

STRATFORD PUBLIC SCHOOLS

1000 East Broadway
Stratford, CT 06615

TRANSPORTATION SPECIFICATIONS

Addendum #2

Attached please find Addendum #2 to the Transportation Specifications for the Stratford Public Schools which has a Proposal Due date of December 20, 2016. This addendum is 3 pages (including this cover page).

Please acknowledge your receipt of this addendum by signing this cover memo in the space provided below and submitting this acknowledgement with your proposal documents on December 20, 2016.

We appreciate your participation in this exciting contracting opportunity.

ACKNOWLEDGMENT:

Addendum #2 was received:

BY: _____ (Company Name)

NAME/TITLE: _____

SIGNATURE: _____

DATE: __/__/__

STRATFORD PUBLIC SCHOOLS

Stratford CT 06615

TRANSPORTATION SPECIFICATIONS

ADDENDUM #2

December 9, 2016

Pursuant to the terms of the Transportation Specifications issued by the Stratford Public Schools with a proposal due date of December 20, 2016, this Addendum will clarify or modify certain identified aspects of the Specifications. This Addendum is made a part of the contract and is enforceable under the same terms and conditions as the original Specifications.

Whenever a page number, section or appendix is referred to in the following modifications/clarifications, the page, section or appendix refers to the Transportation Specifications as issued by the Stratford Public Schools and as described above. In locations where paragraph numbers are identified, they are identified utilizing the paragraph symbol (¶) and the paragraph number refers to the full paragraphs on the designated page (not carry-over paragraphs from the previous page).

At the pre-proposal meeting held on November 30, 2016, attendees were provided with a flash drive which contained background information on the District's program, and input files for both price pages and for form completion. *All vendors are strongly encouraged to "check" their flash drives at the earliest possible date in order to ensure that all drives are operating properly.* Please do not wait until the last minute as that may preclude a vendor from completing the mandatory forms.

The following questions have been submitted to the District:

- Q6. *Will the school district permit the Contractor to operate gasoline-powered 16-29 passenger vehicles (including wheelchair vehicles) and if so what would be the allotment of gasoline for each route mile?*
- A6. Gasoline powered vehicles will be allowable with the fuel allowance as detailed in Section 8.7.4.1 of the specifications.
- Q7. *Page 8 definition of the school day for the purpose of transportation conflicts with the reference on page 16 of the length of day for which the bus is in use on behalf of the SPS. Please clarify exactly what the contractor will be authorized to invoice the district for in terms of hours.*
- A7. Contractors will be paid consistent with the detailed definition stated on page 16 and thereafter. Page 8 specifically references "live hours" which is defined beginning on page 16.
- Q8. *Page 57 indicates which quantities will be used to calculate the bid and bond basis, but does not indicate quantities for athletic trips. Can this be added?*
- A8. As stated at the pre-proposal meeting, field and sports trips vary significantly during the year with some trips paid for by outside entities. Details were provided in Addendum #1 to assist contractors in their internal cost and revenue calculations. The comparative cost on a unit basis will be utilized by the District as a part of the proposal evaluation process.

- Q9. *Will the district reconsider calculating the fuel allocation based on an annual cap of gallons, rather than the method indicated in the RFP. This has proven to be a very complicated and labor intensive method in other similarly based contracts.*
- A9. This was thoroughly considered based on comments received at the pre-proposal meeting, and the decision relative to fuel reimbursement was stated in Appendix #1. No change will be made.
- Q10. *Page 34, section 8.7.1.0 refers to optional field trips. At the pre-bid conference it was stated that this phrasing would be eliminated and dealt with in an addendum. Will this occur? Are any field trips optional?*
- A10. As stated at the pre-proposal meeting, the word "optional" was probably inaccurate and could be removed. The intent was to differentiate between mandatory PM school-to-home runs versus athletic trips; however, the phraseology obviously created some confusion. Trips are expected and required.
- Q11. *Please verify that there are no material changes in bell times or school balancing predicted for the upcoming years. This was mentioned at the pre bid.*
- A11. The District does not currently have any material changes to bell times or schools planned. However, the Stratford Public School District is a dynamic organization and changes could certainly occur during the term of the contract. The use of variable rates based on time, and variable fuel based on usage, is designed to provide flexibility to both the District and the Contractor.
- Q12. *Is the RFP package submittal required to contain all the athletic invoices sent to proposers in Addendum 1, or just the addendum detailed document?*
- A12. The RFP submittal does not require the resubmission of the attachments provided as part of Addendum #1. The Addendum acknowledgement page, properly executed, is sufficient.
- Q13. *On the pricing pages (page 70) the district is requesting hourly rates for Bus Aides as well as "Trained Bus Attendants". Can you clarify the difference between the two categories, or provide job descriptions for each?*
- A13. Consistent with the description provided in Section 8.7.1.7 and elsewhere in the specifications, a bus monitor is utilized for student observation and discipline on buses while a bus attendant provides services for special needs students consistent with their IEP requirements. The bus attendant must have a higher level of training consistent with Section 8.7.1.7.