



Stratford, Connecticut

ANY INDIVIDUAL WITH A DISABILITY WHO NEEDS SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING SHOULD CONTACT THE ADA COORDINATOR AT 203-385-4020 OR 203-385-4022 (TDD) 5 DAYS BEFORE THE MEETING, IF POSSIBLE.

Town Council Members: District 1 – Beth Daponte (Chair), District 2 – Scott Farrington-Posner, District 3 – Wali Kadeem, District 4 – David Harden, District 5 – Gregory Cann, District 6 – Philip Young, District 7 – Marianne Antezzo, District 8 - J. Vincent Chase (Chair pro tem), District 9 – Alan Llewelyn, District 10 – Tina Manus.

THE STRATFORD TOWN COUNCIL WILL RECONVENE THE **RECESSED** REGULARLY SCHEDULED MEETING ON WEDNESDAY, MAY 10, 2017 IN COUNCIL CHAMBERS OF TOWN HALL, 2725 MAIN STREET, STRATFORD, CT AT 7:30 P.M.

AGENDA

CALL TO ORDER

PRAYER AND PLEDGE OF ALLEGIANCE

1. APPROVAL OF MINUTES — Regularly scheduled meeting and public forum of April 10, and emergency meeting of April 24, 2017

RESOLVED: That the reading of the foregoing minutes be dispensed with as copies thereof have been previously provided to each Council Member and the same be and are hereby approved.

2. CEREMONIAL PRESENTATIONS AND AWARDS

3. COUNCIL MEMBERS' RESPONSE TO COMMENTS FROM PUBLIC FORUM

4. COMMUNICATIONS, BILLS, PETITIONS, REMONSTRANCES

5. MAYOR'S REPORT, COMMITTEE REPORTS, TOWN ATTORNEY'S REPORTS

5.1 MAYOR'S REPORT — Charter § 1.2.14, report on employment, vacancies, promotions and recently hired employees.

5.1.1 STRATFORD ARMY ENGINE PLANT (SAEP)

5.1.2 APPOINTMENTS

5.1.2.1 Ethics Commission

Full members — Bruce Hawley, Robert Chimini, David Mullane, Thomas Kulhawik
Alternate members — Gladys Ramos, David Kennedy

5.2 COMMITTEE REPORTS

5.2.1 PLANNING COMMISSION — During an administrative meeting on April 18, 2017, the Planning Commission voted to favorably recommend approval for the following:

- A. The proposed final design services provided by BSC Group for the extension of the Stratford Greenway system. The project is consistent with The Town's 2013 Plan of Conservation and Development.
- B. Proposed Dog park at Roosevelt Forest. The project is consistent with the Town's 2013 Plan of Conservation and Development.

5.2.2 ORDINANCE COMMITTEE— The Ordinance Committee conducted a special meeting on May 8, 2017 at which time the following was referred to Town Council:

- A. AN ORDINANCE ADOPTING THE ANNUAL OPERATING BUDGET FOR THE TOWN OF STRATFORD FOR THE FISCAL YEAR COMMENCING JULY 1, 2017, AND ENDING JUNE 30, 2018, AND APPROPRIATING THE SUM OF \$220,358,957 IN ACCORDANCE THEREWITH; (17-02)

Sponsored by:

WHEREAS, the Mayor has prepared and submitted to the Town Council the annual operating budget for the Town of Stratford for the fiscal year commencing July 1, 2017, and ending June 30, 2018, in accordance with the Stratford Town Charter; and

WHEREAS, the Town Council has given consideration thereto and has conducted public hearings in connection therewith; and

WHEREAS, the estimated amount of current expenses, permanent improvements, and other lawful charges of the Town of Stratford for the fiscal year commencing July 1, 2017 and ending June 30, 2018, is \$220,358,957

NOW, THEREFORE, BE IT HEREBY ORDERED BY THE TOWN COUNCIL OF THE TOWN OF STRATFORD:

That the budget attached hereto and made a part hereof be and is hereby proposed as the operating budget for the Town of Stratford for the fiscal year commencing July 1, 2017 and ending June 30, 2018; and

That the sum of **\$220,358,957** is hereby appropriated for the current expenses, permanent improvements, and other lawful charges for each department and each division thereof of the Town of Stratford for the fiscal year commencing July 1, 2017, and ending June 30, 2018, all in accordance with the provisions of the budget attached hereto and made a part hereof.

