

Stratford High School Building Renovations Subcommittee

Special Meeting Minutes

December 07, 2015

1. CALL TO ORDER

The special meeting of the Stratford High School Building Renovations Subcommittee was called to order at 5:30 pm, on December 07, 2015, in Stratford Town Hall Room 213, by Alan Llewelyn, Chairman.

❖ PRESIDING

Alan Llewelyn, Building Subcommittee (BSC) Chairman/BNC

❖ BUILDING SUBCOMMITTEE MEMBERS PRESENT

Bob Chaloux, BOE; Jack Dellapiano, SHS Principal, Eric Lazaro, Alan Llewelyn, BSC Chairman, BNC; Len Petrucelli, BOE, BNC; Stephanie Philips, Town Council, BNC; Ken Poisson, Town Council; Jason Santi, Town Council, BNC; Dan Senft, BNC; Clarence Zachery, BOE COO

❖ BUILDING SUBCOMMITTEE MEMBERS ABSENT

No members were absent

❖ OTHERS IN ATTENDANCE

John Casey, Town Engineer; Paul Hoydick, BNC Chairman; Ty Tregellas, Turner Project Executive; George Perham, Antinozzi Vice President; Paul Antinozzi, Antinozzi President; Bill Mead, Antinozzi Project Manager; Lisa Yates, Antinozzi Senior Project Architect; Crissy Vieira, CREC Meeting Minutes; Richard Snedeker, CREC Project Manager; Brian Greenleaf, CREC Project Controls Manager

❖ OPENING REMARKS

Alan Llewelyn opened the meeting by thanking everyone for their hard work.

2. APPROVAL OF AGENDA

Alan Llewelyn: Requested a motion to approve the agenda

Len Petrucelli: Motioned to approve the agenda

Jason Santi: Seconded, all were in favor

3. APPROVAL OF MEETING MINUTES

- **October 19, 2015: Regular Meeting Minutes (Emailed 11-20-2015)**

Alan Llewelyn: Requested a motion to approve the October 19th meeting minutes.

Jason Santi: Motioned to approve the October 19th minutes

Len Petrucelli: Seconded, all were in favor

- **November 16, 2015: Regular Meeting Minutes (Emailed 12-4-2015)**

Alan Llewelyn: Requested a motion to approve the November 16th meeting minutes.

Dan Senft: Motioned to approve the November 16th minutes

Len Petrucelli: Seconded, all were in favor

4. HAZ-MAT CONSULTANT RECOMMENDATION (CREC)

- **Eagle Environmental, Inc.**
- **Lump Sum for Services Amount: \$76,027.50, Plus Submitted Unit Prices**
- **Recommendation to BNC to Forward to Town Council**

Alan Llewelyn: Requested a motion to approve the Eagle Environmental as the project Haz-Mat consultant, to be employed by the Town.

Jason Santi: Motioned to accept the recommendation of Eagle Environmental

- Len Petrucelli:** Seconded, all were in favor
- Alan Llewelyn:** Any discussion?
- Subcommittee:** Requested to ensure that the finalists – Tighe & Bond (highest pricing provided), Langan, and Eagle Environmental, Inc (lowest pricing provided) – were vetted correctly.
- Richard Snedeker:** Rich confirmed that they were all vetted according to, and by all, State statutes. Further, all 3 (three) of Eagle’s listed references were checked as well as 1 (one) extra that they hadn’t listed.
- Jason Santi:** Amended his original motion to accept the recommendation of Eagle Environmental and added “not to exceed \$76,027.50 lump sum”.
- Dan Senft:** Seconded, all were in favor.

5. APPROVAL OF SCHEMATIC DESIGN AND NEW PROJECT BUDGET

- **New Estimated Project Cost (Including Soft Costs) - \$126 Million**
- **December 7, 2015 Schematic Design: Recommendation to BNC to Forward to Town Council**

- Paul Antinozzi:** Gave a brief presentation regarding the current SHS design and budget.
- Eric Lazaro:** Asked about signage to identify the facility on the Town Hall side of the building?
- Paul Antinozzi:** Currently none is shown, but this is a good idea.
- Ken Poisson:** Suggested the possibility of reusing the existing signage on the back side of the existing SHS building.

