

## **Stratford High School Building Renovations Subcommittee**

### **Regular Meeting Minutes**

**April 18, 2016**

#### **1. Call to Order**

The Regular meeting of the Stratford High School Building Renovations Subcommittee was called to order at 5:33 p.m. on April 18, 2016 by Chairman Alan Llewelyn.

##### ❖ **Presiding**

Alan Llewelyn, Chairman

##### ❖ **Building Subcommittee Members Present**

- Bob Chaloux
- Jack Dellapiano, Principal, SHS
- Alan Llewelyn, CM. BSC/TC/BNC/PWC
- Len Petrucelli, VCM. BOE
- Stephanie Philips, Zoning
- Jason Santi

##### ❖ **Building Subcommittee Members Absent**

- Eric Lazaro, BOE
- Dan Senft
- Ken Poisson, Teacher, SHS
- Clarence Zachery BOE COO

##### ❖ **Others in Attendance**

- J. Vincent Chase, T.C.
- Beth Daponte, T.C. Chair
- Philip Katz, Stantec
- Rich Ruggerio, Director of Facilities, BOE
- George Perham, Antinozzi Assoc.
- Lisa Yates Antinozzi Assoc.
- Ty Tregellas, Turner
- Rich Snedeker, CREC
- Brian Greenleaf, CREC

#### **2. Approval of Agenda**

- ❖ Alan Llewelyn: Requested a motion to approve the agenda
- ❖ Len Petrucelli: Motioned to approve the agenda
- ❖ Jason Santi: Seconded approval of the agenda
- ❖ Alan Llewelyn: Requested a vote to approve the agenda, all were in favor.

#### **3. Approval of Meeting Minutes**

- ❖ Alan Llewelyn: Requested a motion to approve the March 21, 2016 regular meeting minutes

- ❖ Len Petrucelli: Motioned to approve the minutes
- ❖ Jack Dellapiano: Seconded approval of the minutes
- ❖ Alan Llewelyn: Requested a vote to approve the minutes, four (4) members voted in favor to approve and one (1) member abstained from the vote. The motion carried and the minutes were approved.

**4. Town Council Update (Llewelyn)**

- ❖ No Update

**5. Invoices and Bills (CREC – See Attachments)**

- ❖ Eagle Environmental (Haz-Mat Consultant) – Invoice # 13593: \$7,629.00 (No Contract Yet)
  - Rich checked invoice and was good, being charged for lab samples only. The motion will need to be conditioned upon approval of the final contract.
  - Alan Llewelyn: Requested a motion to approve Invoice # 13593
  - Jason Santi: Motioned to approve Invoice # 13593
  - Len Petrucelli: Seconded approval of Invoice # 13593
  - Alan Llewelyn: Requested a vote to Invoice # 13593, all were in favor, and the invoice is approved pending contract.
- ❖ Antinozzi Associates Invoice # 9: \$182,952.02
  - Payment & fee schedules are built in
  - On the minutes from the last meeting, please note the Antinozzi fee schedule
  - Alan Llewelyn: Requested a motion to approve Antinozzi Invoice # 9
  - Jason Santi: Motioned to approve Antinozzi Invoice # 9
  - Len Petrucelli: Seconded approval of Antinozzi Invoice # 9
  - Alan Llewelyn: Requested a vote to Antinozzi Invoice # 9, all were in favor, and the motion carried.
- ❖ Turner Construction Application (for Work Completed through April 1<sup>st</sup>) for Payment Invoice # 2: \$54,554.00
  - In emailed packet; fits into payment schedule
  - The next item down for COR-001 is a change request, not a payment invoice
  - Alan Llewelyn: Requested a motion to approve Turner Invoice # 2
  - Len Petrucelli: Motioned to approve Turner Invoice # 2
  - Jason Santi: Seconded approval of Turner Invoice # 2
  - Alan Llewelyn: Requested a vote to Turner Invoice # 2, all were in favor, and the motion carried.
- ❖ Turner Construction Change Order Request # COR-001: \$75,000.00
  - Covers the first nine (9) months of work, before the BSC decided on a design
  - The list of deliverables in the minutes from previous meetings listed on the town website per Alan Llewelyn; Rich will also forward information
  - Alan Llewelyn: Requested a motion to approve Turner Change Order # COR-001
  - Jason Santi: Motioned to approve Turner Change Order # COR-001
  - Len Petrucelli: Seconded approval of Turner Change Order # COR-001
  - Alan Llewelyn: Requested a vote to Turner Change Order # COR-001, all were in favor, and the motion carried.
- ❖ Antinozzi Amendment # 12: \$34,500.00 – Audio/Video Design Consulting by Jaffe Holden
  - This is A/V throughout the entire school; not just the auditorium
  - The question is asked about the firm's familiarity with Stratford. This is Antinozzi's consultant for other schools.
  - Alan Llewelyn: Requested a motion to approve Antinozzi Amendment # 12
  - Len Petrucelli: Motioned to approve Antinozzi Amendment # 12
  - Jason Santi: Seconded approval of Antinozzi Amendment # 12

