



**TOWN OF STRATFORD  
PURCHASING DEPARTMENT  
STRATFORD, CONNECTICUT**

BID No. 2016-020

Issued : April 7, 2016

Subject : Lawn & Ground Maintenance of Esplanades & Traffic Circles

The Town of Stratford through the Office of the Purchasing Agent, will receive SEALED BIDS for furnishing the equipment described in the accompanying specifications, in accordance with the instructions, conditions and reservations that follow:

**A. CLOSING DATE:**

Bids will be received until 3:00 pm April 21, 2016, at which time they will be publicly opened and read. All bidders are invited to attend this public opening, which will be held immediately following the closing time specified above, in the Office of the Purchasing Agent, Room 202, Town Hall, 2725 Main Street, Stratford, CT 06615.

Any bid may be withdrawn prior to the above-scheduled time for receiving bids or authorized postponement thereof. Any bids received after the date and time specified shall NOT be considered. No bidder may withdraw a bid within 45 days after the actual opening thereof.

## **B. INSTRUCTIONS:**

Bid proposals are to be submitted (**TWO COPIES**) in a sealed envelope and clearly marked with the bid number and description on the outside of the envelope, including all outer packaging (DHL, FedEx, UPS, etc).

Bids must be delivered to:

Purchasing Department  
Stratford Town Hall – Rm 202  
2725 Main Street  
Stratford, CT 06615

## **C. CONDITIONS:**

### **Bid Surety:**

A bid surety is not required.

**Payment:** Final payment will be made upon the acceptance of the completed work by an authorized representative of the Town of Stratford. NO partial payments will be made. Invoices covering the work specified herein should be forwarded to the Purchasing Department upon completion of the project.

**Taxes:** The Town of Stratford is exempt from all State and Federal taxes. Do not include these amounts in your quotation.

**Addendums:** All addendums will be posted on the town website, [www.townofstratford.com](http://www.townofstratford.com). It is the responsibility of the bidder to check the website for any addendums before submitting their bid.

**F.O.B. Destination:** All prices quoted must be net delivered to destination.

**Conflict of Interest:** No public official or employee shall, while serving as such, have any financial interest or engage in any business, employment, transaction or professional activity or incur any obligation of any nature which is in substantial conflict with the proper discharge of his/her duties or employment in the public interest.

## **D. RESERVATIONS:**

The Town of Stratford may consider informal any bid not prepared and submitted to the Town in accordance with the provisions herein stated. The Town of Stratford reserves the right to reject any or all bids or parts of bids; to waive defects in same bids; or to accept any bid or part thereof deemed to be in the best interests of the Town of Stratford.

Supply detailed descriptions and specifications of all items..

## **INVITATION TO BID**

The Town of Stratford (Town) on behalf its Department of Public Works (DPW) is seeking competitive bids from qualified contractors to perform lawn and grounds maintenance at various locations through out the Town including traffic circles, esplanades, town parks, and other public facilities, as specified in this bid.

The Town of Stratford reserves the right to award the bid with multiple sections:

- a. To more than one (1) bidder, based on meeting the required scope of services, cost, availability and schedule, or any combination of these criteria;
- b. To a single bidder who meets the required scope of serviced, and offers the best combination of lowest cost, best availability and schedule, and broadest range of services;
- c. And may add, subtract or delete any location or item as deemed in the best interest of the Town;

### **ADDENDA/REQUEST FOR INFORMATION**

Addendums concerning important information and/or modification to specifications will be posted on the Town of Stratford's Purchasing Department website at [www.townofstratford.com](http://www.townofstratford.com)

It is each Bidder's sole responsibility to monitor the above website for all updated information. Addenda will not be mailed, emailed, or faxed out.

Written requests for information will not be accepted after 2:00 pm on Friday April 15<sup>th</sup>, 2016, no exceptions.

Verbal requests for information via phone or by other means will not be accepted, no exceptions.

