



**TOWN OF STRATFORD
PURCHASING DEPARTMENT
STRATFORD, CONNECTICUT**

BID No. 2016-023

Issued : April 20, 2016

Subject : Catch Basin Waste Transport and Disposal

The Town of Stratford through the Office of the Purchasing Agent, will receive SEALED BIDS for furnishing the equipment described in the accompanying specifications, in accordance with the instructions, conditions and reservations that follow:

A. CLOSING DATE:

Bids will be received until 3:00 pm May 4, 2016, at which time they will be publicly opened and read. All bidders are invited to attend this public opening, which will be held immediately following the closing time specified above, in the Office of the Purchasing Agent, Room 202, Town Hall, 2725 Main Street, Stratford, CT 06615.

Any bid may be withdrawn prior to the above-scheduled time for receiving bids or authorized postponement thereof. Any bids received after the date and time specified shall NOT be considered. No bidder may withdraw a bid within 45 days after the actual opening thereof.

B. INSTRUCTIONS:

Bid proposals are to be submitted (**TWO COPIES**) in a sealed envelope and clearly marked with the bid number and description on the outside of the envelope, including all outer packaging (DHL, FedEx, UPS, etc).

Bids must be delivered to:

Purchasing Department
Stratford Town Hall – Rm 202
2725 Main Street
Stratford, CT 06615

C. CONDITIONS:

Bid Surety:

A Certified Check, Cashier's Check or Bid Bond in the amount of \$1,000.00 must accompany each proposal, made payable to the Town of Stratford. No bid will be considered without this surety. Upon award or rejection of the bid, all Certified Checks or Cashier's Checks received in lieu of Bid Bonds will be returned to the bidders.

Payment: Final payment will be made upon the acceptance of the completed work by an authorized representative of the Town of Stratford. NO partial payments will be made. Invoices covering the work specified herein should be forwarded to the Purchasing Department upon completion of the project.

Taxes: The Town of Stratford is exempt from all State and Federal taxes. Do not include these amounts in your quotation.

Addendums: All addendums will be posted on the town website, www.townofstratford.com. It is the responsibility of the bidder to check the website for any addendums before submitting their bid.

F.O.B. Destination: All prices quoted must be net delivered to destination.

Conflict of Interest: No public official or employee shall, while serving as such, have any financial interest or engage in any business, employment, transaction or professional activity or incur any obligation of any nature which is in substantial conflict with the proper discharge of his/her duties or employment in the public interest.

D. RESERVATIONS:

The Town of Stratford may consider informal any proposal not prepared and submitted to the Town in accordance with the provisions herein stated. The Town of Stratford reserves the right to reject any or all proposals or parts of proposals; to waive defects in same proposals; or to accept any proposal or part thereof deemed to be in the best interests of the Town of Stratford.

TOWN OF STRATFORD – INSURANCE REQUIREMENTS

1. **INSURANCE:** The Contractor shall purchase the following types of insurance, and maintain all insurance coverage for the life of the contract, from an insurance company or companies with an A.M. Best rating of A- (IX) or better. Such insurance shall protect and indemnify the Town of Stratford from all claims which may arise out of or result from the Contractor's obligations under this Agreement, whether caused by the Contractor or by a subcontractor or any person or entity directly or indirectly employed by said Contractor or by anyone for whose acts said Contractor may be liable:

A. Commercial General Liability Insurance

Contractor shall provide a commercial general liability insurance policy that includes products, operations and completed operations. Limits should be at least: Bodily injury & property damage with an occurrence limit of \$1,000,000; Personal & advertising injury limit of \$1,000,000 per occurrence; General aggregate limit of \$2,000,000 (other than products and completed operations); Products and completed operations aggregate limit of \$2,000,000.

- Such coverage will be provided on an occurrence basis and will be primary and shall not contribute in any way to any insurance or self insured retention carried by the Town.
- Such coverage shall contain a broad form contractual liability endorsement or similar wording within the policy form.
- The policy shall name the **Town of Stratford as an additional insured** as evidenced by Insurance Services Forms CG2033 and CG2037

B. Commercial Automobile Insurance

Contractor shall provide commercial automobile insurance for any owned autos (symbol 1 or equivalent) in the amount of \$1,000,000 each accident covering bodily injury and property damage on a combined single limit basis. Such coverage shall also include hired and non-owned automobile coverage.

C. Workers Compensation

Contractor shall provide worker's compensation and employer's liability insurance that complies with the regulations of the State of Connecticut with employers liability limits no less than \$100,000 each accident by bodily injury; \$100,000 each accident by disease; and a policy limit of \$500,000.

D. Umbrella Liability Insurance

Contractor shall provide an umbrella liability policy in excess (without restriction or limitation) of those limits described in items (A) through (C). Such policy shall contain limits of liability in the amount of \$1,000,000 each occurrence and \$1,000,000 in the aggregate which may be amended if deemed reasonable and customary by the Town of Stratford at the sole cost and expense of the Contractor.