RESOLVED: that the second reading of the above entitled Ordinance be dispensed with as copies thereof have been received by all Council Members and the foregoing be and is hereby approved effective July 1, 2017.

B. AN ORDINANCE LEVYING A TAX RATE (#17-03)

Sponsored by:

- (1) OF 39.93 MILLS ON THE DOLLAR ON THE GRAND LIST OF TAXABLE PROPERTY IN THE TOWN OF STRATFORD, CONNECTICUT, ON THE FIRST DAY OF OCTOBER, 2016.
- (2) OF 32.00 MILLS ON THE DOLLAR ON THE GRAND LIST OF TAXABLE MOTOR VEHICLE PROPERTY IN THE TOWN OF STRATFORD, CONNECTICUT, ON THE FIRST DAY OF OCTOBER, 2016.

WHEREAS, the Mayor has prepared and submitted to the Town Council the annual operating budget for the Town of Stratford for the fiscal year commencing July 1, 2017, and ending June 30, 2018, according to law; and

WHEREAS, the Town Council has given consideration thereto and has conducted public hearings in connection therewith; and

WHEREAS, the estimated revenues of the Town of Stratford other than by taxation for the fiscal year commencing July 1, 2017, and ending June 30, 2018, are **\$ 40,330,290**; and

WHEREAS, the Town Council has proposed an operating budget for the fiscal year commencing July 1, 2017, and ending June 30, 2018; and

WHEREAS, a tax levy at the rate of **39.93** mills on the dollar on the Grand List of taxable property [excluding motor vehicle property] in the Town of Stratford on October 1, 2016, is necessary to meet the appropriations, less the estimated amount of revenue from other sources as permitted by law to be raised;

WHEREAS, a tax levy at the rate of **32.00** mills on the dollar on the Grand List of taxable motor vehicle property in the Town of Stratford on October 1, 2016, is necessary to meet the appropriations, less the estimated amount of revenue from other sources as permitted by law to be raised;

NOW, THEREFORE, BE IT HEREBY ORDERED BY THE TOWN COUNCIL OF THE TOWN OF STRATFORD:

That a tax rate of **39.93** mills on the dollar on the Grand List be and is hereby levied against all taxable property [excluding Motor Vehicle] in the Town of Stratford on the Grand List of October 1, 2016;

That a tax rate of **32.00** mills on the dollar on the Motor Vehicle Grand List be and is hereby levied against all taxable motor vehicle property in the Town of Stratford on the Motor Vehicle Grand List of October 1, 2016;

That said taxes shall be due and payable in two equal installments, one half thereof on July 1, 2017, and the second half thereof on January 1, 2018, provided, however, that any tax, the aggregate amount of which shall not exceed \$100.00 shall be due and payable in one payment on July 1, 2017.

RESOLVED: that the second reading of the above entitled Ordinance be dispensed with as copies thereof have been received by all Council Members and the foregoing be and is hereby approved effective July 1, 2017.

5.2.3 FINANCIAL ADVISORY COMMITTEE — The committee met on April 20, 2017 and referred the following to the Town Council:

Referred with no recommendation: — VNA budget 2017-2018 line item — forwarded with no recommendation based on the lack of information and direction.