Questions concerning the Scope of Work, Specifications and Bidding Procedures should be directed in writing to: Michael Bonnar, Purchasing Agent: Email: [mbonnar@townofstratford.com](mailto:mbonnar@townofstratford.com).

### **TERM/RENEWAL OF CONTRACT**

The contract shall commence upon award of the bid for a twelve month term. The Town on (60) days advance written notice may renew the 2016 contract for one (1), two (2), or three (3) successive annual terms, based on the same terms and conditions as the 2016 contract, including an optional and mutually agreed upon cost of living allowance each term renewed.

## **REQUIREMENTS**

1. Provide a list of all subcontractors to be employed as part of this contract including their respective labor rates, and attach to the Bid proposal form.
2. The Contractor shall remain the single point of contact for all work performed, including warranty.
3. Provide references for similar size and scope project performed within the past three (3) years.
4. The Town of Stratford (Town) will not accept work or any services performed unless all specifications stated in the bid document have been accommodated and approved by written consent. The Contractor shall be required to correct any non-conforming issues, at no expense to the Town of Stratford.
5. Bidders are required to provide full details of any exceptions to the Scope of Services and/or Contract Documents; details must be submitted separately and attached to the Bid Proposal Form.
6. The Contractor will be responsible for securing all necessary permits, licenses and certifications, state and local, and will be required to provide proof of all applicable documents prior to award of the contract.
7. The Contractor shall incur all costs for any damages to buildings and/or grounds while performing the work as part of this contract.
8. All surplus material and related items must be disposed of properly by the Contractor, unless otherwise stated in writing.

## **SPECIFICATIONS**

### **1. LENGTH OF WORK**

The projects of cleaning and mowing esplanades and traffic island maintenance must commence in the week of May 2, 2016 and will finish in the middle of the growing season (October 15). The Town of Stratford may amend the projected length of work as needed based on the budget and growing season. The Contractor shall not commence clean-up work without first receiving notification from the Town of Stratford.

### **2. DESCRIPTION OF WORK**

This contract administers the cutting of the lawns at each sites (Sections 1 through 3, Individuals Sites 1 through 38) as described in **Appendix A** and on the attached bid sheet of this document.

### **3. EQUIPMENT AND TOOLS**

The contractor will furnish all the supplies and labor required for the proper execution of work. The lawn mowers must be equipped with mufflers, with tires suitable for grass and be adequate for the required work.

**With his submission the contractor must furnish a list of machinery that will be used for the work listed above. The equipment will be inspected by the head of the Parks Division or his authorized representative before the contract is granted in order to determine whether it is adequate to perform the scope of work.**

### **4. NATURE OF THE WORK**

Before the first mowing, the contractor must clean the lawn of all debris from the winter, and before each cutting, clear the lawn of any trash, such as papers or various other refuse.

The lawns will be cut to a height of 2" from the soil and before they reach a height of 3 ½" inches. The contract will cut lawns on a weekly basis during May and June. Beginning in July, the Contractor will cut lawns every other week. When required by weather or growing conditions, the Contract Manager will specify more or less frequent cuttings.

All finishing work around obstacles, such as enclosures, buildings, sidewalks, tree, fence lines, etc., is to be completed by hand and must be done simultaneously with the cutting of the lawn of that area. Before every cutting, the Contractor shall rake and remove all litter, paper, bottles, cans, plastic cups, etc. from fence, shrub and grass areas. After every cutting, the Contractor will remove all grass clipping from pavements, and disperse excessive clippings on the fields.

The contractor must take all precautions necessary to avoid damaging obstacles such as trees, stakes, plants, fences, post assigns, street lights, etc. The Town at the expense of the contractor will remediate any damage caused by improper work of the contractor.

The contractor is responsible for identifying all areas to be mowed and providing cost in the proposal. The Contractor will mow as close to immovable objects as practical, then trim any tall weeds and grass around them.

