



**TOWN OF STRATFORD
PURCHASING DEPARTMENT
STRATFORD, CONNECTICUT**

BID No. 2014-030

Issued : March 31, 2014

Subject : Fence Refurbishment at Long Brook Park Tennis Courts

The Town of Stratford through the Office of the Purchasing Agent, will receive SEALED BIDS for furnishing the equipment described in the accompanying specifications, in accordance with the instructions, conditions and reservations that follow:

A. CLOSING DATE:

Bids will be received until 3:00 pm April 11, 2014 at which time they will be publicly opened and read. All bidders are invited to attend this public opening, which will be held immediately following the closing time specified above, in the Office of the Purchasing Agent, Room 202, Town Hall, 2725 Main Street, Stratford, CT 06615.

Any bid may be withdrawn prior to the above-scheduled time for receiving bids or authorized postponement thereof. Any bids received after the date and time specified shall NOT be considered. No bidder may withdraw a bid within 45 days after the actual opening thereof.

B. INSTRUCTIONS:

Bid proposals are to be submitted (**TWO COPIES**) in a sealed envelope and clearly marked with the bid number and description on the outside of the envelope, including all outer packaging (DHL, FedEx, UPS, etc).

Bids must be delivered to:

Purchasing Department
Stratford Town Hall – Rm 202
2725 Main Street
Stratford, CT 06615

C. CONDITIONS:

Bid Surety:

A Certified Check, Cashier's Check or Bid Bond in the amount of \$1,500.00 must accompany each proposal, made payable to the Town of Stratford. No bid will be considered without this surety. Upon award or rejection of the bid, all Certified Checks or Cashier's Checks received in lieu of Bid Bonds will be returned to the bidders.

Payment: Final payment will be made upon the acceptance of the completed work by an authorized representative of the Town of Stratford. NO partial payments will be made. Invoices covering the work specified herein should be forwarded to the Purchasing Department upon completion of the project.

Taxes: The Town of Stratford is exempt from all State and Federal taxes. Do not include these amounts in your quotation.

Addendums: All addendums will be posted on the town website, www.townofstratford.com. It is the responsibility of the bidder to check the website for any addendums before submitting their bid.

F.O.B. Destination: All prices quoted must be net delivered to destination.

Conflict of Interest: No public official or employee shall, while serving as such, have any financial interest or engage in any business, employment, transaction or professional activity or incur any obligation of any nature which is in substantial conflict with the proper discharge of his/her duties or employment in the public interest.

Insurance Requirements:

A. General Liability

Occurrence limit \$1,000,000; aggregate limit \$2,000,000. The insurance carried by the proposer shall be on form CG 00 01, or equivalent. The Town of Stratford shall be named as an additional insured on the contractor's General Liability Insurance Policy with form CG 20 10 or CG 20 33, *and* CG 20 37.

B. Automobile Liability

Combined single limit of \$1,000,000. Comprehensive automobile policy to cover all owned, hired or non-owned automobiles or vehicles.

C. Workers Compensation

The proposer must have workers' compensation and employers liability insurance as required by Connecticut and federal law, plus employers liability limits of \$1,000,000 per accident, 1,000,000 disease each employee and \$1,000,000 disease policy limit.

D. Umbrella Liability

The proposer shall have a minimum coverage of \$1,000,000 excess umbrella coverage,

naming the Town as additional insured.

The proposer shall procure and pay for the insurance coverage described above and must maintain the indicated insurance for a period of two (2) years after completion of the contract. All policies shall provide for thirty (30) days written notice prior to cancellation, substantial change or nonrenewal. The successful bidder must file an Insurance Certificate within two weeks of the date of notification of award. Failure or neglect to do so may be considered by the Town as proof that the proposer is unable to fulfill the contract. A current insurance certificate and a copy of the endorsement or policy wording adding the Town as Additional Insured must be in the Town's possession at all times. In addition, the selected firm shall require its subcontractors, if any, to meet the same insurance requirements and to furnish the Town with similar evidence of insurance.

In addition, the proposer shall, at all times, save, indemnify and hold harmless the Town of Stratford, its officers, agents, employees and servants from liability of any nature or kind, including costs and expenses for or on account of, any patented or copyrighted equipment, materials, articles, or processes used in the performance of this contract, or on account of any and all claims, damages, losses, litigation expense and counsel fees arising out of loss or injuries (including death) sustained by or alleged to have been sustained by the public or any persons affected by the proposer's work, or by the proposer or any subcontractor, or anyone directly or indirectly employed by them while engaged in the performance of their duties in connect

D. RESERVATIONS:

The Town of Stratford may consider informal any proposal not prepared and submitted to the Town in accordance with the provisions herein stated. The Town of Stratford reserves the right to reject any or all proposals or parts of proposals; to waive defects in same proposals; or to accept any proposal or part thereof deemed to be in the best interests of the Town of Stratford.

Michael Bonnar, Purchasing Agent

For questions or additional information, please contact Brian Carey at bcarey@townofstratford.com.

SPECIFICATIONS: See next page.

BID 2014-030

Long Brook Park Tennis Courts

Fence Refurbishment Project

Location:

The Town of Stratford is currently requesting bids from fence contractors in order to repair and replace 460 linear feet of existing fencing associated with the two (2) tennis courts located in Longbrook Park at the corner of Glendale Road and Prim Street, Stratford, Connecticut. Contractors are required to inspect the current condition of the fence prior to submitting a response to this bid. The Town is not holding a pre-bid walk through on the project.

All questions shall be directed in writing to Brian Carey at bcarey@townofstratford.com no later than Tuesday April 8th, 2014.

Scope of Work:

- Remove existing galvanized chain link mesh for disposal
- The existing fence uprights shall be sanded and primed.
- Apply two (2) coats of black paint to the 2 ½" inch uprights and gates.
- Install new 1-5/8" O.D. top and bottom rail, Schedule 40, black around the perimeter of existing fence.
- Replace existing damaged 1 5/8" OD mid rail, as needed.
- Replace damaged 2 1/2" O.D line posts, Schedule 40, black vinyl-coated posts, as needed.
- Install 1 ¾" mesh (tennis size) #8 gauge black vinyl coated K&K selvage with #7 gauge wire. Mesh on the two existing gates is also to be included.
- Adjust two existing gates and replace hardware.

**TOWN OF STRATFORD
BID #2014-030
LONGBROOK PARK TENNIS COURT FENCE REPLACEMENT
BID SHEET**

Price for Replacement and Repair of Fencing at Longbrook Park Tennis Courts per attached specifications:

_____ dollars and _____ cents.

Work can be started 5 days after receipt of purchase order.
References in at least three other municipalities:
(include contact name and phone)

Bidders Name: _____

Address: _____

Phone: _____ Date : _____

Authorized Signature: _____

Printed Name: _____

Title : _____

TOWN OF STRATFORD
BID #2014-030
Longbrook Park Tennis Court Fence Replacement
REFERENCES

Please provide references for three (3) similar Fence repair and replacement project completed within the last three (3) years:

Project #1

Project: _____

Total Project Cost: _____

Date Completed: _____

Location: _____

Reference: _____

Phone Number: _____

Project #2

Project: _____

Total Project Cost: _____

Date Completed: _____

Location: _____

Reference: _____

Phone Number: _____

Project #3

Project: _____

Total Project Cost: _____

Date Completed: _____

Location: _____

Reference: _____

Phone Number: _____