Referred with favorable recommendation:

- (1) To direct the Town Administration to undertake an Internal study to determine the feasibility and potential cost savings of combining like departments such as H.R. Payroll, IT between the Board of Education and the Town.
- (2) To direct the administration to undertake an internal study to determine the feasibility and potential cost savings of consolidating the purchasing power between the Town and the Board of Education in an effort to reduce costs through economies of scale, and further to determine the feasibility of realizing additional savings by joining the inter-Town consortium that currently exists.
- (3) To direct the Town Administration to perform a reconciliation of all Capital projects, both bonded and non-bonded authorizations, and report the results to the Town Council for the purpose of closing down completed and/or obsolete projects.

5.2.4 COMMUNITY DEVELOPMENT SUBCOMMITTEE — The Community Development Subcommittee conducted a special meeting on May 2, 2017 at which time referred the year 43 Action Plan to Council: (*appended as pages 21-23*)

5.3 TOWN ATTORNEY'S REPORT

5.3.1 Approval of housekeeping changes to Fats, Oils and Grease Ordinance (formerly #14-26)

5.3.2 Communication re: N & W island taxes

5.3.3 QUESTIONS TO THE TOWN ATTORNEY

6. QUESTIONS TO MAYOR OR STAFF

7. UNFINISHED BUSINESS and/or OLD BUSINESS

7.1 TABLED ITEMS

7.1.1 PLANNING COMMISSION REFERRAL — The Planning Commission met on January 17 at which time the following was referred to Council with Favorable recommendation: ***Action not taken during Council meeting of March 13, 2017.***

Preliminary Design Report for Stratford Greenway Extension Project

RESOLVED: that the recommendation of the Planning Commission is accepted and the preliminary design report for Stratford Greenway Extension Project be and is hereby approved.

7.1.2 REDEVELOPMENT AGENCY MEETING REFERRALS — During the Redevelopment Agency meeting of Jan. 19, 2017, the following was referred to Council with favorable recommendation: *Tabled during Council meeting of Feb. 14, 2017.*

A. Steering Committee — for downtown/Center School Development. The mission is to get the public involved in the process. The following have agreed to serve:

Eric Hampton, Mark Jarvis, Daniel Tito, Edward Goodrich, Christopher Pia,
Harold Watson

7.1.3 PARKS AND RECREATION COMMITTEE REFERRAL — The Parks and Recreation Committee met on February 2, 2017 and referred the following to Council with favorable recommendation: *Tabled during Council meeting of Feb. 14, 2017.*

A. DeLuca field backdrop — The allocation of 80-100K for renovations needed for the field with it being a top priority because of safety concerns.

7.1.4 SHORT BEACH COMMISSION MEETING REFERRALS — The Short Beach Commission met on December 5, 2016 and made the following referrals to Council: *Placed on table during meeting of Jan. 9, 2017.*

A. Rent from the Restaurant go to a line item attached to the Short Beach Golf Course.

B. Short Beach Pavilion rental fees — become a line item for Short Beach Complex and not go into general funds.

7.1.5 TRANSIT ORIENTED DISTRICT (TOD) – *TABLED DURING COUNCIL MEETING OF DECEMBER 12, 2016.*

7.1.6 COST OF DOG PARK - \$15,000.00 is set aside from CIP 2017. *TABLED DURING COUNCIL MEETING OF JULY 11, 2016.*

RESOLVED: that the recommendation of the Parks and Recreation Committee is accepted and that setting aside \$15,000.00 from CIP 2017 for the Dog Park be and is hereby approved.

7.1.7 Beers Place (lot 26) – 8-24 Review recommended by the Planning Commission to be sold or abandoned to either one or both abutting property owners on Beers Place with the following considerations. *Placed on the table during Council meeting of Jan. 9, 2017.*

1. The sale price should be sure to cover all costs incurred by the Town (legal fees, engineer costs, etc.) to secure a conservation easement to preserve the wooded lot and prevent any future development. By securing a conservation easement, the town reserves the opportunity to return the channelized stream to its natural state if it so chooses, thus improving stormwater management and town's environmental impact.
2. If the Town Council chooses to sell the lot to the general public, it should be sold at full market value.
3. Should the Town Council decide to keep the lot for conservation purposes, as the lot does hold environmental value, the Council should request a regular maintenance program be developed by Public Works to ensure the lot is properly cared for and that it remains an asset to the neighborhood.