### **TRIMMING**

Trimming will be done once a week. The Contractor shall use weed trimmers or other suitable equipment to trim tall grass and weeds adjacent to mowed areas around curb lines, fences, trees, bleachers, benches, backstops, and any other structures that normally require trimming. The Contractor shall trim around tender barked trees such as dogwoods by hand and will avoid damaging these trees. The Contractor will trim around building structures or hardscapes in such a manner as not to damage, mark or disfigure them.

### **RAKING AND REMOVAL OF THATCH**

The Contractor will be responsible for raking identified areas and the removal of the thatch layers after mowing when grass areas have become noticeable long.

### **WEED KILLER**

The Contractor shall keep all chain link fences and curb lines free of weeds and vines. The Contractor shall apply "Roundup Weed and Grass Killer", or equal, as required. The Contractor will follow the manufacturers' recommended application rate, procedures and timing. The Contractor will follow the recommended safety provisions. The Contractor will strictly adhere to the all OSHA and State DEP regulations, and will comply with the Hazardous Chemical Notification regulations. All work with weed killer must be in compliance with current Sate Law in effect at time of weed killer applications.

Before applying chemicals, the Contractor shall submit to the Town of Stratford, Material Safety Data Sheets for all chemicals and similar substances covered by the Federal Hazardous Material Notification Law. After applying chemicals or weed killers, the Contractors shall post signs at the location(s), as required.

### **LICENSES**

The Contractor and his/her employees shall possess all licenses such as CDL, Chemical Applicator's, Chemical Storage, Supervisor's Applicator's, etc., required by Local, State and Federal regulations to perform the contracted work.

### **CONDUCT**

The Contractor's employees will conduct themselves appropriately, or the Town of Stratford will request their removal from the job.

### **WET MOWING CONDITIONS**

The Contractor is responsible for recognizing when conditions are too wet for mowing the specified areas as referenced in the bid. The Contractor must notify the Contract Manager whenever a scheduled mowing is skipped.

### **NOISE REGULATIONS**

The Contractor shall comply with all ordinances and Town regulations concerning hours of work and noise.

### **SAFETY**

The Contractor is responsible for safety. The Town of Stratford shall notify the Contractor in writing of any safety problems and concerns, whereby the Contractor must take appropriate action to correct such issues.

### **SCHEDULE**

Before starting work, the Contractor will provide the Town with a written (weather permitting) mowing schedule listing sites to be mowed each day. The Contractor shall fax or email a proposed work schedule to the Contract Manager each work day for approval. The Contractor will not begin work until receiving the approval of the Contract Manager each day. The Contractor will not be paid for any days the work schedule is not faxed or emailed to the Contract Manager.

### **5. SAFETY EQUIPMENT AND CLEARING OF WORK AREAS**

Any installation of barricades and protective equipment and the clearing of the work areas must be foreseen by the contractor and done at his expense

### **6. RESPONSIBILITY**

The Town of Stratford will not be held responsible for any machinery used and left temporarily on the aforesaid areas.

During the duration of the work the contractor must maintain insurance against claims for damage due to personal injury and property damage.

### **7. WORKING HOURS**

The work may be done from Monday through Saturday inclusive, during the hours between 7 a.m. and 5:30 p.m. for the duration of the growing season of the lawns.

### **8. INSPECTION OF SITES**

The contractor must have visited these sites and be thoroughly familiar with their configurations and dimensions. Questions on dimensions and locations of property lines are to be directed to the Superintendent of Parks in writing to [cesposito@townofstratford.com](mailto:cesposito@townofstratford.com) or via fax to (203) 385-4082. No questions will be accepted over the phone.

## **9. AUTHORIZATION**

All work must be done under the supervision of the head of the Parks Division or his authorized representative. Any work done without his authorization will not be compensated.

