

Posting for Learning Camp Director

Summary:

Plans, supervises, and implements a six-week summer Learning Camp Program for children ages 7-12, in a structured environment.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

Trains and supervises staff and volunteers.

Acts as a liaison between department and parent/guardians.

Plans programs.

Sets and enforces rules and regulations for camp.

Must be First Aid and CPR certified in order to deal with emergencies.

Maintain records and keep account of budget for program.

Recommends program changes and equipment purchases.

Evaluates program and staff.

Education and/or Experience

Associate's degree (A.A.) or equivalent from two-year college or technical school; or six months to one year related experience and/or training; or equivalent combination of education and experience.

Certificates, Licenses, Registrations

CPR, First Aid, Current valid Driver's License

Hours:

Monday-Friday 9:00 am – 3:00 pm June-August

Payrate:

\$14.20/hr.