7.2 TABLED ORDINANCES AND RESOLUTIONS

7.2.1 CENTER SCHOOL — RESOLUTION — *(tabled July 11, 2016)*

Sponsored by the Stratford Town Council

Whereas, the Town Council has the power to authorize the demolition of a town building;

Whereas, the demolition of a school has long-lasting implications on educational opportunities for the town's population;

Whereas, the number of building permits has increased in Stratford;

Whereas, the physical use of the center of Stratford has long-lasting implications on the town's reputation;

Now, therefore, be it resolved by the Stratford Town Council: That the path to demolition of 55 Sutton Place ~~1000 East Broadway~~, aka the new Center School, be stopped, stop phase 3 testing,

further, a study will be conducted to determine the cost of returning the building to use as a school.

7.3 TABLED APPOINTMENTS

7.3.1 FINANCIAL ADVISORY COMMITTEE — additional appointments. *Placed on table during meeting of Jan.9, 2017.*

7.3.2 STRATFORD HOUSING PARTNERSHIP

- A. 3 members of the local business community (3 vacancies)
- B. 1 member-at-large

7.3.3 SIKORSKY MEMORIAL AIRPORT NOISE ABATEMENT COMMITTEE — § 7-12 of Town Code, one member appointed by Mayor, one member appointed by PYE. *Placed on the Table during Council meeting of March 10, 2014.*

- A. 1 member from District of Town in which Sikorsky Memorial Airport is located – appointed by Town Council.
- B. 2 members from the Stratford Electorate at-large — appointed by Town Council.

7.3.4 BOARD OF ASSESSMENT APPEALS — 4-year term, appointed by Town Council

A. REGULAR MEMBER § 210-3 of Town code, *(tabled during Council meeting of December 12, 2016.)*

RESOLVED: that _____ of _____ be and is hereby appointed a regular member of the Board of Assessment Appeals. (term of Michael Henrick expires Dec. 30, 2016)

B. ALTERNATE MEMBERS —§ 5-77-78. *(Tabled during Council Meeting of July 8, 2016)*

RESOLVED: that _____ of _____ be and is hereby appointed an Alternate member of the Board of Assessment Appeals. (term of Kenneth Caserta expired March 13, 2016)

7.3.5 BOARD OF ZONING APPEALS, ALTERNATE MEMBER — 3-year term *Placed on the table during Council meeting of Jan. 9, 2017.*

RESOLVED: that _____ of _____ be and is hereby appointed an alternate member of the Board of Zoning Appeals (term of Richard Fredette expired January 1, 2017)

8. ORDINANCES AND RESOLUTIONS

8.1 RESOLUTION AUTHORIZING THE TRANSFER OF ARREARS REAL ESTATE TAX ACCOUNTS TO THE TAX SUSPENSE ACCOUNT PENDING FURTHER ACTION

Sponsored by: The Stratford Town Council

WHEREAS; The Code of the Town of Stratford, Chapter 14, Article VI specifies the tax collection policy of the Town for the collection of arrears taxes; and

WHEREAS; The Tax Collector has followed the policy by providing required notices of taxes due and made several attempts to contact arrears taxpayers as required by local and state law; and

WHEREAS; Certain accounts have been acquired by the Town of Stratford since 2012 and all efforts at date to collect on these accounts have produced no response for at least the past two years and

WHEREAS Continued expenditures of public funds to collect these accounts is not a cost effective use of public funds and, therefore, the Tax Collector recommends that Town Council approve the transfer of the accounts to suspense pending further collection of said accounts;

RESOLVED: Town Council of the Town of Stratford authorizes the Tax Collector to transfer to the Tax Suspense Account accounts totaling \$314,530.00 for the appropriate Grand List amounts shown below.