## **10. INVOICING**

The Contractor may submit monthly bills for payment of the work completed during the previous month. Payment shall be for the actual number of complete cuttings. For the close of the Town's fiscal year, the Contractor shall submit bills for the work completed through June 30<sup>th</sup>, 2016 by July 15<sup>th</sup>, 2016. **Note: Any Contractor cutting prior to notification will not be paid for the unauthorized cuts.**

## **11. PENALTY**

The Town reserves the right to cancel the contract due to failure to keep a schedule or for unsatisfactory job performance. The Town will provide (10) days advance notification of such cancellation.

In the event that a successful bidder is not prepared to fulfill the obligations of the contract and to conform to its requirements to the satisfaction of the Parks Division, or if the obligations are not fulfilled, the Town will be able to terminate the contract without the contractor's being able to take any action against the Town. If this should occur the Town may confiscate the remaining balance of the contract to guarantee completion of the contract by either hiring another contractor or completing the work with its Town personnel and equipment.

## **12. STATEMENT OF THE COMPANY OR CORPORATION**

If the winning bidder is a company or corporation, its submission must be accompanied by a statement naming a person authorized to sign, for and in the name of the company or corporation, the submission and the documents, which are attached to it as well as the contract.

## **13. INSURANCE REQUIREMENTS**

### **A. General Liability**

Occurrence limit \$1,000,000; aggregate limit \$2,000,000. The insurance carried by the proposer shall be on form CG 00 01, or equivalent. The Town of Stratford shall be named as an additional insured on the contractor's General Liability Insurance Policy with form CG 20 10 or CG 20 33, *and* CG 20 37.

### **B. Automobile Liability**

Combined single limit of \$1,000,000. Comprehensive automobile policy to cover all owned, hired or non-owned automobiles or vehicles.

### **C. Workers Compensation**

The proposer must have workers' compensation and employers liability insurance as required by Connecticut and federal law, plus employers liability limits of \$1,000,000 per accident, \$1,000,000 disease each employee and \$1,000,000 disease policy limit.

#### **D. Umbrella Liability**

The proposer shall have a minimum coverage of \$1,000,000 excess umbrella coverage, naming the Town as additional insured.

The proposer shall procure and pay for the insurance coverage described above and must maintain the indicated insurance for a period of two (2) years after completion of the contract. All policies shall provide for thirty (30) days written notice prior to cancellation, substantial change or non-renewal. The successful bidder must file the required Performance Bond and an Insurance Certificate within two weeks of the date of notification of award. Failure or neglect to do so may be considered by the Town as proof that the proposer is unable to fulfill the contract. A current insurance certificate and a copy of the endorsement or policy wording adding the Town as additional insured must be in the Town's possession at all times. In addition, the selected form shall require its subcontractors, if any, to meet the same insurance requirements and to furnish the Town with similar evidence of insurance.

In addition, the proposer shall, at all times, save, indemnify and hold harmless the Town of Stratford, its officers, agents, employees and servants from liability of any nature or kind, including costs and expenses for or on account of, any patented or copyrighted equipment, materials, articles, or process used in the performance of this contract, or on account of any and all claims, damages, losses, litigation expense and counsel fees arising out of loss or injuries (including death) sustained by or alleged to have been sustained by the public or any persons affected by the proposer's work, or by the proposer or any subcontractor, or anyone directly or indirectly employed by them while engaged in the performance of their duties in connection with this contract.

**14. SUBMITTED PRICES**

The Bid Proposal Price Form is attached:

**SIGNATURE PAGE**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
COMPANY ADDRESS

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
CITY                      STATE                      ZIP

\_\_\_\_\_  
TELEPHONE #

\_\_\_\_\_  
FAX #

\_\_\_\_\_  
FEDERAL TAX ID #

\_\_\_\_\_  
EMAIL ADDRESS

I represent that the above individual is authorized to sign on behalf of the company submitting the proposal. Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 90-days.

