet again until March 4, 2014.
- **Six to Six Magnet School** – Mr. Petrucci said there was nothing new to report, at this time.

I (2): Committee Appointments

There were no Committee adjustments.

J: GOOD AND WELFARE

Mr. Feehan asked that administrator and security representation be sufficient for the Stratford High School / Bunnell High School Basketball game scheduled for February 25, 2014.

K. ADJOURNMENT

Upon hearing no further business, Mr. Chaloux entertained a motion to adjourn the meeting. A motion was made by Mr. Barnaby; seconded by Mrs. Sheehy, and carried unanimously. The meeting adjourned at 7:50 PM.

FOLLOW UP

1. There was no follow up.

NEXT MEETING

The next regularly scheduled meeting of the Board of Education is Monday, March 24, 2014, and is scheduled to take place in the Board Conference Room, 1000 East Broadway, Stratford, CT 06615.

All meeting materials and documents are on file at the Administration Center. Minutes recorded and transcribed by Teresa Lycoudes, Executive Assistant to the Superintendent and Board of Education.

Respectfully Submitted,

Teresa Lycoudes (Board Secretary)



**Special Meeting of the Stratford Board of Education
Monday, March 3, 2014**

The Stratford Board of Education conducted its regularly scheduled monthly meeting on **Monday, March 3, 2014** in the Board Conference Room, 1000 East Broadway, Stratford, CT pursuant to notice duly posted.

Board Members Present: Mrs. Veilleux (Board Chair), Mr. Chaloux, Mrs. Pust-Marcone, Mr. Barnaby, Mr. Petrucci, Mrs. Sheehy

Administration Present: Dr. Robinson, Mr. Zachery, Mrs. Watson

SAA Representative Present: Dr. Orr

SEA Representative Present: Mrs. Lance

A: Call to Order and Confirmation of a Quorum

Board Chairperson, Andrea Veilleux, called the special meeting of the Stratford Board of Education to order at 8:54 PM in the Board Room at the Administration Center, 1000 East Broadway, Stratford, CT 06615.

B: Items for Action

Approval of the Superintendent's Proposed Itemized Estimate of Expenditures 201-15 (Budget)

Upon a motion made by Mrs. Pust-Marcone; seconded by Mrs. Sheehy, the Stratford Board of Education voted unanimously to accept the Superintendent's proposed Itemized Estimate of Expenditures for 2014-15 (Budget) in the amount of \$100,733,548 representing a 5.46% increase over last year's budget. Upon hearing no further discussion, a roll call vote was taken:

Chris Barnaby	Yes
Robert Chaloux	Yes
Jancee Pust-Marcone	Yes
Len Petrucci	Yes
Terri Sheehy	Yes
Andrea Veilleux, Chair	Yes

Approved: 6 to 0

K. Adjournment

Upon hearing no further business, Mrs. Veilleux entertained a motion to adjourn the meeting. A motion was made by Mrs. Sheehy and seconded by Mr. Petrucci. The Stratford Board of Education meeting adjourned at 9:02 PM.

The next regularly scheduled meeting of the Board of Education is scheduled to take place on Monday, March 24, 2014. The meeting location will be the Board Room at the Administration Center, 1000 East Broadway, Stratford, CT 06615.

***All meeting materials and documents are on file at the Administration Center.
Minutes recorded and transcribed by Teresa Lycoudes, Secretary to the Board of Education.***

Respectfully Submitted,

***Teresa Lycoudes
Executive Assistant to Supt. / Board Secretary***

I. Appointments**A. Teachers**

1. Nicole Sansone. Assigned as Preschool Special Education Teacher at Second Hill Lane Elementary School. Rate: \$34.85 per hour. Effective March 10, 2014. (Budgeted)
2. Samantha Steglitz. Assigned as Social Worker at Franklin Elementary School. Salary: Sixth Year, Step 1, \$53,970.00. Effective February 18, 2014. (Budgeted)