GRAND LIST YEAR	TYPE	AMOUNT
2001-2015	Real Estate	\$306,695.66
2008-2014	Commercial Sewer	4,435.00
2011-2014	Residential Sewer	<u>3,400.99</u>
	TOTAL	\$314,530.66

8.2 AN ORDINANCE APPROPRIATING \$12,510,500 FOR VARIOUS PUBLIC IMPROVEMENTS IN THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2017-2018 (#17-05)

RESOLVED: that the first reading of the above entitled Ordinance be and is hereby dispensed with as copies thereof have been previously furnished to each member of the Town Council, and that the same be adopted as a first reading and referred to the Ordinance Committee for a public hearing.

8.3 AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$12,510,500 BONDS OF THE TOWN TO MEET THE APPROPRIATION FOR VARIOUS PUBLIC IMPROVEMENTS IN THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2017-2018 AND PENDING ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE (#17-06)

RESOLVED: that the first reading of the above entitled Ordinance be and is hereby dispensed with as copies thereof have been previously furnished to each member of the Town Council, and that the same be adopted as a first reading and referred to the Ordinance Committee for a public hearing.

8.4 AN ORDINANCE APPROPRIATING \$3,517.130 FOR VARIOUS PUBLIC IMPROVEMENTS IN THE CAPITAL EQUIPMENT PROGRAM FOR FISCAL YEAR 2017-2018 (#17-07)

RESOLVED: that the first reading of the above entitled Ordinance be and is hereby dispensed with as copies thereof have been previously furnished to each member of the Town Council, and that the same be adopted as a first reading and referred to the Ordinance Committee for a public hearing.

8.5 AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$3,517.130 BONDS OF THE TOWN TO MEET THE APPROPRIATION FOR VARIOUS PUBLIC IMPROVEMENTS IN THE CAPITAL EQUIPMENT PROGRAM FOR FISCAL YEAR 2017-2018 AND PENDING ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE (#17-08)

RESOLVED: that the first reading of the above entitled Ordinance be and is hereby dispensed with as copies thereof have been previously furnished to each member of the Town Council, and that the same be adopted as a first reading and referred to the Ordinance Committee for a public hearing.

8.6 NEIGHBORHOOD ASSISTANCE ACT TAX CREDIT PROGRAM

WHEREAS: Connecticut General Statutes 12-632 et seq allows any municipality to submit to the State of CT Department of Revenue Services a list of programs eligible for investment, which programs provide neighborhood assistance, job training, education, community services, crime prevention, or energy conservation;

WHEREAS: business firms may engage in any approved program and receive a tax credit from the State of CT after approval from the local municipality and

WHEREAS: CT General Statutes 12-632 et seq. allows business firms to provide valuable public assistance while receiving tax credits and such would greatly benefit the Stratford community as local private concerns have expressed an interest in participating and

WHEREAS: It is in the best interest of the Town of Stratford to approve the projects which were presented at said public hearing and recommend their approval to the CT Department of Revenue Services.

Now, THEREFORE, LET IT BE RESOLVED BY THE STRATFORD TOWN COUNCIL THAT,

The Stratford Town Council hereby approves the following projects for submittal to the State of CT Department of Revenue Services pursuant to CT General Statutes 12-632 et. seq.
STERLING HOUSE ENERGY EFFICIENCY IMPROVEMENTS: \$35,000.

9. NEW BUSINESS

9.1 TOWN OF STRATFORD, CONNECTICUT INVESTMENT POLICY (*Action not taken during Council meeting of March 13, 2017*)

9.2 RENAMING OF A PORTION OF STRATFORD AVENUE TO BONDS DOCK WAY.
Action not taken during Council meeting of April 10, 2017)

9.3 Council Chambers Sound/Video upgrade by HB communications – approval sought

9.4 APPOINTMENTS

9.4.1 INLAND WETLANDS AND WATERCOURSES COMMISSION, Representative-at-large. 4-year term appointed by Council Chairman.

RESOLVED: that _____ of _____ - be and is hereby appointed an at-large Representative to the Inland Wetlands and Watercourses Commission. [term of Ariana Rawls (resigned) Fine expires May 31, 2018]

9.4.2 ARTS COMMISSION – 3-year terms, appointed by Council

A. Regular member - term of Richard Fredette expired March 10, 2017

RESOLVED: that _____ of _____ - be and is hereby appointed a regular member of the Arts Commission.