**CHECKLIST:**

**The following must be attached and submitted with the proposal:**

- Signed Signature Page;**
- Signed Contractors Equipment List;**
- Signed List of References;**
- Signed Subcontractors;**
- Tabulated and Signed Bid Proposal Form;**
- Signed Addenda issued on purchasing website (if any).**

**CONTRACTORS EQUIPMENT LIST**

<b>EQUIPMENT LIST:</b>	<b>CERTIFICATE/LICENSE NUMBER:</b>	<b>TYPE/NAME HOLDER:</b>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**(Attach on separate paper if needed and attach to this page)**

**Contractor Signature:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**CONTRACTORS REFERENCES**

**Provide references details regarding previous or existing contractors**

**REFERENCE #1:**

**Name of Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Total Contract Amount:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**REFERENCE #2:**

**Name of Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Total Contract Amount:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**REFERENCE #3:**

**Name of Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Total Contract Amount:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**REFERENCE #4:**

**Name of Company:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Cell:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Total Contract Amount:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**REFERENCE #5:**

**Name of Company:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Cell:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Total Contract Amount:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Contractor Signature:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**SUBCONTRACTOR DETAILS**

**Provide subcontractor details, if any are to be employed as part of this contract, including the labor rates:**

**SUBCONTRACTOR #1:**

**Name of Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Trade:** \_\_\_\_\_ **Labor Rates:** \_\_\_\_\_

**SUBCONTRACTOR #2:**

**Name of Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Trade:** \_\_\_\_\_ **Labor Rates:** \_\_\_\_\_

**SUBCONTRACTOR #3:**

**Name of Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Trade:** \_\_\_\_\_ **Labor Rates:** \_\_\_\_\_

**SUBCONTRACTOR #4:**

**Name of Company:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Cell:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Trade:** \_\_\_\_\_

**Labor Rates:** \_\_\_\_\_

**Note: All subcontractors are subject to approval by the Town of Stratford.**

**Contractor Signature:** \_\_\_\_\_

**Company:** \_\_\_\_\_

(ATTACHMENT A)

MOWING LOCATIONS AND WORK DESCRIPTIONS

## DETAILED DESCRIPTION OF MOWING SITES AND WORK DESCRIPTIONS

### SECTION 1

1. **Short Beach Park** – 1 Dorne Drive – The Contractor is responsible to cut the grass on all landscape islands in the parking lot. Contractor is responsible for trimming all areas along fence line and buildings through out the park including the concession stand, Split rail fence along beach, tennis courts, dumpster enclosure, and fence lines. Contractor is responsible for keeping stone esplanade in main parking lot free of weeds. The Contractor is not responsible for mowing the golf course or any of the playing fields or areas adjacent to the tennis courts. The Contractor shall complete all work at the site by Thursday weekly.
2. **Oak Bluff Avenue** – Area along the western side for the road between Stratford Road to the north and Long Beach parking lot to the south. Contractor is responsible to mow and trim grass along the road side.
3. **Washington Parkway Esplanades** – Washington Parkway Esplanades from Prospect north to Beach Drive to the south. The Contractor is responsible to mow grass on all esplanades and trim along asphalt curb lines and around trees.
4. **Prospect Drive Traffic Circle** – Landscaped Traffic Circle at the western end of Prospect Drive between Washington Parkway and Oak Bluff Drive – The Contractor is responsible to mow grass on landscaped island and trim along asphalt curb lines and around trees.
5. **Lordship Road Esplanades** – Lordship Road Esplanades between Prospect Drive to the north to Park Boulevard to the south. The Contractor is responsible to mow grass on all esplanades and trim along asphalt curb lines and around trees.
6. **Victoria Lawn Esplanades** – Victoria Lawn Esplanades between Prospect Drive to the north to Park Boulevard to the south. The Contractor is responsible to mow grass on all esplanades and trim along asphalt curb lines and around trees.
7. **Margherita Lawn Esplanades** – Margherita Lawn Esplanades between Prospect Drive to the north to Park Boulevard to the south. The Contractor is responsible to mow grass on all esplanades and trim along asphalt curb lines and around trees.
8. **Eunice Parkway Esplanades** – Eunice Parkway and Placid Avenue – Contractor is responsible to cut grass on landscaped island and trim asphalt curb line.
9. **Ketchum Roadside** – Ketchum Road from Woodend Road the south side to Meadowview Road and Access Road – Contractor is responsible to cut grass and trim along curb lines.
10. **McPadden Drive Road Side** – South side from Woodend Road to Main Street – Contractor is responsible to cut grass and trim along curb lines
11. **General Street** – Town owned vacant land on the west side of General Street – Contractor is responsible to cut the grass on the vacant parcel.
12. **Deluca Field Parking Area** – 1000 Main Street – Contractor is responsible to cut the grass and trim the fence and curb lines in front of the fenced in parking lot across from McPadden Drive.

