

AGENDA

STRATFORD HIGH SCHOOL BUILDING SUB-COMMITTEE MEETING October 19, 2015

(All Items are Subject to Tabling at the Discretion of the Committee Chair Due to 7:00 pm end time)

1. Call to Order (5:30 pm)
2. Approval of Agenda
3. Approval of September 21, 2015 Regular Meeting Minutes
 - Draft Letter from Paul Hoydick to Mayor – Communications Protocol (Carried forward due to Alan's absence from the September meeting, attached)
4. Status of Antinozzi Associate's Amendment No. 7 to their Contract. (Tabled Previously)
 - Hiring of an Independent Cost Estimator
5. Meetings With Town Departments Recap (CREC, Antinozzi)
 - Preliminary 8-24 Review Meeting Held 10/7
6. Press Releases (10/9 Press Alert Attached)
 - Who should be releasing them?
CREC can prepare, but should they come from the Town/BOE?
 - What/who is the FMI contact?
We now have a number established, do we continue to use it?
 - Two weeks minimum prior to the event, a final draft should be ready.
7. Commissioning Agent Status (CREC)
 - Owner's Project Requirements (OPR) Questionnaires Distributed
 - OPR meeting scheduled Friday 10/23 at 1:00 in TH Room. 213
8. Public Presentation Tonight!
 - 7:00 SHS Auditorium (Agenda attached)
9. Next Steps: Design Decisions, Design Schedule, & Sub-Committee Deliverables
 - Schematic Drawings Completion Date
 - Inventory List of Existing Historical/Valuable/Sentimental Items Update.
 - Time-Lapsed Construction Photography? (see 15-9-30 email attached)

10. Invoices and Bills

- None provided to CREC

11. Energy and Environmental Protection

- STV FEMA Re-mapping Update (Antinozzi and/or STV)
- Stantec SCG-053 (formerly ED-053) form completion for site inspection

12. Hazardous Materials Consultant Selection (in Town Attorneys hands)

- Schedule Haz-Mat RFQ/P Release Date
- Determine RFP Response Date
- Determine Sub-Sub-Committee Response Review Deadline
- Schedule Haz-Mat Consultants Interviews Date

13. Security Update (Antinozzi)

14. Technology Consultant (CREC)

- Researching Stratford's Needs Based on Victoria Soto Experience
Infrastructure and equipment
Document Compilation/Organization
Technology PCT with Multiple Equipment Delivery Dates
Bidding and Follow-up
Training

15. CM Contract with Stratford Update (Turner)

16. Update on SHS Address Change, and Site Logistics

- New Address for SHS, 245 King St.

17. Tours of Schools (Tour Recaps will be Presented at a Future Meeting)

- Tour of Choate Rosemary Hall on Deck

18. Report on BondSure Program (CREC) (Tabled Previously)

19. Adjournment (Approximately 7:00 pm)

Attachments: 8/27 Email to Alan with Draft Letter from Paul Hoydick to Mayor
10/9 Press Alert Regarding Public Presentation
10/19 Public Presentation Agenda
9/30 Email from Construction Photographer