



**TOWN OF STRATFORD
PURCHASING DEPARTMENT
STRATFORD, CONNECTICUT**

BID No. 2016-053

Issued : October 17, 2016

Subject : Cascade Effluent Pump Repair Assessment

The Town of Stratford through the Office of the Purchasing Agent, will receive SEALED BIDS for furnishing the equipment described in the accompanying specifications, in accordance with the instructions, conditions and reservations that follow:

A. CLOSING DATE:

Bids will be received until 3:00 pm October 24, 2016 at which time they will be publicly opened and read. All bidders are invited to attend this public opening, which will be held immediately following the closing time specified above, in the Office of the Purchasing Agent, Room 202, Town Hall, 2725 Main Street, Stratford, CT 06615.

Any bid may be withdrawn prior to the above-scheduled time for receiving bids or authorized postponement thereof. Any bids received after the date and time specified shall NOT be considered. No bidder may withdraw a bid within 45 days after the actual opening thereof.

B. INSTRUCTIONS:

Bid proposals are to be submitted (**TWO COPIES**) in a sealed envelope and clearly marked with the bid number and description on the outside of the envelope, including all outer packaging (DHL, FedEx, UPS, etc).

Bids must be delivered to:

Purchasing Department
Stratford Town Hall – Rm 202
2725 Main Street
Stratford, CT 06615

C. CONDITIONS:

Bid Surety:

A bid surety is not required.

Payment: Final payment will be made upon the acceptance of the completed work by an authorized representative of the Town of Stratford. NO partial payments will be made. Invoices covering the work specified herein should be forwarded to the Purchasing Department upon completion of the project.

Taxes: The Town of Stratford is exempt from all State and Federal taxes. Do not include these amounts in your quotation.

Addendums: All addendums will be posted on the town website, www.townofstratford.com. It is the responsibility of the bidder to check the website for any addendums before submitting their bid.

F.O.B. Destination: All prices quoted must be net delivered to destination.

Conflict of Interest: No public official or employee shall, while serving as such, have any financial interest or engage in any business, employment, transaction or professional activity or incur any obligation of any nature which is in substantial conflict with the proper discharge of his/her duties or employment in the public interest.

Insurance Requirements:

A. General Liability

Occurrence limit \$1,000,000; aggregate limit \$2,000,000. The insurance carried by the proposer shall be on form CG 00 01, or equivalent. The Town of Stratford shall be named as an additional insured on the contractor's General Liability Insurance Policy with form CG 20 10 or CG 20 33, *and* CG 20 37.

B. Automobile Liability

Combined single limit of \$1,000,000. Comprehensive automobile policy to cover all owned, hired or non-owned automobiles or vehicles.

C. Workers Compensation

The proposer must have workers' compensation and employers liability insurance as required by Connecticut and federal law, plus employers liability limits of \$1,000,000 per accident, 1,000,000 disease each employee and \$1,000,000 disease policy limit.

D. Umbrella Liability

The proposer shall have a minimum coverage of \$1,000,000 excess umbrella coverage, naming the Town as additional insured.

The proposer shall procure and pay for the insurance coverage described above and must maintain the indicated insurance for a period of two (2) years after completion of the contract. All policies shall provide for thirty (30) days written notice prior to cancellation, substantial change or nonrenewal. The successful bidder must file an Insurance Certificate within two weeks of the date of notification of award. Failure or neglect to do so may be considered by the Town as proof that the proposer is unable to fulfill the contract. A current insurance certificate and a copy of the endorsement or policy wording adding the Town as Additional Insured must be in the Town's possession at all times. In addition, the selected firm shall require its subcontractors, if any, to meet the same insurance requirements and to furnish the Town with similar evidence of insurance.

In addition, the proposer shall, at all times, save, indemnify and hold harmless the Town of Stratford, its officers, agents, employees and servants from liability of any nature or kind, including costs and expenses for or on account of, any patented or copyrighted equipment, materials, articles, or processes used in the performance of this contract, or on account of any and all claims, damages, losses, litigation expense and counsel fees arising out of loss or injuries (including death) sustained by or alleged to have been sustained by the public or any persons affected by the proposer's work, or by the proposer or any subcontractor, or anyone directly or indirectly employed by them while engaged in the performance of their duties in connect

D. RESERVATIONS:

The Town of Stratford may consider informal any proposal not prepared and submitted to the Town in accordance with the provisions herein stated. The Town of Stratford reserves the right to reject any or all proposals or parts of proposals; to waive defects in same proposals; or to accept any proposal or part thereof deemed to be in the best interests of the Town of Stratford.

Michael Bonnar, Purchasing Agent

For questions or additional information, please contact Maurice McCarthy at mmcarthy@townofstratford.com.

Bid for Inspection and Repair of
Cascade Effluent Pumps (3)
Stratford Water Pollution Control
105 Beacon Point Road
Stratford CT 06615

Quotation for inspection, removal and repair of three (3) cascade effluent pumps at the Stratford Water Pollution Facility located at Beacon Point Road, Stratford Connecticut.

The successful bidder will inspect, remove if necessary and repair three (3) cascade effluent pumps one at a time and will assure that refurbished pumps are operating as required.

In order to complete the inspection and repair work the vendor will:

- 1) Schedule a mobile crane in advance of the site visit.
- 2) Perform site service to remove roof panels to gain access for lifting pump components out of the building.
- 3) Uncouple motor from the pump under repair.
- 4) Function test motor with customer assistance to determine if any motor issues exist. If motor is not able to be function tested on site the vendor will remove the motor to his shop with pump and perform repairs.
- 5) Disconnect motor, lift it and move to one side.
- 6) Disconnect, rig and remove pump using mobile crane.
- 7) Upon completion of repairs to each unit the vendor will return motor and pump to site and reinstall in operating condition.
- 8) Each pump will be recoupled by the vendor.
- 9) Each pump will be site tested by the vendor and the following will be recorded and documented; Voltage, Amps, vibration on both components.

Shop Services by the vendor:

- 1) If a motor and/or pump is returned to the vendor shop the units will be set up, function tested, full voltage, no load test to identify any issues.
- 2) The vendor will report findings and any further services required. It is intended that each pump and motor unit be fully preventive maintenance checked so that there will be no additional cost added, if possible.

Pump Services:

- 1) Document as received condition including photos.
- 2) Perform complete disassembly.
- 3) Document findings including photos.
- 4) Clean, sandblast and inspect.
- 5) Identify issues with possible broken shaft and/or loose impeller shaft.

- 6) Measure all components
- 7) Identify and provide complete list of parts required along with a list of all repairs and total cost of repairs.

TOWN OF STRATFORD
WATER POLLUTION CONTROL
BID 2016-053
CASCADE EFFLUENT PUMP REPAIR ASSESSMENT
BID FORM

Hourly rate for crane time: \$ _____

Hourly rate for repair assessment: \$ _____

Hourly rate for pump reinstallation: \$ _____

Company Name: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Authorized Signature: _____ Date: _____

Name: _____

Title: _____

References (At least three with contact information):