13. **Beacon Point Greenway** – End of Beacon Point Road to Main Street and behind Water Pollution Control – See attached site map. Contractor is required to mow a 6 foot wide strip adjacent to all of walk ways within the greenway on a bi-weekly basis. The Contractor is responsible to weed all of the planting beds and trim along all fence lines, posts, trees and along pathways. The interior fields of the greenway do not have to be mowed on a bi-weekly basis and only require mowing four times during the year as instructed by the Contract manager.

## SECTION 2

14. **East Broadway at the Intersection of Elm Street** – Small landscaped island with flower bed. Contractor to cut grass on landscape island and trim asphalt curb lines.
15. **Elm Street and Main Street Circle** – Contractor is to trim asphalt curb lines and remove garbage.
16. **Elm Street and South Avenue Esplanade** – Contractor is to cut grass on landscaped island and trim asphalt curb lines. Area directly around the stone monument is to be maintained and the monument is to be kept visible.
17. **Meadow Street Esplanade** – Small grass island located in the dead turn around at the end of Meadow Street – Contractor is responsible for cutting grass and trim along curb lines.
18. **Melville Circle and Esplanade** – Circle and Triangular piece adjacent to West Broad Street – Contractor is responsible for cutting grass and trimming along curb lines and sidewalk.
19. **Shakespeare Theater Grounds** – Elm Street and Stratford Avenue – Contractor is responsible to cut grass through out the park including the areas around the Shakespeare Theater and White House properties. Contractor is responsible to trim all areas around curb lines and buildings down to Shore Road.
20. **Boothe Street Esplanade at Broadbridge Avenue** - Contractor to cut grass on landscape island and trim asphalt curb lines.
21. **Emery Street** – End of Emery Street along the fence line. Contractor is to cut the grass and trim along the fence line and curb lines along the dead end of the street.
22. **Garden Street Esplanades** – Garden Street and Main Street – Contractor is responsible to cut grass on esplanades and trim around curb lines and landscape beds.
23. **Lincoln Street and Freeman Street Circle** – Contractor is responsible to cut grass and trim along curb lines.
24. **Mercer Street Circle** – Mercer Street and Freeman Avenue – Contractor is responsible to cut grass and trim curb lines on small landscaped island.
25. **Cutspring Road and Main Street Esplanade** – Contractor to cut grass on landscaped island and trim asphalt curb lines. Contractor is not responsible for landscape bed and weeding flower bed.

26. **Hill Top Drive Esplanades** – Hill Top Drive between Anson Street to the south and Wigwam Lane to the north. Contractor is responsible to cut grass on esplanades and trim along curb lines and around trees.
27. **Norman Circle** – Norman Circle and East Main Street – Contractor is responsible to cut grass and trim curb lines on small landscaped island.