B. Coaches

1. Taner Karakas. Assigned as Head Boys Golf Coach at Stratford High School. Salary: Step 1, \$2,610.00. Effective March 24, 2014. (Budgeted)
2. Kerith Miller. Assigned as Head Girls Outdoor Track Coach at Stratford High School. Salary: Step 3, \$6,131.00. Effective March 24, 2014. (Budgeted)
3. Maureen Mikos. Assigned as Junior Varsity Softball Coach at Stratford High School. Salary: Step 1, \$3,177.00. Effective March 24, 2014. (Budgeted)
4. Kyle Starkey. Assigned as Head Girls Golf Coach at Stratford High School. Salary: Step 1, \$2,610.00. Effective March 24, 2014. (Budgeted)

C. Nurses

1. Karen Gintant. Assigned as School Nurse at Bunnell High School. Salary: Step 11, \$57,223.76. Effective March 13, 2014. (Budgeted)

D. Custodians

1. Michael Albuquerque. Assigned as Custodian at Johnson House Elementary School. Salary: Step 1, \$31,340.00. Effective March 11, 2014. (Budgeted)

E. Union

1. Abraham Beltman. Assigned as Part time Lunchroom Monitor at Franklin Elementary School. Rate: \$13.64 per hour. Effective March 12, 2014. (Budgeted)

F. Non Union

1. Kelly Antonelos. Assigned as Tutor for the Franklin Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 04, 2014. (Budgeted)
2. Catherine Auger. Assigned as Tutor for the Nichols Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective April 09, 2014. (Budgeted)
3. Gail Bartozzi. Assigned as Tutor for the Nichols Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 20, 2014. (Budgeted)

4. Marie Cuevas. Assigned as Building Tutor at Chapel Elementary School. Rate: \$28.82 per hour. Effective February 24, 2014. (Budgeted)
5. Kathleen S. D'Onofrio. Assigned as Knitting Teacher for Continuing Education at Stratford High School. Rate: \$28.82 per hour. Effective February 24, 2014. (Budgeted)
6. Kenneth Engelhard. Assigned as Tutor for the Franklin Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 04, 2014. (Budgeted)
7. Kathleen Fitch. Assigned as Tutor for the Franklin Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 04, 2014. (Budgeted)
8. Dawn Giannotta. Assigned as Tutor for the Nichols Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 20, 2014. (Budgeted)
9. Lyn Hubina. Assigned as Tutor for the Franklin Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 04, 2014. (Budgeted)
10. Guy Iodice. Assigned as Tutor for the Nichols Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 20, 2014. (Budgeted)
11. Janine Lizotte. Assigned as Tutor for the Franklin Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 04, 2014. (Budgeted)
12. Joelle Marticek. Assigned as Tutor for the Nichols Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective April 09, 2014. (Budgeted)
13. Kasie Lynne Martin. Assigned as Physical Therapist for the Stratford Public Schools. Salary: \$62,000.00. Effective March 05, 2014. (Budgeted)
14. Colleen McNeil. Assigned as Tutor for the Nichols Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective April 09, 2014. (Budgeted)
15. Nichole Michaels. Assigned as Tutor for the Nichols Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 20, 2014. (Budgeted)
16. Abbey Owen. Assigned as Tutor for the Franklin Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 04, 2014. (Budgeted)
17. Lauren Petrashka. Assigned as Tutor for the Franklin Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 04, 2014. (Budgeted)
18. Kathleen Ritchie. Assigned as Tutor for the Franklin Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 04, 2014. (Budgeted)
19. Tara Wallace. Assigned as Tutor for the Franklin Elementary School After School Tutorial Program. Rate: \$28.82 per hour. Effective March 04, 2014. (Budgeted)

II. Separations – Resigned**A. Custodian**

1. Richard Aldridge. Custodian at Bunnell High School. Resigned. Effective February 26, 2014.

B. Nurse

1. Judith Santoro. Nurse at Bunnell High School. Resigned. Effective March 14, 2014.

III. Reclassifications

1. Ariana Deleon. Social Worker at Center School. Sixth Year. Received from Southern Connecticut State University. Effective August 26, 2013. (Budgeted)
2. Vicki Weisman. Spanish Teacher at Wooster & Flood Middle School. Masters. Received from Columbia University in the City of New York. Effective March 01, 2014. (Budgeted)