



**TOWN OF STRATFORD
PURCHASING DEPARTMENT
STRATFORD, CONNECTICUT**

REQUEST FOR PROPOSAL

RFP No. 2014-060

Issued: August 29, 2014

Subject: Personal Escape Systems Training for Fire Dept.

The Town of Stratford through the Office of the Purchasing Agent will receive SEALED PROPOSALS for furnishing the equipment described in the accompanying specifications, in accordance with the instructions, conditions and reservations that follow:

A. CLOSING DATE:

Proposals will be received until 3:00 pm Sept 16, 2014, in the Office of the Purchasing Agent, Room 202, Town Hall, 2725 Main Street, Stratford, CT 06615.

Any proposal may be withdrawn prior to the above-scheduled time for receiving bids or authorized postponement thereof. Any proposals received after the date and time specified shall NOT be considered. No bidder may withdraw a proposal within 45 days after the actual opening thereof.

B. INSTRUCTIONS:

Proposals are to be submitted (THREE COPIES) in a sealed envelope/box and clearly marked with the bid number and description on the outside of the envelope, including all outer packaging (DHL, FedEx, UPS, etc).

Proposals must be delivered to:

Purchasing Department
Stratford Town Hall — Rm 202
2725 Main Street
Stratford, CT 06615

C. CONDITIONS:

Bid Surety:

A Bid Surety is not required.

Taxes: The Town of Stratford is exempt from all State and Federal taxes. Do not include these amounts in your quotation.

Addendums: All addendums will be posted on the town website www.townofstratford.com. It is the responsibility of the bidder to check the website for any addendums before submitting their bid.

Conflict of Interest: No public official or employee shall, while serving as such, have any financial interest or engage in any business, employment, transaction or professional activity or incur any obligation of any nature which is in substantial conflict with the proper discharge of his/her duties or employment in the public interest.

D. RESERVATIONS:

The Town of Stratford may consider informal any proposal not prepared and submitted to the Town in accordance with the provisions herein stated. The Town of Stratford reserves the right to reject any or all proposals or parts of proposals; to waive defects in same proposals; or to accept any proposal or part thereof deemed to be in the best interests of the Town of Stratford.

Town of Stratford
Request for Proposals
RFP 2014-060

The Town of Stratford has been awarded an American Fire Act Grant for Fiscal year 2014. This grant provided the Fire Department with new personal escape systems and Class 2 harnesses. As part of the grant package we are requesting proposals for training of our department members. The bailout systems consist of the following equipment.

- 1) Gemtor Lumbar Escape Bags with 40ft of Technora rope with a Sterling Lightning GT hook sewn at the terminal end.
- 2) Sterling F4 Personal Escape Device
- 3) Sterling 9" Lanyard Extension
- 4) Sterling SAFE-D 3 stage aluminum Carabineer with removable captive eye pin

Proposals from perspective vendors will include at a minimum the following.

- 1) Proposals will provide proof of certification to conduct training on Sterling Products
- 2) Proposals will provide proof of liability insurance while conducting training
- 3) Proposals shall provide a list of 3 references with contact information of departments that have received training from their company within the last 2 calendar years.
- 4) Proposals will provide at a minimum at least 4 hours of contact time per firefighter for training on our system to include both cognitive and psychomotor skills. The Stratford Fire Department currently has 90 line personnel in need of training.
- 5) Proposals will indicate the ability to conduct "Train the Trainer" related training for up to 8 Stratford Fire Department firefighters.
- 6) Proposals should indicate the ability to work with a flexible work schedule.
- 7) Proposals should provide total cost of the training.

The RFP will not be awarded solely on price. Vendors may be asked to come in for an interview. The RFP will be awarded to the vendor that best matches the specifications in the RFP and who is deemed to be in the best interest of the Town.