### **SECTION 3**

28. **Peace Acre Lane Esplanades** – Peace Acre Lane from Oronoque Lane to the south to Pilgrim Lane to the north – Contractor is responsible to cut grass and trim curb lines and around trees.
29. **Prayer Spring Road Esplanades** – Prayer Spring Road from Oronoque Lane to the south to Pilgrim Lane to the north – Contractor is responsible to cut grass and trim curb lines and around trees.
30. **Beaver Dam Road and Huntington Road Esplanade** – Contractor to cut grass landscape island and trim asphalt curb lines.
31. **Beaver Dam Road** – Area south of Beaver Dam Road along the road side between 40 Beaver Dam Road and 270 Beaver Dam Road (Town owned Open Space Land). Contractor to keep roadside clear from vegetation entering into the road.
32. **Roosevelt Forest Parking Lot** – Areas adjacent to the parking lot and the picnic area – Mowing includes areas around buildings, picnic tables, and fence lines.
33. **James Farm Road and Peters Lane** – Triangular piece at the corner of James Farm Road and Peters Lane – Contractor is responsible to cut grass and trim curb lines.
34. **Birchwood Square** – Birchwood Square and Nichols Avenue – Contractor is responsible to cut grass on landscaped island and trim along asphalt curb lines.
35. **Broadbridge Avenue Esplanades** – Esplanades along Broadbridge Avenue north of Marina Drive and south of Emerald Place. Contractor is responsible to cut grass on landscaped island and trim along asphalt curb lines.
36. **1386 Nichols Avenue** – Grass area adjacent to the pump station. Contractor is responsible to cut grass trim curb lines and fence lines.
37. **Park View Lane and Westchester Drive** – The Contractor is responsible to cut the grass on the esplanade and trim along all curb lines.
38. **Second Hill Lane Esplanades** – Second Hill Lane Esplanades from Broadbridge Avenue to Nichols Avenue - The Contractor is responsible to cut the grass on the esplanade and trim along all curb lines.
39. **Pirhala Farm** – Community Gardens on Connors Lane - Contractor is responsible to cut grass and trim split rail fence along Connors Lane and property borders. There will be NO string trimming around orchard trees in the farm. The grass can be cut around them but refrain from getting too close with mowers to avoid damage or death to trees.

40. **Bulldog Boulevard and Connors Lane** – Fenced in drainage area - Contractor responsible for cutting the grass on the banks inside and outside the fence. Contractor responsible for trimming all fence lines and curb lines on small drainage island.