B. Alternate member – term of Louis DeCilio expired March 10, 2017

RESOLVED: that _____ of _____ - be and is hereby appointed an alternate member of the Arts Commission.

10. ADJOURNMENT

RESOLUTION APPROVING AND AUTHORIZING THE SUBMISSION OF THE

Annual Action Plan for Program Year 43, Community Development Block Grant Funding

SPONSOR: Stratford Town Council

WHEREAS, the Town Council held a public hearing on April 10, 2017, for the purpose of receiving comments on the Town's Proposed Action Plan for Program Year 43; and

WHEREAS, the Community Development Subcommittee of the Economic and Community Development Commission has reviewed the comments received during the thirty (30) day public comment period (March 24, 2017 to April 24, 2017) on the Town's Proposed Action Plan for Program Year 43; and

WHEREAS, the U. S. Department of Housing and Urban Development (HUD) has not yet informed the Town of its CDBG allocation amount for the 2017 Program Year; and, as such, the Town's Proposed Action Plan is based upon an estimated allocation of \$523,850 that was released in December 2016 and has been used for planning purposes; and

WHEREAS, the Town, in accordance with HUD guidance, may not submit its Action Plan until actual funding allocation amounts for Federal Fiscal Year (FFY) 2017 have been incorporated into the Plan; and, as such, the Plan includes necessary contingency provisions to allow for adjustments to be made to match its actual allocation amounts once known; and

WHEREAS, based upon the comments received and other considerations, the Community Development Subcommittee of the Economic and Community Development Commission has made changes to the Proposed Action Plan for Program Year 43 and has forwarded a Final Action Plan for Program Year 43 to Town Council with a favorable recommendation for approval.

NOW THEREFORE BE IT RESOLVED, that the proposed Action Plan for Program Year 43, as summarized in the attachment hereto, be adopted by the Town Council as the Town's Action Plan for Community Development Year 43; and

BE IT FURTHER RESOLVED, that John A. Harkins, Mayor, Town Hall, 2725 Main Street, Stratford, CT, is authorized as the official representative of the Town of Stratford to submit the Action Plan for Program Year 43 and revisions, amendments thereto, and all understandings, certifications, and assurances contained therein, and to provide any additional information which may be required by HUD so that the Town may receive its Community Development Block Grant Year 43 funds.

