



AMERICAN SHAKESPEARE FESTIVAL THEATRE

Stratford, Connecticut

Architectural Services RFQ

Town of Stratford RFQ #2016-049
Request for Qualifications for Architectural Services for the
American Shakespeare
Festival

The Town of Stratford, Connecticut is currently accepting answers to its Request for Qualifications for architectural and consultant services to revive and clean, stabilize and protect the build at the American Shakespeare Theatre in Stratford, Connecticut.

It is the intent of the Town to revitalize the once flourishing 1500 seat theater and the accompanying river side grounds to become a renewed public arts, theater, and entertainment, educational and recreational venue. The Town seeks the consultant to advise the Town, its staff, leaders, and sub-committee.

A qualified consultant will have a minimum of 10 years experience working with professional nonprofit theatres or the equivalent professional experience in building rehabilitation, economic and budgetary decision making as it relates to the building. The consultant should also have specialized experiences in redevelopment and reuse efforts focused in the arts and theater industry.

Attached is a complete consultant description.

AMERICAN SHAKESPEARE THEATER REUSE CONSULTANT RFQ

- A proven successful track record of nonprofit building rehabilitation of historic structures.
- Experience in developing a financial plan to rehabilitate a historic building.
- Experience in working with government entities in the rehabilitation of historic structures.
- Experience in developing project documents required for an RFP for the rehabilitation of historic structures.
- A licensed architect with proven expertise in historic buildings.

Required Respondent Documentation:

Respondents must submit: a cover letter detailing qualifications and experiences, qualifications, training and similar consulting projects completed and a portfolio or similar representations/work samples illustrating experience.

Request for Respondent References

Consultants must submit 3 references related to their experience and qualifications to successfully consult regarding the American Shakespeare Theater reuse effort.

A walk through, in and around the complex, 1850 Elm Street, Stratford, Ct. is scheduled for all RFQ respondents on October 13 at 10:00am.

All respondents and accompanying proposals and qualifying documents will be reviewed by a mayoral appointed committee, short-listed for on-site interviews, interviewed and scored by a value score system by the committee. The committee recommendation will be forwarded to the Town's legislative decision-making body.

Proposals will be received until 3:00 pm October 27, 2016 in the Office of the Purchasing Agent, Room 202, Town Hall, 2725 Main Street, Stratford, CT 06615.

Any proposal may be withdrawn prior to the above-scheduled time for receiving proposals or authorized postponement thereof. Any proposals received after the date and time specified shall NOT be considered.

Proposals are to be submitted **(FIVE COPIES)** in a sealed envelope and clearly marked with the proposal number and description on the outside of the envelope, including all outer packaging (DHL, FedEx, UPS, etc).

Proposals must be delivered to:

Purchasing Department
Stratford Town Hall – Rm 202
2725 Main Street
Stratford, CT 06615

Michael Bonnar
Purchasing Agent
Town of Stratford
203-385-4044