No.	Site Name	Location	Litter Cleanup	Mow & Trim	Price per Cut and Trim	District
<b>SECTION 1</b>						
1	Short Beach Park (Dorne Drive)	Parking Lot Esplanades and String Trimming along All Fence Lines	Weekly	Weekly	\$	1
2	Oak Bluff Avenue - Western Road	Western Side of the Road between Stratford Road and Long Beach West	Weekly	Weekly	\$	1
3	Washington Parkway Esplanades	Washington Parkway from Prospect Drive North to Beach Drive South	Weekly	Weekly	\$	1
4	Prospect Drive Traffic Circle	Traffic Circle at the end of Prospect Drive between Washington Parkway and Oakbluff Drive	Weekly	Weekly	\$	1
5	Lordship Road Esplanades	Lordship Road Esplanades between Prospect Drive and Park Blvd.	Weekly	Weekly	\$	1
6	Victoria Lawn Esplanades	Victoria Lawn between Crown Street to the north to Park Blvd to the south	Weekly	Weekly	\$	1
7	Margherita Lawn Esplanades	Margherita Lawn Esplanades between Prospect Drive to the north and Park Blvd to the south	Weekly	Weekly	\$	1
8	Eunice Parkway Esplanade	Eunice Parkway	Weekly	Weekly	\$	2
9	Ketchum Roadside	Ketchum Road from Woodend Road the South Side	Weekly	Weekly	\$	2
10	McPadden Drive Road Side	McPadden Drive - South Side from Woodend to Main Street	Weekly	Weekly	\$	2
11	General Street	Vacant Lot located at western side of General Street	Weekly	Weekly	\$	2
12	Deluca Field Parking Area - (1000 Main Street)	Grass strip in Front of Fence line along the Deluca Field Parking Area	Weekly	Weekly	\$	2
13*	Beacon Point Road Greenway	Greenway Park at the End of Beacon Point Road	Every Two Weeks	Every Two Weeks	\$	2
<b>TOTAL SECTION 1</b>					\$	
<b>SECTION 2</b>						
14	East Broadway and Elm Street	East Broadway and Elm Street	Weekly	Weekly	\$	3
15	Elm and Main Street Circle	Elm Street and Main Street	Weekly	Weekly	\$	3
16	Elm and South Esplanade	Elm Street and South Avenue	Weekly	Weekly	\$	3
17	Meadow Street Esplanade	Meadow Street	Weekly	Weekly	\$	3
18	Melville Circle and Esplanade	Circle and Triangular Piece Adjacent tow West Broad Street	Weekly	Weekly	\$	3
19	Shakespeare Theater Grounds	Elm Street and along Shore Road	Weekly	Weekly	\$	3
20	Booth Street Esplanade	Booth Street and Broadbridge Avenue	Weekly	Weekly	\$	6
21	Emery Street	End of street along Fence	Weekly	Weekly	\$	6
22	Garden Street Esplanade	Garden Street	Weekly	Weekly	\$	6
23	Lincoln and Freeman Street Circle	Lincoln and Freeman Streets	Weekly	Weekly	\$	6
24	Mercer Street Circle	Mercer and Freeman Street	Weekly	Weekly	\$	6
25	Cutspring Road Esplanade	Main and Cutspring Road	Weekly	Weekly	\$	7
26	Hill Top Drive	Hill Top Drive (Anson to Wigwam)	Weekly	Weekly	\$	7
27	Norman Circle	Norman Circle and East Main Street	Weekly	Weekly	\$	7
<b>TOTAL SECTION 2</b>					\$	
<b>SECTION 3</b>						
28	Peace Acre Esplanade	Peace Acre Lane between Oronoque Lane and Pilgrim Lane	Weekly	Weekly	\$	8
29	Prayer Spring Esplanade	Prayer Spring Road between Oronoque Lane and Pilgrim Lane	Weekly	Weekly	\$	8
30	Beaver Dam Road	Beaver Dam Road and Huntington Road	Weekly	Weekly	\$	9
31	Beaver Dam Road	Roadside area between 40 Beaver Dam Road and 270 Beaver Dam Road	Weekly	Weekly	\$	9
32	Roosevelt Forest Parking Lot	Roosevelt Forest Parking Area - Peters Lane	Weekly	Weekly	\$	9
33	James Farm Road/Peters Lane Esplanade	Triangular Piece on the corner of James Farm and Peters Lane	Weekly	Weekly	\$	9
34	Birchwood Square	Birchwood Square and Nichols Avenue	Weekly	Weekly	\$	10
35	Broadbridge Avenue Esplanade	Broadbridget Avenue between Marina and Emerald	Weekly	Weekly	\$	10
36	Esplanade at 1386 Nichols Avenue	Small Parcel adjacent to Pump Station	Weekly	Weekly	\$	10
37	Park View Lane - Westchester Drive	Esplanade between Park View Lane and Westchester Drive	Weekly	Weekly	\$	10
38	Second Hill Lane Esplanades	Second Hill Lane Esplanades from Broadbridge Avenue to Nicholas Avenue	Weekly	Weekly	\$	10
39**	Pirhala Farm	Connors Lane	Weekly	Weekly	\$	10
40	Bulldog Boulevard and Connors Lane	Drainage area on small island at the exit of Bunnell HS	Weekly	Weekly	\$	10
<b>TOTAL SECTION 3</b>					\$	
<b>TOTAL SECTIONS 1 - 3</b>					\$	

\*Note: The area along the Beacon Point Greenway only needs the areas along the Pathways mowed every two weeks. The larger open field only needs to be mowed three times during the mowing season

\*\*Note There will be NO String trimming around the orchard trees at Pirhala farm. Please refrain from mowing to close to tree trunks to avoid damage/death to trees

For the sake of bidding, the mowing season will run from May 2nd to October 15th, 2016. (25 weeks)

The Town may increase or decrease the frequency of mowing and the mowing season as needed depending on the weather.

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