As to the insurance required, the insurer(s) and/or their authorized agents shall provide the Town with certificates of insurance prior to commencement of the work, describing the coverage and providing that the insurer shall give the Town written notice at least ten (10) days in advance of any termination, expiration or changes in coverage.

2. **INDEMNIFICATION**

In addition, the proposer shall, at all times, save, indemnify and hold harmless the Town of Stratford, its

officers, agents, employees and servants from liability of any nature or kind, including costs and expenses for or on account of, any patented or copyrighted equipment, materials, articles, or processes used in the performance of this contract, or on account of any and all claims, damages, losses, litigation expense and counsel fees arising out of loss or injuries (including death) sustained by or alleged to have been sustained by the public or any persons affected by the proposer 's work, or by the proposer or any subcontractor, or anyone directly or indirectly employed by them while engaged in the performance of their duties in connection with this contract.

3. INDEPENDENT CONTRACTOR. All activities performed by the Contractor and its agents, employees or representatives are, for all purposes under this Agreement, performed as an independent contractor and not as an employee of the Town, and neither the Contractor nor its employees shall be entitled to any benefits to which employees of the Town are entitled including, but not limited to, worker's compensation, overtime, retirement benefits, health care benefits, vacation pay or sick leave.

BID #2016-023

TOWN OF STRATFORD

CATCH BASIN WASTE TRANSPORT AND DISPOSAL

Purpose: The Town of Stratford Connecticut is soliciting pricing for the transport and disposal of waste materials generated through the routine cleaning of catch basins throughout the Town's MS4 municipal stormwater sewer system. The Town has characterized the catch basin waste materials through analytical methods for transport, handling and certified disposal. The Town of Stratford's catch basin waste materials are considered a nonhazardous regulated material that requires proper handling and disposal within the State of Connecticut. The proposed bidder will have to provide all services related to trucking, certified paperwork as required by local, state, and federal laws, and final disposal services at a regulated facility legally permitted to accept such wastes.

The bidding contractor must be licensed and insured to haul waste materials within the State of Connecticut. Copies of the appropriate licenses and proof of the appropriate insurance requirements must be attached to the bidding form.

Materials and Quantity: The catch basin wastes within the Town consist of sand and organic materials that may include some solid waste debris. The Town typically generates between 1,500 to 2,000 cubic yards of catch basin waste materials during the calendar year with larger amounts accumulating in the spring and summer months. Any catch basin wastes that are contaminated due to a fuel spill or other hazardous release are immediately separated from the catch basin waste stream and would not be considered under this bid. An attached table details the analytical analysis of the catch basin materials to help determine proper disposal method for the waste. The materials were analyzed based on the following analysis:

- Volatile Organic Compounds via EPA method 8260
- TCLP RCRA 8 Metals via EPA 6020A
- Total RCRA 8 Metals via EPA 6010C
- Polyaromatic Hydrocarbons via EPA method 8270
- Polychlorinated Biphenyls (PCBs) via EPA 8082
- Total Petroleum Hydrocarbons via EPA 418.1
- Flashpoint via EPA 1010
- pH via EPA 9045C
- Reactivity (Cyanide)
- Reactivity (Sulfide)

Staging Area and Loading: The Town of Stratford currently stages the catch basin wastes onsite at the Water Pollution Control Facility located at 105 Beacon Point Road, Stratford, Connecticut. The materials are dewatered onsite and are free from standing liquids. The Town will be responsible for loading the contractor's trucks. The Town will load trucks using a Volvo L-60 with a full height dump clearance of 9'1" foot. The contractor will be contacted by Town staff after a significant volume of catch basin wastes has been stockpiled.

BID #2016-023
Transport and Disposal of Catch Basin Waste Materials

Bid Sheet

Pricing for transport and certified disposal of a Non-Hazardous Regulated Waste Material.

Price Per ton (based on 500 ton Minimum) \$_____

BIDDER understands that the Town reserves the right to reject any or all bids and to waive any informality in bidding.

The bidder agrees their bid shall be good and may not be withdrawn for a period of sixty (60) days after the scheduled closing time for receiving bids.

Bidders Name: _____

Address: _____

Phone: _____ Date: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Note: Copies of the appropriate licenses and proof of the appropriate insurance requirements must be attached to the bidding form.

Town of Stratford

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Transport and Disposal of Catch basin Waste Materials

Bidders Must Provide at Least Three References, contact name and phone number.

Project #1

Project: _____

Total Project Cost: _____

Date Completed: _____

Location: _____

Reference: _____

Phone Number: _____

Project #2

Project: _____

Total Project Cost: _____

Date Completed: _____

Location: _____

Reference: _____

Phone Number: _____

Project #3

Project: _____

Total Project Cost: _____

Date Completed: _____

Location: _____

Reference: _____

Phone Number: _____