YEAR 43 FINAL PLAN SUMMARY

<u>Activity</u>	<u>\$</u>	<u>Description</u>
<u>Public Services</u>		
South End Community Center (SECC)	\$50,000	Location: 19 Bates Street – Funds for Operation of Center
Stratford Community Services Center for Family Justice, Inc.	\$18,000	Location: 468 Birdseye Street – Funds for Youth and Family Counseling
Center for Family Justice, Inc.	\$3,850	Location: 753 Fairfield Avenue, Bridgeport – Funds for Advocacy, Case Management, and MDT Services
Bridgeport Neighborhood Trust, Inc.	\$3,727	Location: 570 State Street, Bridgeport – Funds for Homeownership Academy/Counseling Program
Literacy Volunteers of Southern Connecticut, Inc.	\$3,000	Location: 2203 Main Street – Funds for Strengthening English in Adults Program
Total Public Services:	\$78,577	
<u>Housing</u>		
Catholic Charities – Bethlehem House	\$35,000	Location: 379/389 Jackson Ave – Supplemental Funds for Bethlehem House I and II Rehabilitation
Emerge, Inc. – Emerge 1	\$28,773	Funds for Rehabilitation of Emerge 1
Stratford Housing Authority	\$20,000	Location: SHA Units – Funds for Continuation of Vacant Unit Repair Program
Stonybrook Gardens Cooperative, Inc.	\$20,000	Location: 55 Singer Court – Funds for Chimney and Roof Rehab of Duplex Units in LMI Areas of Stonybrook Co-op Complex
The Kennedy Center, Inc.	\$5,000	Location: 40 Connors Lane – Funds for ADA Compliant Ramp for Group Home
Total Housing:	\$108,773	
<u>Public Improvements</u>		
Sidewalk Improvements Project	\$115,000	Supplemental Funds for Continuation of Sidewalk Improvements in LMI Areas
Johnson Academy Splash Pad	\$100,000	Location: 719 Birdseye Street – Funds for Splash Pad
Sterling House Community Center	\$15,000	Location: 2283 Main Street – Funds for Outdoor Pool Renovation
Connecticut Air and Space Center	\$10,000	Location: Sikorsky Memorial Airport – Funds for Historic Restoration of Curtiss Hangar
Short Beach Park Commission	\$6,500	Location: 1 Dorne Drive (Short Beach) - Funds for Handicap Accessible Wheelchair Swing
Total Public Improvements:	\$246,500	
<u>Planning and Administration</u>		
Management/Oversight of Program	\$90,000	General Administration of Program and Activities
Total Planning and Administration:	\$90,000	
Program Total:	\$523,850	

The CD Year 43 Program will cover the period from July 1, 2017 to June 30, 2018. The U. S. Department of Housing and Urban Development (HUD) has not yet informed the Town of its entitlement amount for CD Year 43. As such, the Town of Stratford’s Proposed Action Plan is based upon an estimated allocation used for planning purposes that was released in December 2016. Specifically, the Town anticipates receiving approximately \$523,850 as its entitlement for Federal Fiscal Year (FFY) 2017 from HUD.

In accordance with HUD guidance, the Town of Stratford may not submit its Action Plan until actual funding allocation amounts have been incorporated into the Plan. The Proposed Action Plan reflects an estimated funding level, not actual allocation amounts. As such, the Plan includes the following contingency provisions to allow for adjustments to be made to match its actual allocation amounts once known:

1. **Public Services Provision:** In the event that the Town of Stratford realizes a decrease relative to the estimated allocation amount, budgets for public service projects shall be reduced only by an amount necessary to ensure compliance with federal regulations. Such decrease shall first be applied to the Bridgeport Neighborhood Trust Program; second, such decrease shall be applied by equal percentage to the Center for Family Justice Program and the Literacy Volunteers of Southern Connecticut Program. In the event that an increase relative to the estimated allocation amount is realized, such increase shall be applied by equal percentage to the Bridgeport Neighborhood Trust Program, the Center for Family Justice Program, and the Literacy Volunteers of Southern Connecticut Program.
2. **Housing and Public Improvements Provision:** In the event that the Town of Stratford realizes a decrease relative to the estimated allocation amount, such decrease shall first be applied to the Connecticut Air and Space Center; second, to the Sterling House Community Center Project; third, to the Sidewalk Improvements Program. In the event that an increase relative to the estimated amount is realized, such increase shall be applied by equal percentage to all proposed activities' budgets.
3. **Planning and Administration Provision:** In the event that the Town of Stratford realizes a decrease relative to the estimated allocation amount, such decrease shall be applied to the Planning and Administration/ Management and Oversight of the Program only in the event that the cap is exceeded; and only by an amount necessary to ensure compliance with federal regulations. Planning and Administration funding will not receive an increase in the event of a greater allocation from HUD.

The Proposed Plan presents a program that anticipates providing benefits to low- and moderate-income persons of 100% of the allocated expenditures for the 2017 Program Year. Notwithstanding the Town's estimate, the Town must provide funds at least 70% of which will benefit low- and moderate-income (LMI) persons in accordance with HUD regulations for the term of this plan.