- Stephanie Philips:** Requested clarification regarding the number of columns being proposed for the exterior of the Auditorium entrances, could it be done more economically with less columns?
- Paul Antinozzi:** Urged the Subcommittee not reduce the number of columns any further.
- Jason Santi:** Motioned to approve the December 7, 2015 Schematic Design with favorable recommendation to Building Needs Committee, based upon the \$126 million budget.
- Alan Llewelyn:** Does someone second?
- Len Petrucelli:** Seconded
- Ken Poisson:** Requested the status of the synthetic turf field?
- Richard Snedeker:** Explained the Subcommittee decided to go to bid with a grass field as the base-bid, and the synthetic turf field as an alternate-bid. Rich explained that the discussion that led to that decision involved the fact that the synthetic field is 100% non-reimbursable. Ultimately the Subcommittee will decide if the field is natural grass or synthetic turf after their analysis of the bids.
- Jason Santi:** Asked if the four mature trees along North Parade Street can be saved?
- Paul Antinozzi:** Agreed that this was important and was studied by the design team. The tree furthest to the South looks like it will be saved, the two in the middle are currently where the driveway is proposed, but the team can continue to look at that. The Northern-most tree has already suffered some damage, and its proximity to the building makes it a likely candidate to be removed.
- Alan Llewelyn:** Going back to the motion, are all in favor?
All were in favor

6. CONTRACTS, AMENDMENTS, INVOICES AND BILLS (CREC)

- **AA Contract Amendment No. 7 – Scope Change (Emailed 12-1-2015)**
- **Recommendation to BNC to Forward to Town Council**

Richard Snedeker: Explained that CREC has reviewed this amendment and it appears to be reasonable. If the Subcommittee decides that this amendment should move ahead, Rich has a signed original and one copy to hand deliver to John Casey.

George Perham: Explained Amendment No. 7 aligns the contract for professional services with the current project scope and budget (presently the contract is based upon the \$56 million project that resulted from the feasibility study by TSK Partners.

Jason Santi: Motioned to approve Antinozzi Amendment No. 7 and to refer it to BNC

Alan Llewelyn: Is there a second?

Eric Lazaro: Seconded, all were in favor
Rich Snedeker presented the signed original and a copy to John Casey

7. ADJOURNMENT (APPROXIMATELY 5:45 PM)

Alan Llewelyn: Requests a motion to adjourn

Len Petrucelli: Motioned to adjourn

Jason Santi: Seconded, all were in favor

Adjournment: The meeting was adjourned at 5:49 pm by Renovations Subcommittee Chairman, Alan Llewelyn.

Minutes submitted by:
Richard Snedeker
Project Manager
CREC Construction Services

AGENDA
Special Meeting
STRATFORD HIGH SCHOOL
BUILDING RENOVATIONS SUBCOMMITTEE MEETING
December 07, 2015
Stratford Town Hall, Room 213

(All Items are Subject to Tabling at the Discretion of the Committee Chair Due to 5:45 pm end time)

1. Call to Order (5:30 pm)
2. Approval of Agenda (Emailed 12-1-2015)
3. Approval of Meeting Minutes
 - October 19, 2015 Regular Meeting Minutes (Emailed 11-20-2015)
 - November 16, 2015 Regular Meeting Minutes (Emailed 12-4-2015)
4. Hazardous Materials Consultant Recommendation
 - Eagle Environmental, Inc.
 - Lump Sum For Services Amount \$76,027.50, Plus Submitted Unit Prices
 - Recommendation to BNC to Forward to Town Council
5. Approval of Schematic Design and New Project Budget
 - New Estimated Project Cost (Including Soft Costs) \$126 Million
 - December 7, 2015 Schematic Design, Recommendation to BNC to Forward to Town Council
6. Contracts, Amendments, Invoices and Bills (CREC)
 - AA Contract Amendment No. 7 – Scope Change (Emailed 12-1-2015)
 - Recommendation to BNC to Forward to Town Council
7. Adjournment (Approximately 5:45 pm)

Attachments: Eagle Environmental, Inc. Haz-Mat Proposal