- Alan Llewelyn: Requested a vote to Antinozzi Amendment # 12, all were in favor, and the motion carried.
- ❖ Antinozzi Amendment # 13: \$110,400.00
  - Rich notes that there is information regarding this amendment in the packet sent to everyone
  - Technology Design Consulting by D 'Agostino & Associates
  - Alan Llewelyn: Requested a motion to approve Antinozzi Amendment # 13
  - Stephanie Philips: Motioned to approve Antinozzi Amendment # 13
  - Jason Santi: Seconded approval of Antinozzi Amendment # 13
  - Alan Llewelyn: Requested a vote to Antinozzi Amendment # 13, all were in favor, and the motion carried.

**6. Review of Current Building Plans, Schedule, and Budget – Phil Katz from Stantec Presented Current Site**

- ❖ BOE, BSC, BNC, Town Council Sign-Off of DD Set (Greenleaf)
  - Phil's presentation regarding the site layout
- ❖ IWWC, BZA, Zoning Approvals Schedule (Greenleaf)
  - May 18<sup>th</sup> planned for IWWC
  - Looking for a July presentation and decision for BZA
  - Zoning is planned for July and August.
  - Alan not sure of process that is being told regarding zoning
  - The design documents and narratives will be made available to the subcommittee. Design review sessions can be had with the committee.
- ❖ State DDR meeting set for July 27, 2016
  - Enclosed in the packet sent to everyone
- ❖ State PCR meeting set for September 13, 2016
- ❖ Budget Update
  - The difference between the original budget and current budget are described.
  - Update on State's new FF&E rules
    - No reimbursement for laptops, small wares, athletic equipment – not certain of bottom line impact

**7. Next Steps: Design Decisions, Design Schedule, & Sub-Committee Deliverables**

- ❖ RFP for Independent Structural Engineering Reviewer Posted 4/11/16 (this is an aggressive schedule, attached)
  - Enclosed in the packet sent to everyone, schedule is very tight
  - Do you want to leave this to CREC, Antinozzi, and structural engineers? Or do you want to do it the way we did the technology review? The decision is needed by Friday the 13<sup>th</sup>. This is strictly hiring a structural engineer to review a structural engineer. Alan believes this should be discussed with the oversight committee. There is an interest for whoever has the best skill level to handle this from Stephanie Philips. Alan will update Rich once this is discussed in other building meetings rather than make a unilateral decision. The Subcommittee can make the recommendation and present it to the committee.
    - Alan Llewelyn: Requested a motion to approve the above
    - Jason Santi: Motioned to approve the above
    - Stephanie Philips: Seconded approval of the above
    - Alan Llewelyn: Requested a vote to approve the above, all were in favor, and the motion carried.
- ❖ Interior Design Theme(s) Progress Report

- February 2016 BSC Meeting established the following members as the Interior Design Theme(s) Committee:
  - Dr. J. Robinson
  - J. Dellapiano
  - C. Zachary
  - One (1) BOE Member
  - Had one meeting with two members (George & Alan)
- Time-lapsed Photography/Progress Photography/Drone Photography/Webcam?
  - Leave on agenda for review
- *Independent Reviewer for OSCG Review. Draft RFP Distributed with March Agenda via Email. Advertising Approximately April 2016.*
  - Tabled item
- Site Logistics – No Update

#### **8. Energy and Environmental Protection**

- ❖ Solar P/V Panels Cost-Benefit Analysis
  - Table and carry over
  - Tesla batteries store energy but we are not doing this – it is very expensive. We will attempt to add solar PV as a phase once final bids are in on the core project.
- ❖ STV FEMA Remapping Update (Antinozzi and/or STV – See Attachment)
  - Effective date 8/5/16 and then map is locked down with Washington
- ❖ State Site Inspection by Jeff Bolton has been Requested
  - Requested, Rich will remind again (Jeff is with Division of Construction Services)

#### **9. Hazardous Materials Consultant Update (Turner)**

- ❖ Results enclosed in packet (good news on low PCBs results)
- ❖ Walk-through summary presented; will test paint

#### **10. Security Decisions (Antinozzi) – No Update**

#### **11. Commissioning Update (CREC or SES)**

- ❖ Basis of Design (BOD): Document updated by design team and send to CxA.
  - Basis is done, Lisa sent to Commissioning Agent

#### **12. Adjournment**

- ❖ Alan Llewelyn: Requested a motion to adjourn the meeting
- ❖ Jason Santi: Motioned to adjourn the meeting
- ❖ Len Petrucelli: Seconded the adjourning of the meeting
- ❖ Alan Llewelyn: Requested a vote to adjourn the meeting, all were in favor and the meeting adjourned at approximately 7:00 p.m.